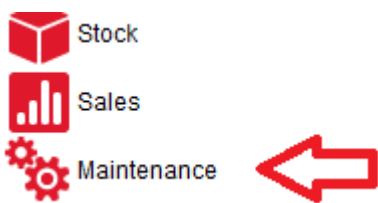




POS 管理



POS 的管理功能使您可以查看 Margin 变化报告，管理 POS 用户及其特权。



# 功能 1: 建立/管理用户

创建用户.

## Maintenance

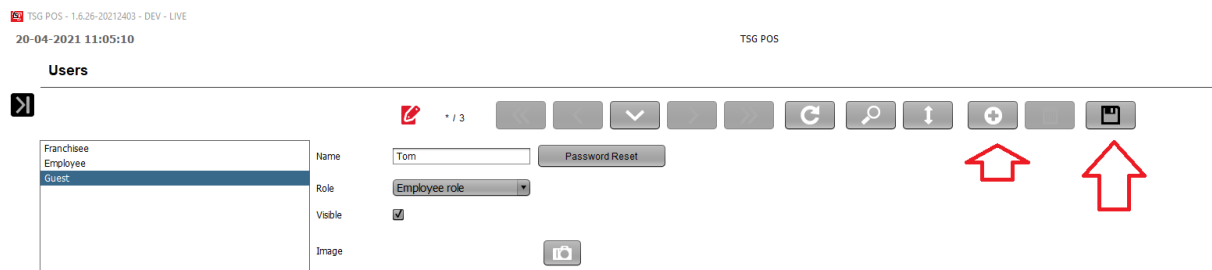


Point Of Sale



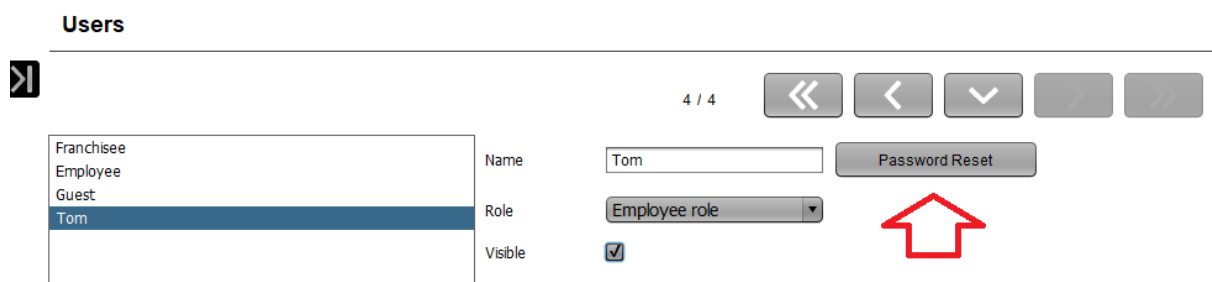
步骤 1 点击 Maintenance and Users.

步骤 2 点击“+”, 输入一个新用户名. 例如, 用户名 Tom 然后为他选择员工权限 (也可以基于具体情况为他选择经理权限). 确认“可见”选项已打勾. 存储设定

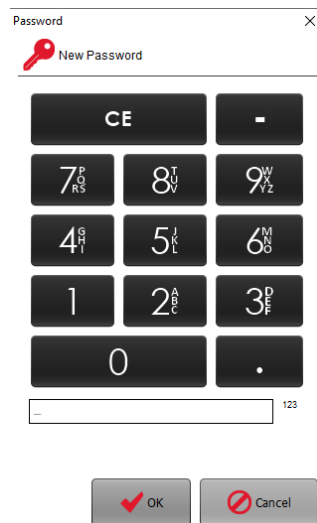


现在, 新用户 Tom 已被创建.

