

# TSG POS DOCUMENTATION

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*April 2022 - Documentation Version 1.8*



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## A little bit about TSG POS

As businesses evolve so do both their business and software requirements. As such there has been a requirement for an updated point of sale system for TSG franchises. This document describes in detail the newest point of sale system that the TSG Franchise Management Group has produced – the open source “TSG POS” system.

The TSG POS system is a commercial grade, touchscreen Point of Sale (POS) application based on open source software. Easily customizable, the open source software on which the TSG POS is based has been designed from the ground up for small retail businesses and is currently in use in more than 60 countries.

TSG POS - 1.6.34-20220124 - LIVE

06-04-2022 11:46:51 TSG POS

**tsg**

TSG POS - Touch Friendly Point of Sale  
<http://www.tobaccosq.com/>

BATA Sticks purchased this period : 0% 0/0  
ITA Sticks purchased this period : 0% 0/0  
PML Sticks purchased this period : 0% 0/0

**T+** EXCLUSIVE to **tsg**

Available NOW on the  
**TSG Online Shop**  
**GET YOURS TODAY!**

KILO 1K VAPE POD + SMOKE ELIMINATOR PRODUCTS

Administrator  
Employee  
Franchisee  
Guest

Exit

35 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

# **READ FIRST!**

This document has been written from the point of view of a Franchisee.

If you are not logged in as a Franchisee you may not have permission to perform all of the functions in the manual.

# **READ FIRST!**

# Sales

## Completing a Basic Sale

Ensure that you are at the below screen.

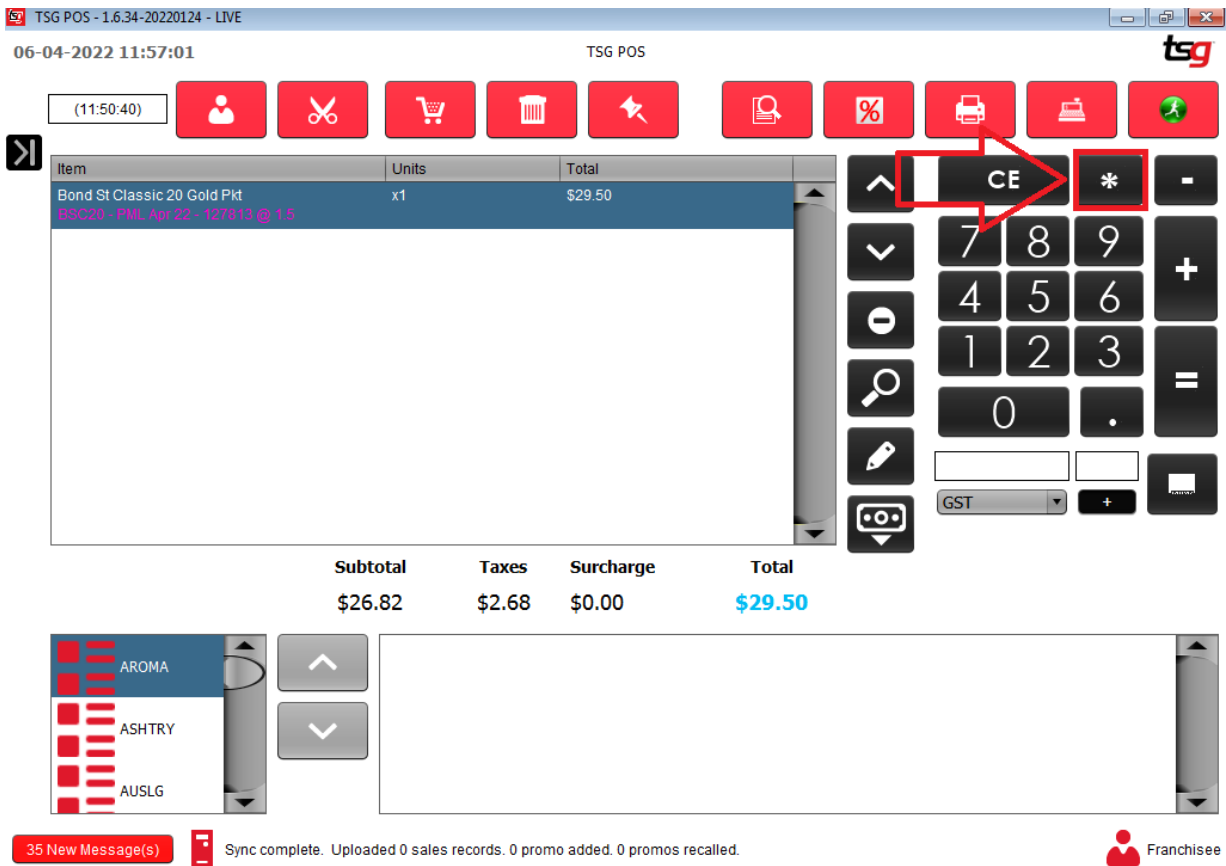
The screenshot displays the TSG POS software interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 11:50:41" and the user is "TSG POS". The TSG logo is in the top right corner. Below the title bar is a row of red navigation buttons: a person icon, a scissors icon, a shopping cart icon, a trash can icon, a lightning bolt icon, a magnifying glass icon, a percentage icon, a printer icon, a laptop icon, and a green person icon. A time display shows "(11:50:40)".

The main area features a table with columns "Item", "Units", and "Total". Below the table are four summary fields: "Subtotal", "Taxes", "Surcharge", and "Total". To the right of the table is a keypad with buttons for navigation (up/down arrows), CE, \*, -, numbers 0-9, +, =, a search icon, a calculator icon, a GST dropdown menu, and a plus sign.