### 怎么为用户设置/重置密码

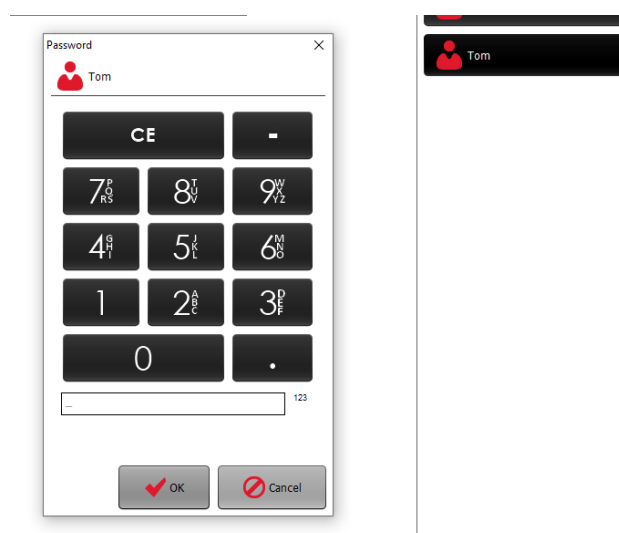


点击重置密码，输入旧密码（如果之前没有设置的话可以直接按 OK）输入新密码然后再输入一遍确认。存储设定。



A dialog box titled "New Password" with a close button (X) in the top right corner. It features a red key icon and the text "New Password". Below this is a numeric keypad with buttons for "CE", "-", "7<sup>P</sup>/<sub>RS</sub>", "8<sup>T</sup>/<sub>UV</sub>", "9<sup>W</sup>/<sub>XZ</sub>", "4<sup>G</sup>/<sub>HI</sub>", "5<sup>J</sup>/<sub>KL</sub>", "6<sup>M</sup>/<sub>NO</sub>", "1", "2<sup>A</sup>/<sub>BC</sub>", "3<sup>P</sup>/<sub>EF</sub>", "0", and ".". A text input field is located below the keypad, with a "123" indicator on its right side. At the bottom of the dialog are two buttons: "OK" with a checkmark icon and "Cancel" with a red circle and slash icon.

现在如果你尝试登录 Tom 的账号，你将要输入密码。



The image shows a login screen for a user named "Tom". On the left, a "Password" dialog box is open, displaying the same numeric keypad as in the previous image. The dialog box has a close button (X) in the top right corner and a red key icon. The text "Tom" is visible in the top left of the dialog. On the right, a portion of the login screen is visible, showing a black bar with a red key icon and the name "Tom".

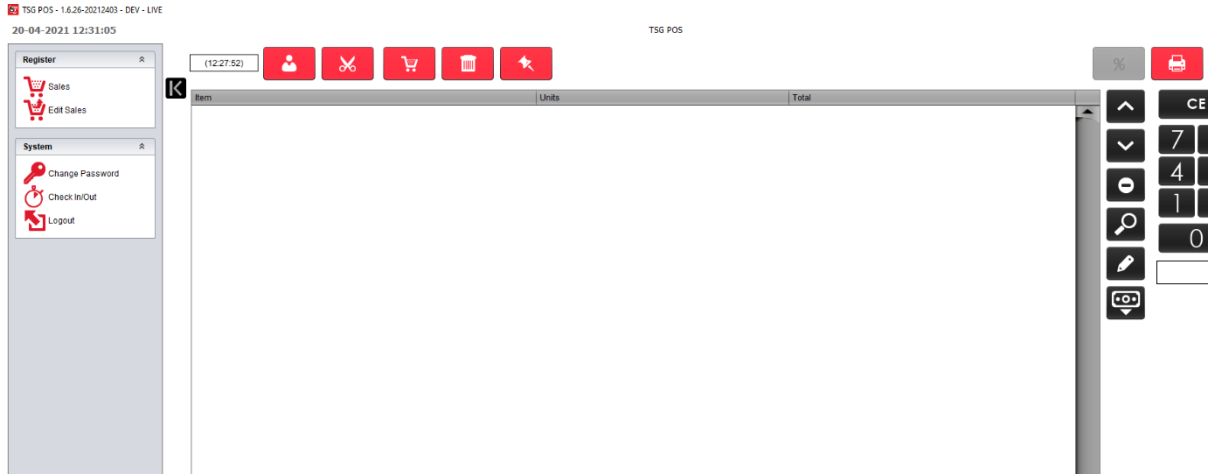
如果此员工不再为你工作，你可以将账号隐藏  
取消“可见”选项.然后储存设定。



A form for managing user accounts. It has three rows of controls. The first row has a "Name" label, a text input field containing "Guest", and a "Password Reset" button. The second row has a "Role" label, a dropdown menu showing "Guest role", and a downward arrow. The third row has a "Visible" label, a checkbox, and a "Password Reset" button.

## 功能 2: 管理员工权限.

由于 Tom 使用的是员工权限, 他只拥有受限制的访问, (普通销售, 打印发票等)。他不可以使用%按键来给与客户折扣。但是我们可以更改他的权限以便他可以给与折扣。基本上所有的按键及报告都有相对权限选择, 我们可以根据现实需求为不同的员工创建不同的权限。

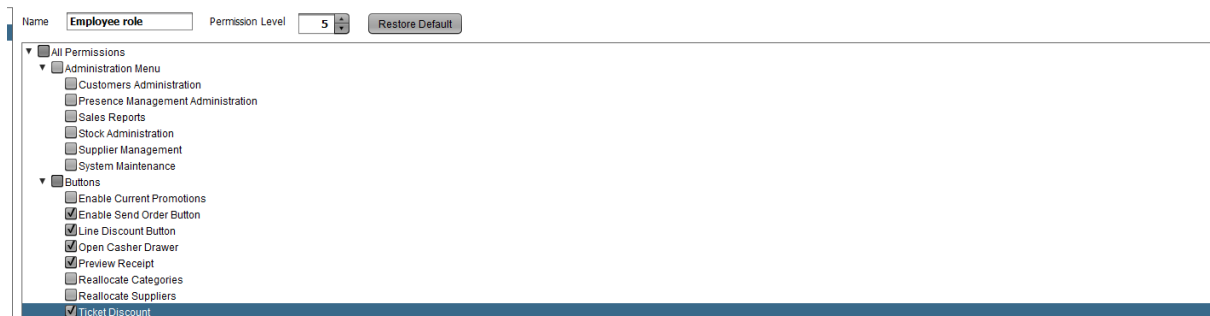


### 步骤 1 点击 Maintenance - Roles.



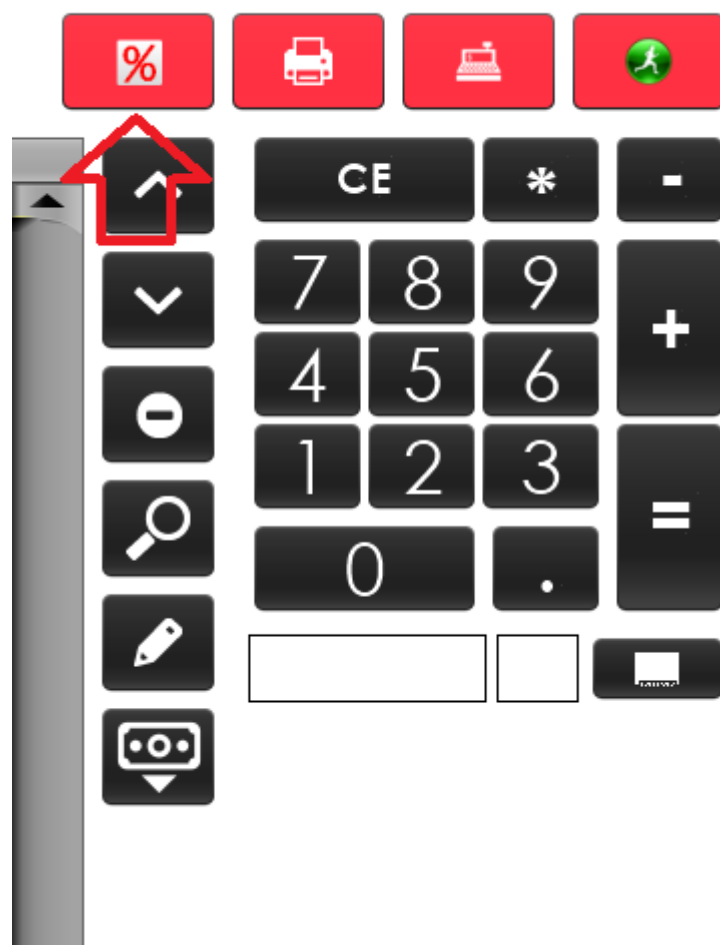
### 步骤 2 点击 Employee role

选择“Ticket Discount”, 在旁边的方格里打勾然后存储设置。

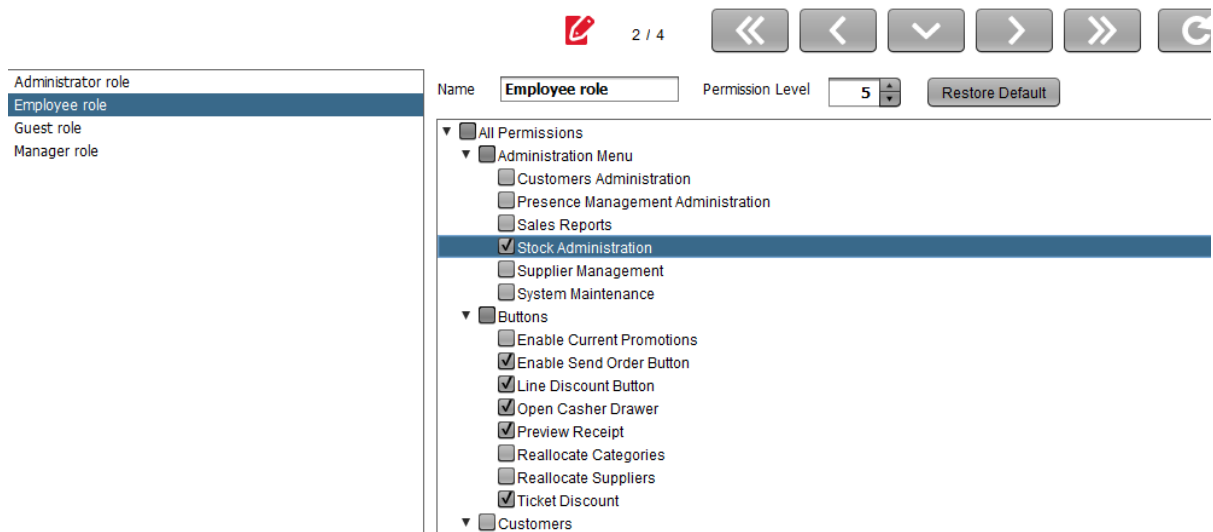


现在当我们登录 Tom 的账号，% 按键已被激活。

tsg



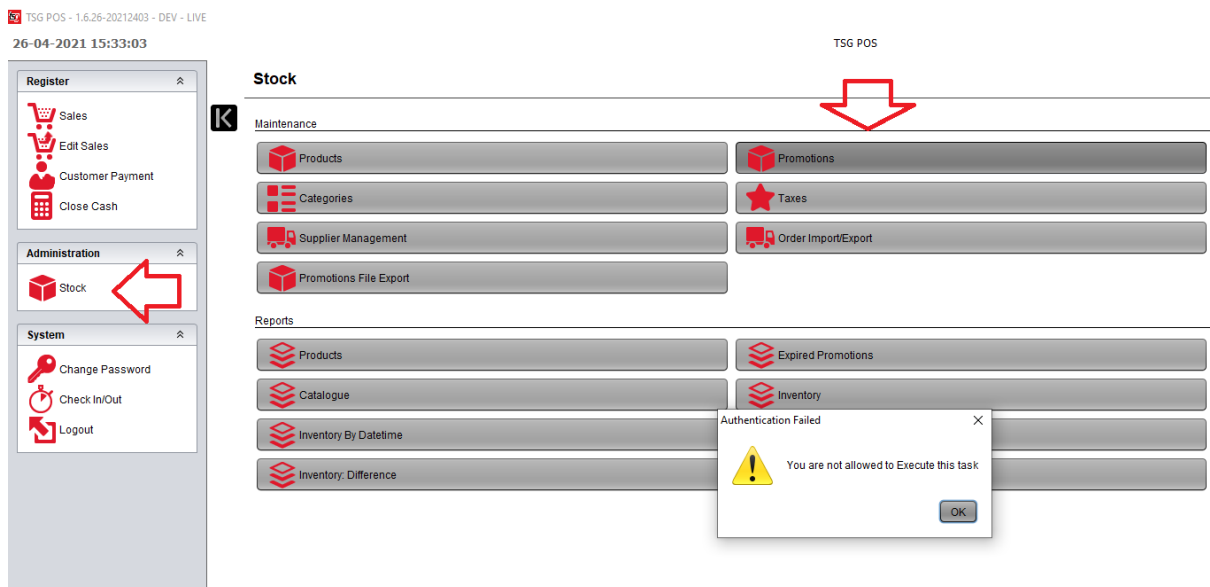
我们再举另外一个例子，如果我们希望 Tom 在本来的工作基础上帮忙管理库存



在“Stock administration” 旁边的方格里打勾。然后在往下“Stock Management - Movement” 旁边的方格里打勾。

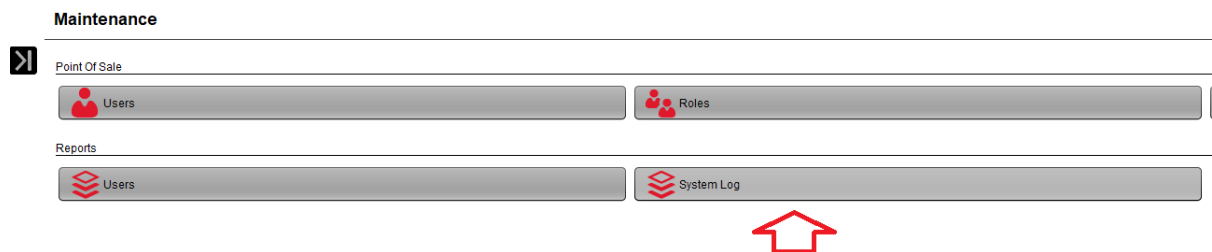


现在登录 Tom 的账号，库存管理的功能已被激活。但其他无关的功能依然被禁用。如果想登录其他功能，系统会警告“你无权访问此功能”



## 功能 3: 系统日志

用户可以使用系统日志功能查看系统所有的 Margin 改动。（单个产品或整个产品类别）