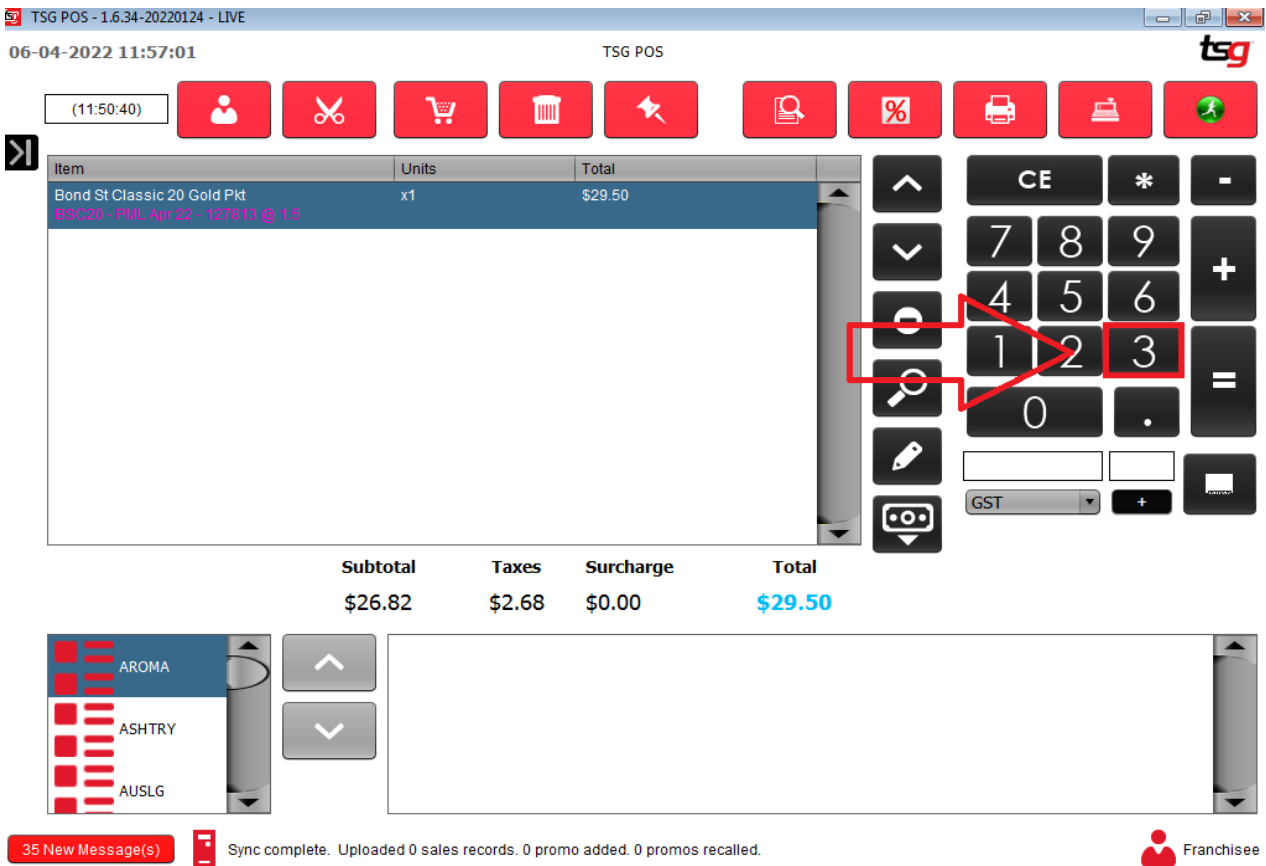
At the bottom left, there is a list of categories: "AROMA", "ASHTRY", and "AUSLG". To the right of this list are up and down arrow buttons. At the bottom center, there is a status bar with a red notification "35 New Message(s)", a sync status "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

For this example, we are going to be scanning three Bond Street Classic 20 Gold packets. You can see below that the first has been scanned.





Touch the \* button as shown above. Touch the 3 button



Your screen should now look like below:

TSG POS - 1.6.34-20220124 - LIVE  
06-04-2022 11:57:01 TSG POS

(11:50:40)

Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x1	\$29.50

Subtotal: \$26.82    Taxes: \$2.68    Surcharge: \$0.00    Total: \$29.50

AROMA, ASHTRY, AUSLG

35 New Message(s)    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

Touch the + button as shown above.

Your screen should now look like the below. Notice that the units and total have changed.

TSG POS - 1.6.34-20220124 - LIVE  
06-04-2022 12:07:34 TSG POS

(11:50:40)

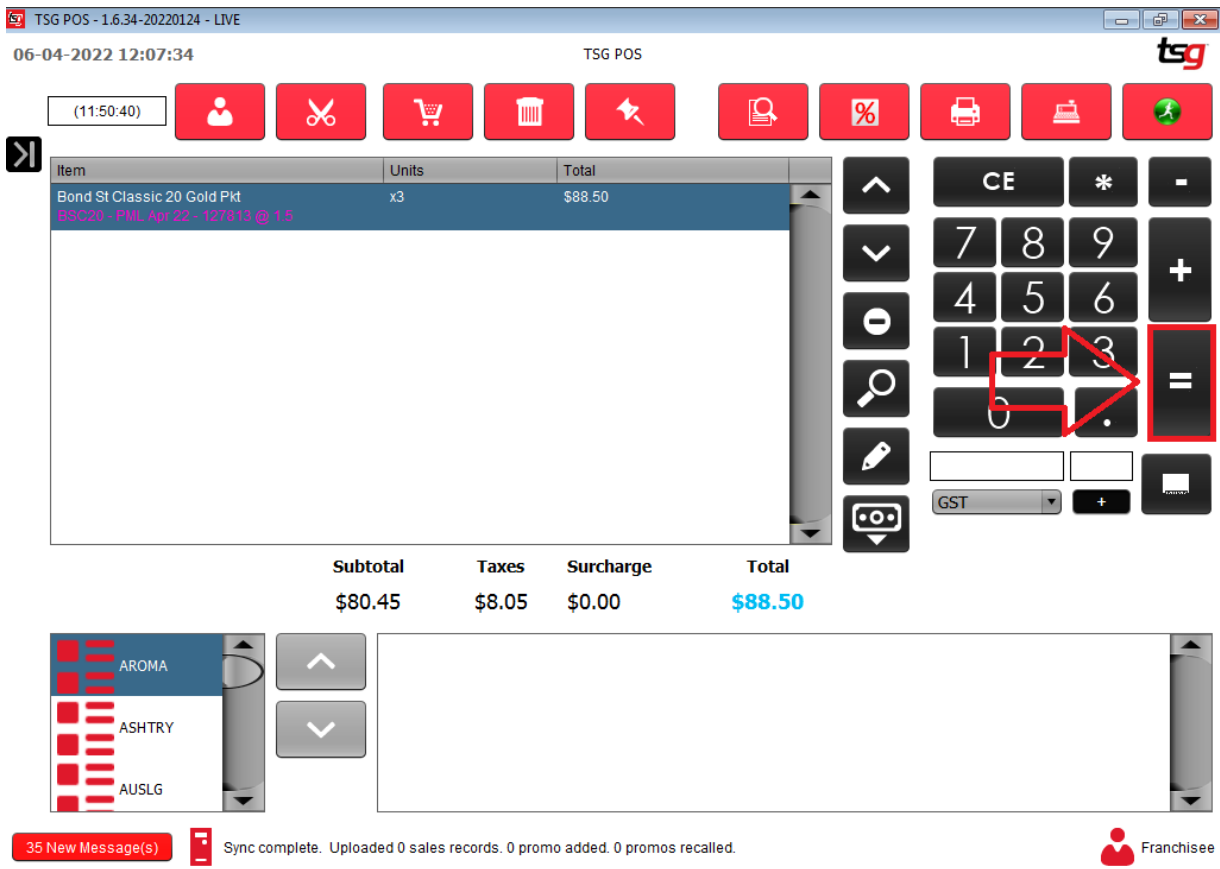
Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x3	\$88.50

Subtotal: \$80.45    Taxes: \$8.05    Surcharge: \$0.00    Total: \$88.50

AROMA, ASHTRY, AUSLG

35 New Message(s)    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

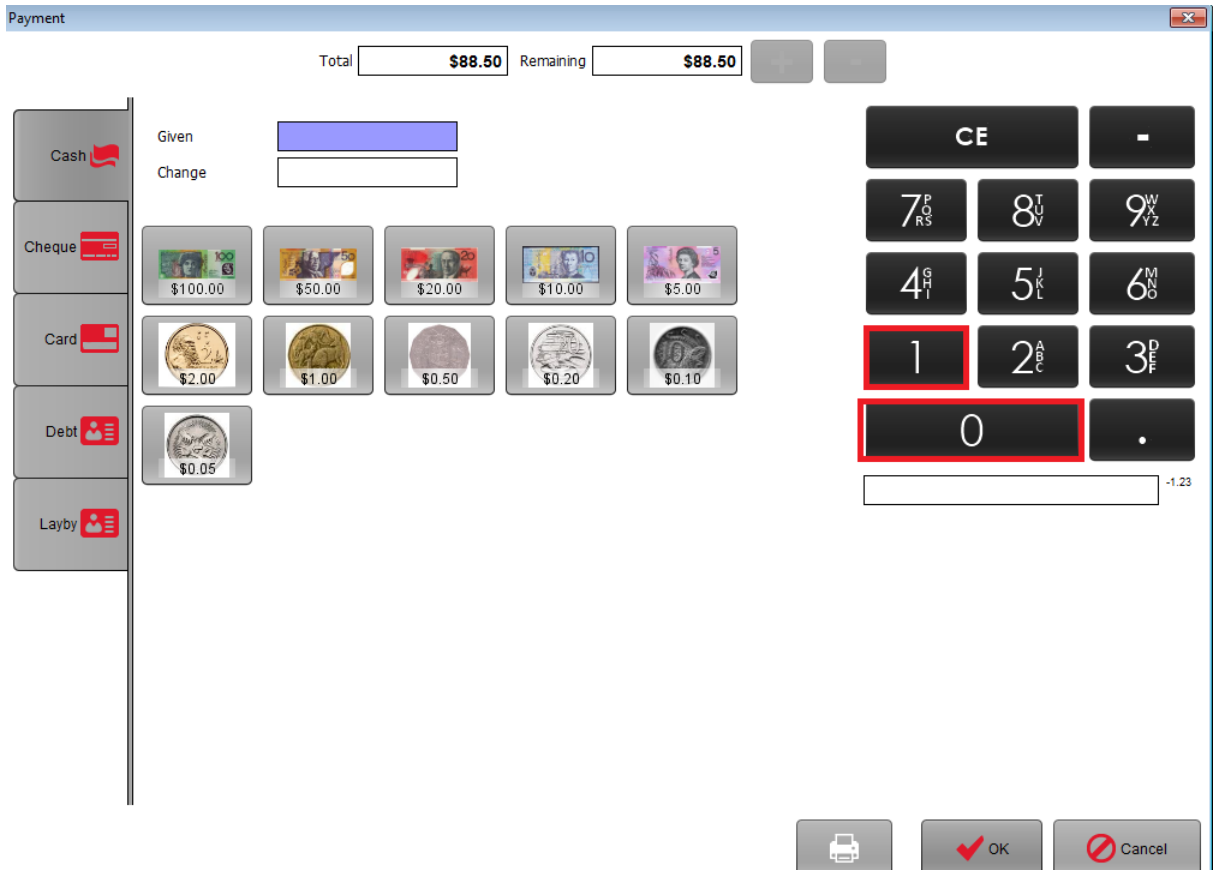
Touch the "Equals" button as shown below:



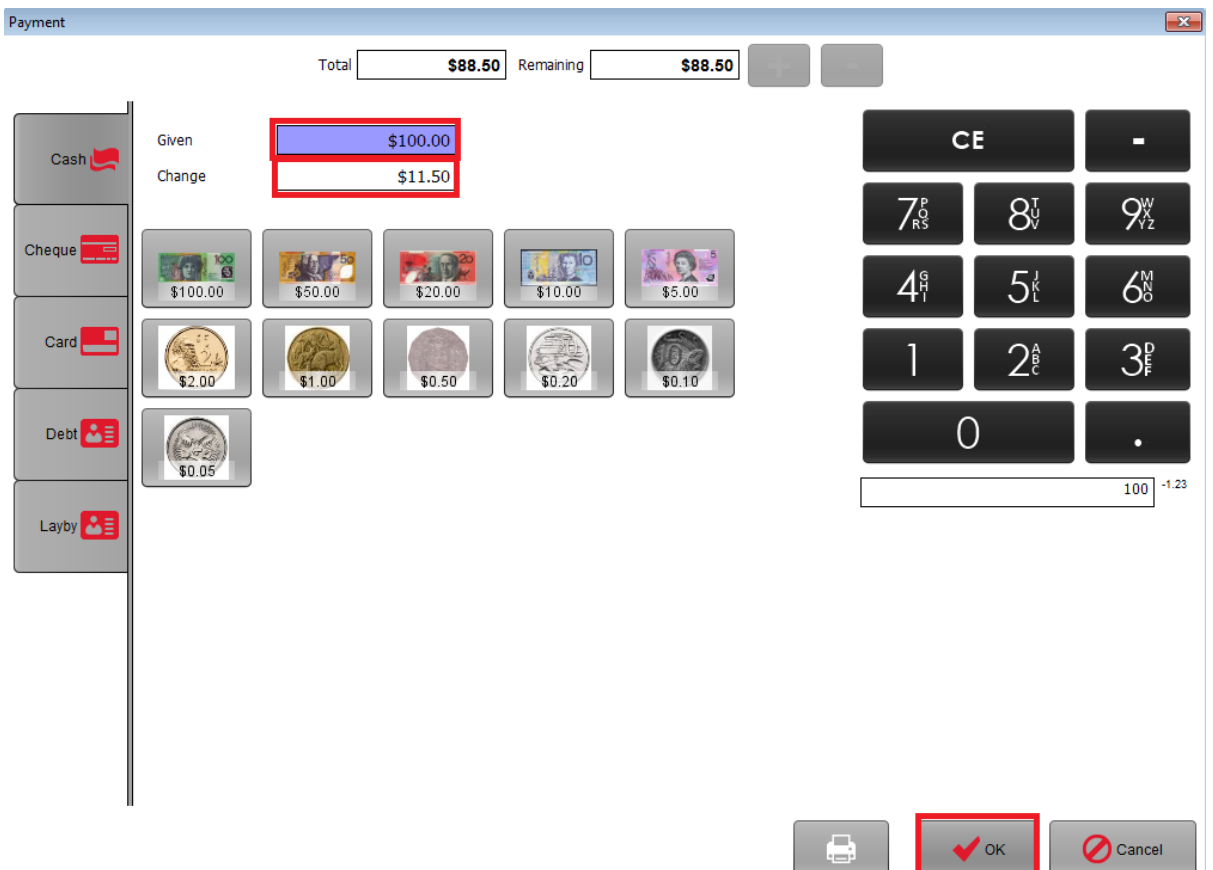
This will finish the transaction and take you to the payment details.

From here you are able to select multiple payment options by simply touching them or if you receive exact change you can just touch the "Ok" button. For now though we are going to manually input the an amount of \$100.00

Touch the "1" button, touch the "0" button, touch the "0" button.