以下仅为例子：

### System Log

Printed:  
14/10/2020 10:18 AM

Period: 01/10/2020 - 14/10/2020

| Module     | Event   | User       | Date                   |
|------------|---|------------|------------------------|
| Products   | Applied 2.99% margin to all products in sub category ALP25  | Franchisee | 14/10/2020 10:17:57 AM |
| Products   | Applied 126.19% margin to all products in category AROMA    | Franchisee | 14/10/2020 10:17:45 AM |
| Categories | Updated default margin of CIGAR from 15.0% to 14.0%         | Franchisee | 14/10/2020 10:17:30 AM |
| Categories | Set supplier margin of CGPKT to 1.0% from supplier PML      | Franchisee | 14/10/2020 10:17:12 AM |
| Categories | Set supplier margin of CGPKT to 3.0% from supplier BATA     | Franchisee | 14/10/2020 10:17:12 AM |
| Categories | Removed supplier margin of CGPKT from supplier Tabsol       | Franchisee | 14/10/2020 10:17:12 AM |
| Categories | Set supplier margin of CGPKT to 2.0% from supplier Imperial | Franchisee | 14/10/2020 10:17:12 AM |
| Categories | Set supplier margin of CGPKT to 4.0% from supplier Richland | Franchisee | 14/10/2020 10:17:12 AM |
| Categories | Updated default margin of TOBAC from 10.0% to 15.0%         | Franchisee | 14/10/2020 10:17:01 AM |
| Categories | Updated default margin of CGPKT from 8.0% to 10.0%          | Franchisee | 14/10/2020 10:16:52 AM |
| Categories | Updated default margin of CGCTN from 5.0% to 6.0%           | Franchisee | 14/10/2020 10:16:47 AM |