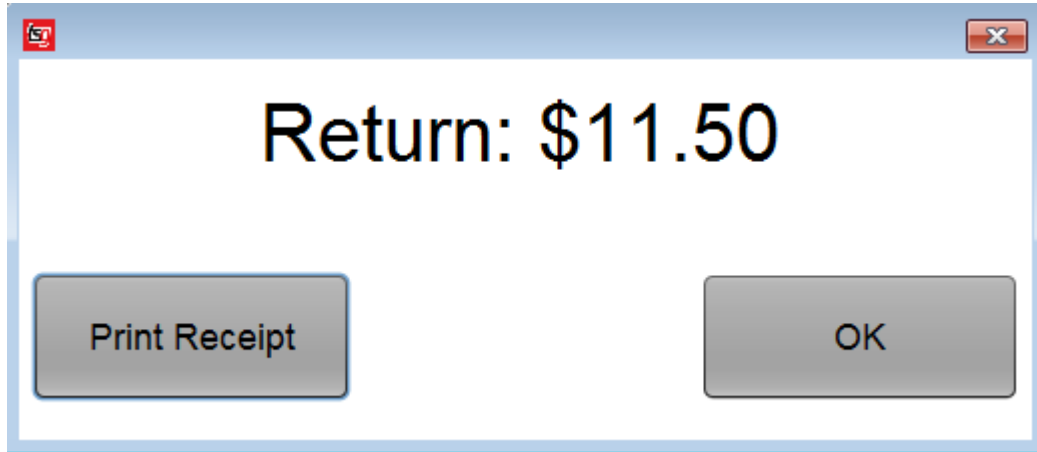


Your screen should now look like the below:



Note that the amount of change is now shown.  
Touch the "OK" button to complete the transaction.

Your cash draw should now open and a receipt should be printed  
You will see a screen like the below with the amount of change to be given:



Touch the "OK" button to finish.

## Applying a Card Surcharge

Touch the "Equals" button to complete the sale

A screenshot of the TSG POS interface. The window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The date and time are '06-04-2022 12:07:34'. The interface includes a top navigation bar with various icons, a main item list, a calculator keypad, and a summary section. The item list shows 'Bond St Classic 20 Gold Pkt' with 'Units: x3' and 'Total: \$88.50'. The calculator keypad has a red box around the '=' button. The summary section shows: Subtotal \$80.45, Taxes \$8.05, Surcharge \$0.00, and Total \$88.50. At the bottom, there is a status bar with '35 New Message(s)', 'Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x3	\$88.50

Subtotal	Taxes	Surcharge	Total
\$80.45	\$8.05	\$0.00	\$88.50

Your screen should now look like below:

Payment

Total  Remaining

Cash

Cheque

**Card**

Debt

Layby

Given

Cash Out

Surcharge %

Grand Total

CE

7<sup>P</sup><sub>R</sub><sup>S</sup> 8<sup>T</sup><sub>U</sub><sup>V</sup> 9<sup>W</sup><sub>X</sub><sup>Y</sup><sub>Z</sub>

4<sup>G</sup><sub>H</sub><sup>I</sup> 5<sup>J</sup><sub>K</sub><sup>L</sup> 6<sup>M</sup><sub>N</sub><sup>O</sup>

1 2<sup>A</sup><sub>B</sub><sup>C</sup> 3<sup>D</sup><sub>E</sub><sup>F</sup>

0 .

Touch the "Card" button  
Your screen should now look like below:

Payment

Total  Remaining

Cash

Cheque

Card

Debt

Layby

Given

Cash Out

Surcharge %

Grand Total

CE

7<sup>P</sup><sub>R</sub><sup>S</sup> 8<sup>T</sup><sub>U</sub><sup>V</sup> 9<sup>W</sup><sub>X</sub><sup>Y</sup><sub>Z</sub>

4<sup>G</sup><sub>H</sub><sup>I</sup> 5<sup>J</sup><sub>K</sub><sup>L</sup> 6<sup>M</sup><sub>N</sub><sup>O</sup>

1 2<sup>A</sup><sub>B</sub><sup>C</sup> 3<sup>D</sup><sub>E</sub><sup>F</sup>

0 .

Type in a surcharge percentage and touch the “Apply” button

Your screen should now look like below with a “Grand Total”

The screenshot shows a payment application window titled "Payment". At the top, there are two input fields: "Total" with the value "\$88.50" and "Remaining" with the value "\$88.50". Below these are two small buttons. On the left side, there is a vertical menu with five options: "Cash", "Cheque", "Card", "Debt", and "Layby", each with a corresponding icon. The main area contains a list of items: "Given" with a value of "\$88.50", "Cash Out" with a value of "2", "Surcharge %" with a value of "0" and a "Remove" button, and "Grand Total" with a value of "\$90.50". To the right of these items is a numeric keypad with buttons for digits 0-9, a decimal point, and a "CE" button. At the bottom right, there are three buttons: a printer icon, an "OK" button with a checkmark, and a "Cancel" button with a red circle and slash. The "OK" button is highlighted with a red border.

Touch the “OK” button to complete the transaction with the surcharge

# Cash out

## Scan a product

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "12-04-2022 14:21:05". The interface includes a top bar with various icons (person, scissors, shopping cart, trash, lightning bolt, magnifying glass, percentage, printer, laptop, and a person icon). Below this is a list of items with columns for "Item", "Units", and "Total". One item is listed: "Benson & Hedges 25 Classic Pkt" with 1 unit and a total of \$50.46. To the right of the item list is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., and a GST dropdown menu. Below the keypad, a summary table shows: Subtotal \$45.87, Taxes \$4.59, Surcharge \$0.00, and Total \$50.46. At the bottom, there is a category list (AROMA, ASHTRY, AUSLG) and a product image of a Benson & Hedges pack. A status bar at the very bottom shows "33 New Message(s)", "Sync complete. Uploaded 7 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Item	Units	Total
Benson & Hedges 25 Classic Pkt BH25 - BAT Apr 22 - 128041 @ 0.56	x1	\$50.46

Subtotal	Taxes	Surcharge	Total
\$45.87	\$4.59	\$0.00	\$50.46

## Touch the "=" button

This screenshot is identical to the one above, but with a red box highlighting the "=" button on the numeric keypad. A red arrow points from the "2" button to the "=" button, indicating the action to be taken.



Touch the "Card" button Touch amount of cash out.

Payment

Total  Remaining

Cash	Given	<input type="text" value="\$50.46"/>	
Cheque	Cash Out	<input type="text" value="0"/>	
<b>Card</b>	Surcharge %	<input type="text" value="0"/> <input type="button" value="Apply"/>	
Debt	Grand Total	<input type="text" value="\$50.46"/>	
Layby			

CE -

7<sup>P</sup><sub>Q</sub><sub>R</sub><sub>S</sub> 8<sup>T</sup><sub>U</sub><sub>V</sub> 9<sup>W</sup><sub>X</sub><sub>Y</sub><sub>Z</sub>

4<sup>G</sup><sub>H</sub><sub>I</sub> 5<sup>J</sup><sub>K</sub><sub>L</sub> 6<sup>M</sup><sub>N</sub><sub>O</sub>

1 2<sup>A</sup><sub>B</sub><sub>C</sub> 3<sup>D</sup><sub>E</sub><sub>F</sub>

0 .

Type in the cash out amount. And the grand total will get updated.

Payment

Total  Remaining

Cash	Given	<input type="text" value="\$50.46"/>	
Cheque	Cash Out	<input type="text" value="50"/> <input type="text" value="-1.23"/>	
Card	Surcharge %	<input type="text" value="0"/> <input type="button" value="Apply"/>	
Debt	Grand Total	<input type="text" value="\$100.46"/>	
Layby			

CE -

7<sup>P</sup><sub>Q</sub><sub>R</sub><sub>S</sub> 8<sup>T</sup><sub>U</sub><sub>V</sub> 9<sup>W</sup><sub>X</sub><sub>Y</sub><sub>Z</sub>

4<sup>G</sup><sub>H</sub><sub>I</sub> 5<sup>J</sup><sub>K</sub><sub>L</sub> 6<sup>M</sup><sub>N</sub><sub>O</sub>


1 2<sup>A</sup><sub>B</sub><sub>C</sub> 3<sup>D</sup><sub>E</sub><sub>F</sub>


0 .


Touch the “=” to finish the transaction


Payment


Total  Remaining

Cash  Given

Cheque  Cash Out  -1.23

Card  Surcharge %

Debt  Grand Total

Layby 


CE -

7<sub>PO</sub> 8<sub>TU</sub> 9<sub>WV</sub>

4<sub>GH</sub> 5<sub>JK</sub> 6<sub>MNO</sub>

1 2<sub>ABC</sub> 3<sub>DEF</sub>

0 .



Cash Out: \$50.00

# Split Payment (Cash and Card)

Touch the "Equals" button to complete the sale

TSG POS - 1.6.34-20220124 - LIVE  
06-04-2022 12:07:34 TSG POS

Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x3	\$88.50

Subtotal: \$80.45    Taxes: \$8.05    Surcharge: \$0.00    Total: \$88.50

AROMA, ASHTRY, AUSLG

35 New Message(s)    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

Your screen should now look like below:

Payment

Total: \$88.50    Remaining: \$88.50

Given: \$50.00  
Change: [ ]

Cash, Cheque, Card, Debt, Layby

\$100.00, \$50.00, \$20.00, \$10.00, \$5.00  
\$2.00, \$1.00, \$0.50, \$0.20, \$0.10  
\$0.05

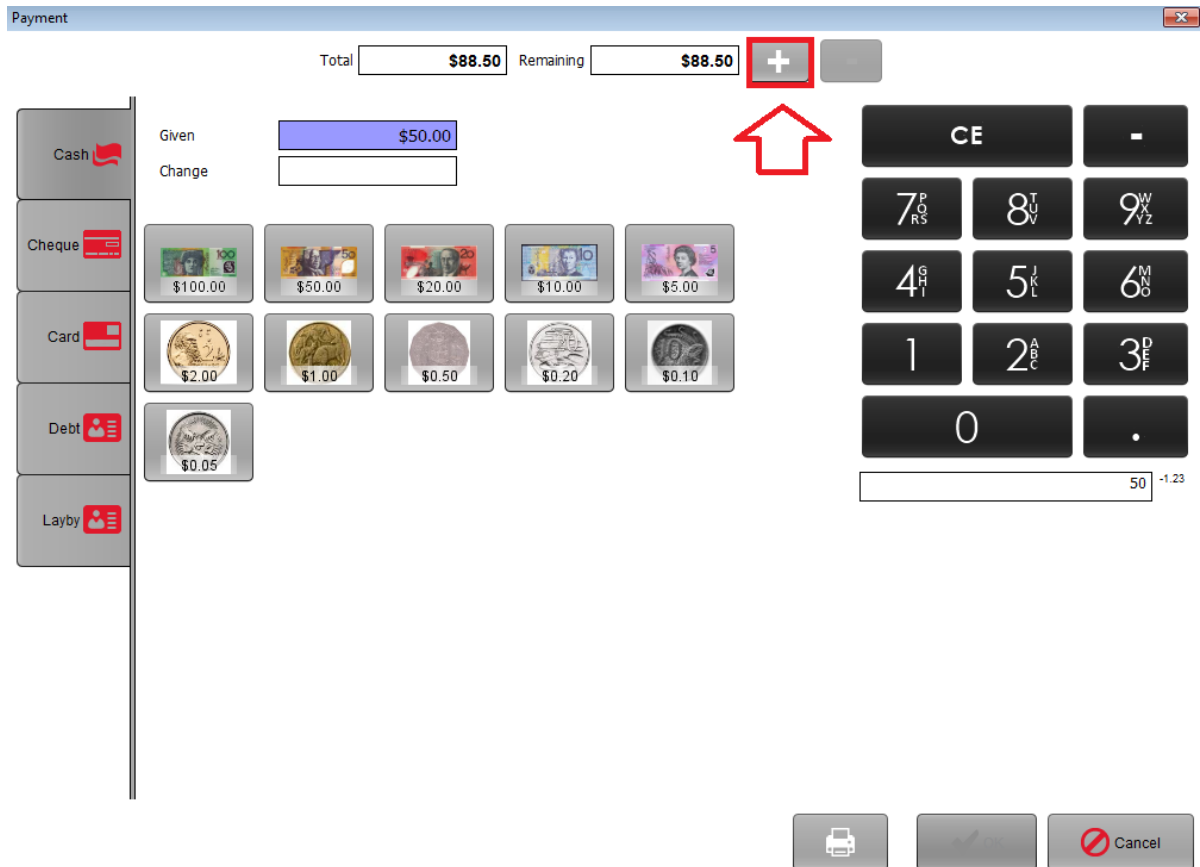
CE, -, 7<sup>P</sup><sub>ORS</sub>, 8<sup>T</sup><sub>UV</sub>, 9<sup>W</sup><sub>YZ</sub>, 4<sup>G</sup><sub>HI</sub>, 5<sup>J</sup><sub>K</sub>, 6<sup>M</sup><sub>NO</sub>, 1, 2<sup>A</sup><sub>BC</sub>, 3<sup>D</sup><sub>EF</sub>, 0, .

50<sup>-1.23</sup>

Cancel

Touch the amount of cash that you have been given. In this case it is \$50.00

Your screen should now look like below:



Touch the "Plus" button

Your screen should now look like below:

Payment

Total  Remaining

Cash Given

Cheque Cash Out

Card Surcharge %

Debt Grand Total

Layby

CE

7<sup>P</sup><sub>OR</sub> 8<sup>T</sup><sub>UV</sub> 9<sup>W</sup><sub>X</sub> 9<sup>Z</sup>

4<sup>G</sup><sub>HI</sub> 5<sup>J</sup><sub>KL</sub> 6<sup>M</sup><sub>NO</sub>

1 2<sup>A</sup><sub>BC</sub> 3<sup>D</sup><sub>EF</sub>

0 .

-1.23

Touch the "Card" button to pay the remaining amount by card Your screen should now look like below:

Payment

Total  Remaining

Cash Given

Cheque Cash Out

Card Surcharge %

Debt Grand Total

Layby

CE

7<sup>P</sup><sub>OR</sub> 8<sup>T</sup><sub>UV</sub> 9<sup>W</sup><sub>X</sub> 9<sup>Z</sup>

4<sup>G</sup><sub>HI</sub> 5<sup>J</sup><sub>KL</sub> 6<sup>M</sup><sub>NO</sub>

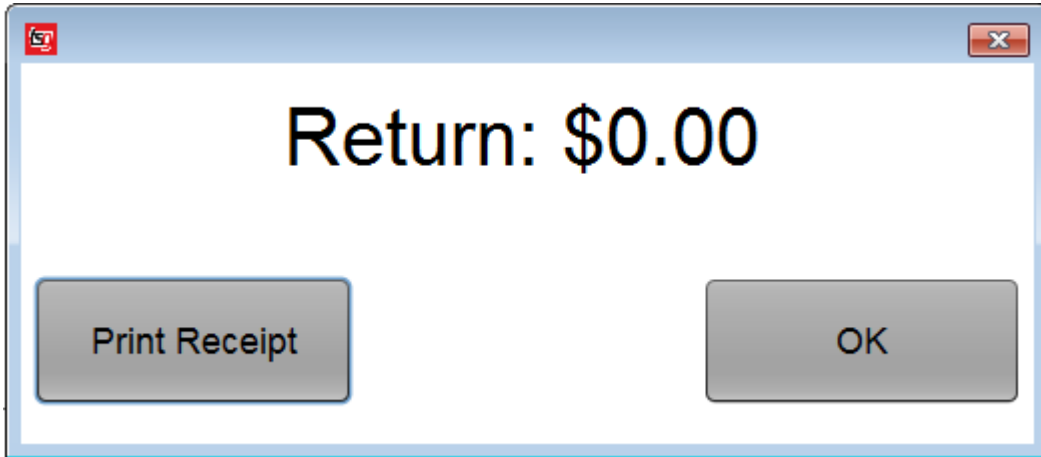
1 2<sup>A</sup><sub>BC</sub> 3<sup>D</sup><sub>EF</sub>

0 .

-1.23

Touch the "OK" button.

You should now be able to see the “change” dialogue box pop up



Touch the “OK button to finish

## Edit Line on Sales Screen

We are going to be changing our initial price from \$88.50 to \$75.00

A screenshot of the TSG POS sales screen. The window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 12:53:30". The screen shows a list of items with columns for "Item", "Units", and "Total". The first item is "Bond St Classic 20 Gold Pkt" with 3 units and a total of \$88.50. Below the list, there is a summary section with "Subtotal \$80.45", "Taxes \$8.05", "Surcharge \$0.00", and "Total \$88.50". On the right side, there is a calculator interface with a numeric keypad and various function buttons. A red box highlights the edit icon (a pencil) in the calculator area. At the bottom, there is a navigation bar with a "34 New Messages" notification, a sync status message "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" profile icon.

From the sales screen, touch the “pencil” icon.

Your screen should now look like below:

The screenshot shows the 'Edit Line' window with a keypad overlay on the right. The keypad is a numeric keypad with letters above the numbers: 7 (PORS), 8 (TUV), 9 (WXYZ), 4 (GHI), 5 (JKL), 6 (MNO), 1, 2 (ABC), 3 (DEF), 0, and a decimal point. A red box highlights the keypad and the 'Price + Taxes' field in the form. A red arrow points from the keypad to the 'Price + Taxes' field, and another red arrow points from the keypad to the '0' key.

Item	Bond St Classic 20 Gold Pkt
Units	3 <sup>-1.23</sup>
Price Ex GST	\$26.82
Price + Taxes	\$29.50
Taxes	GST
Subtotal	\$80.45
Total	\$88.50

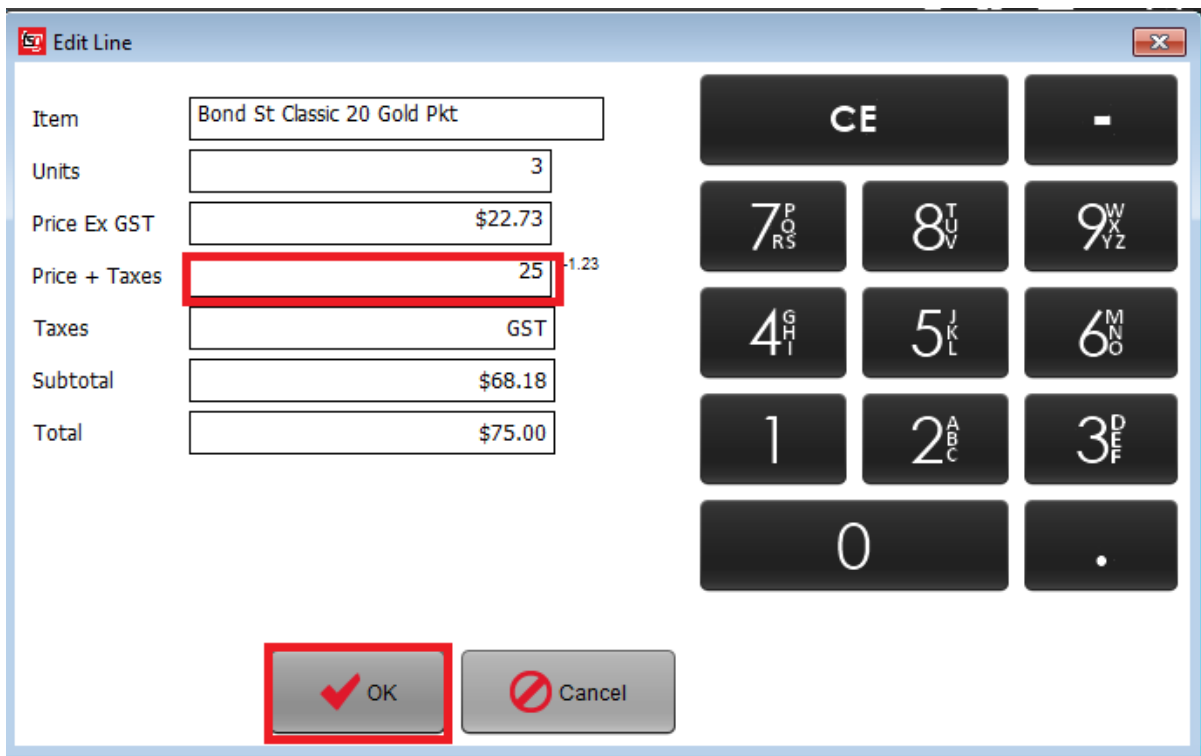
Buttons: OK, Cancel

Touch the box containing the “Price + Taxes”

Your screen should now look like below:

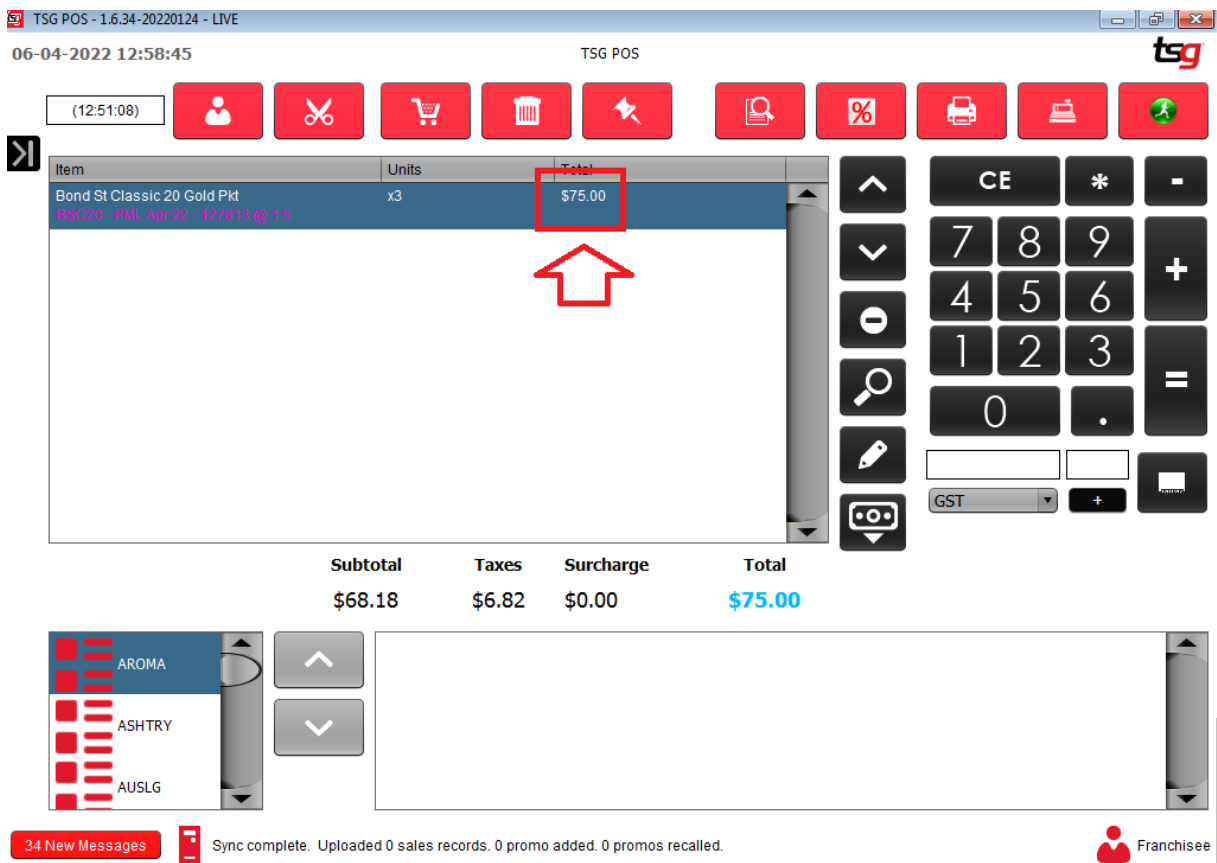
On the keypad on the right, touch the desired price – in this case 25

Your screen should now look like the below:



Touch the "OK" button

Your screen should now look like the below:



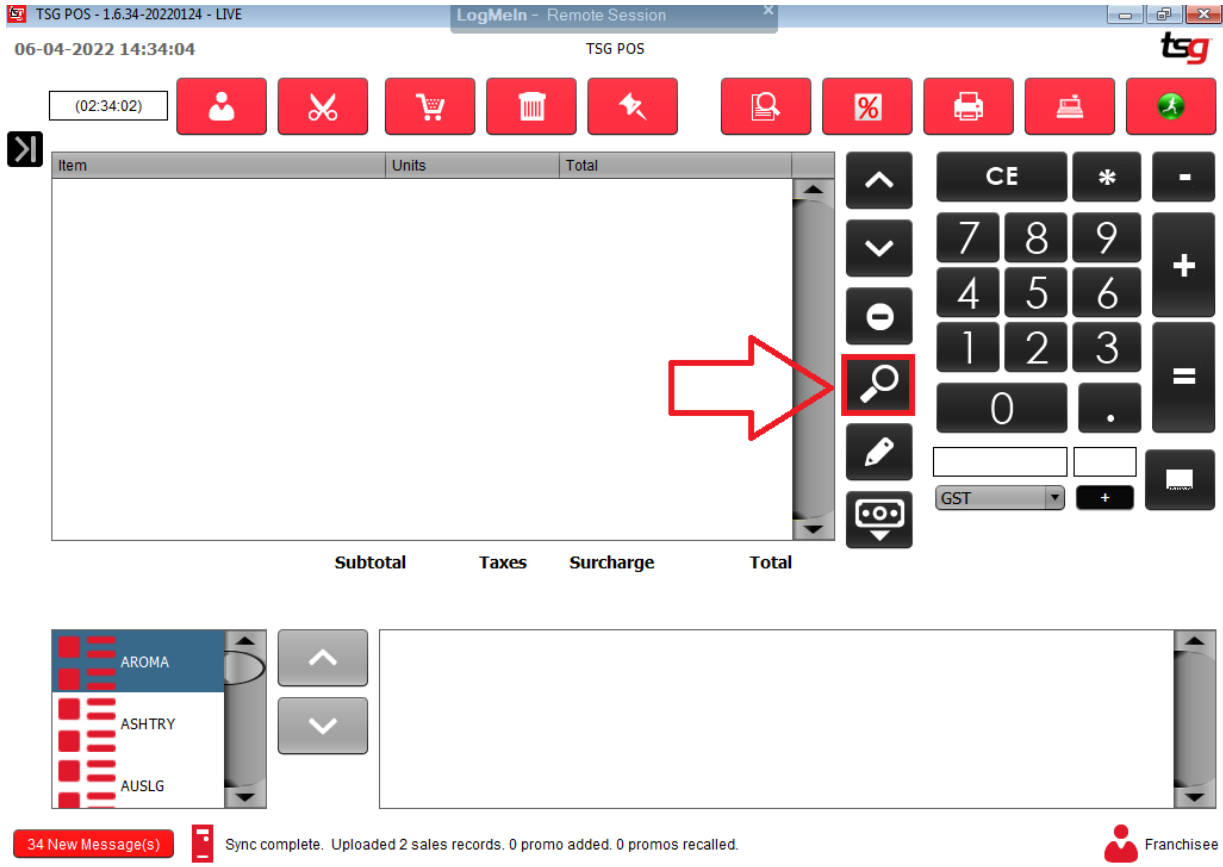
Notice that the "total" has now changed to \$75.00

This will remain at \$75.00 for **THIS LINE ONLY.**

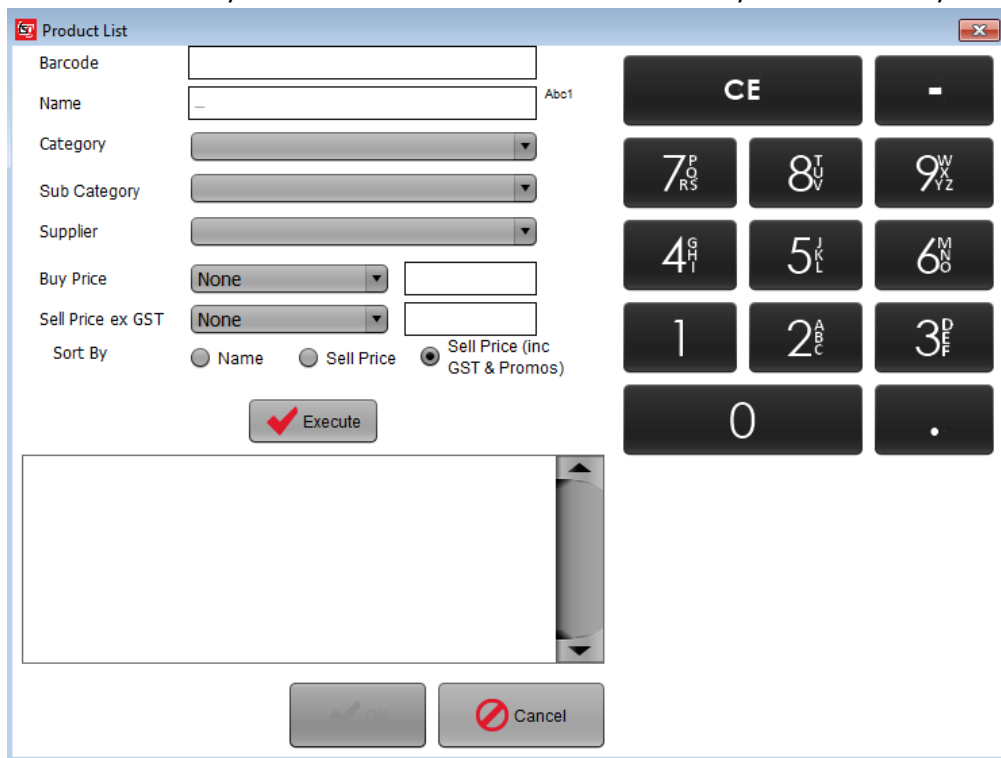


# Search for A Product

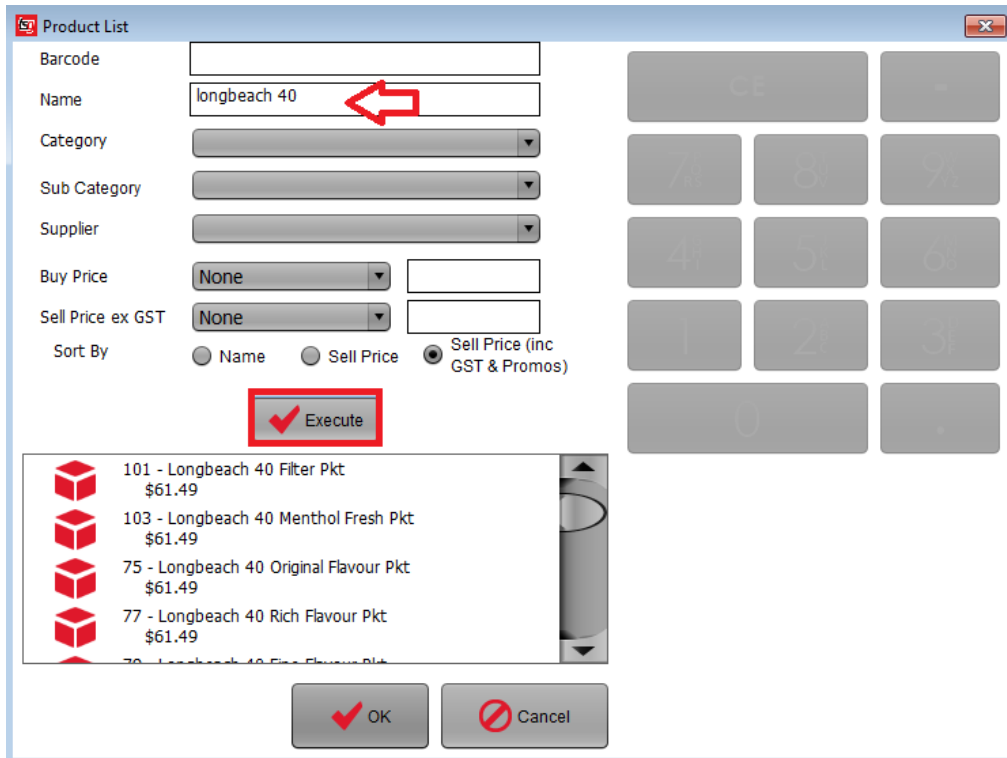
Touch the magnifying glass image on the screen



You should now bring up the search box like below:  
From here you will be able to see all of the fields that you can search by.

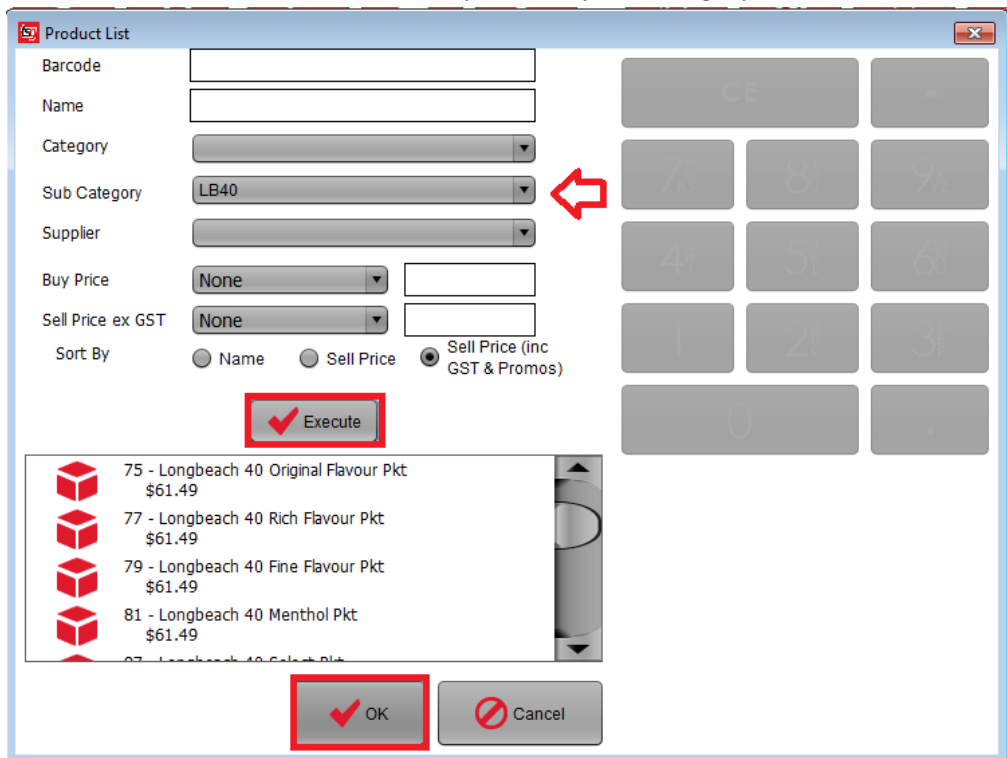


Enter your search terms. Please note that you can search by no more than 3 fields at a time.



Press the “Execute” button to complete the search.  
Your screen should now display the results based on your search terms.

You can also search product by sub category.



Select the desired product from the list and touch the “OK” Button.

# Parking a Sale

TSG POS - 1.6.34-20220124 - LIVE

06-04-2022 13:07:41 TSG POS

(12:51:08)

Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x3	\$75.00

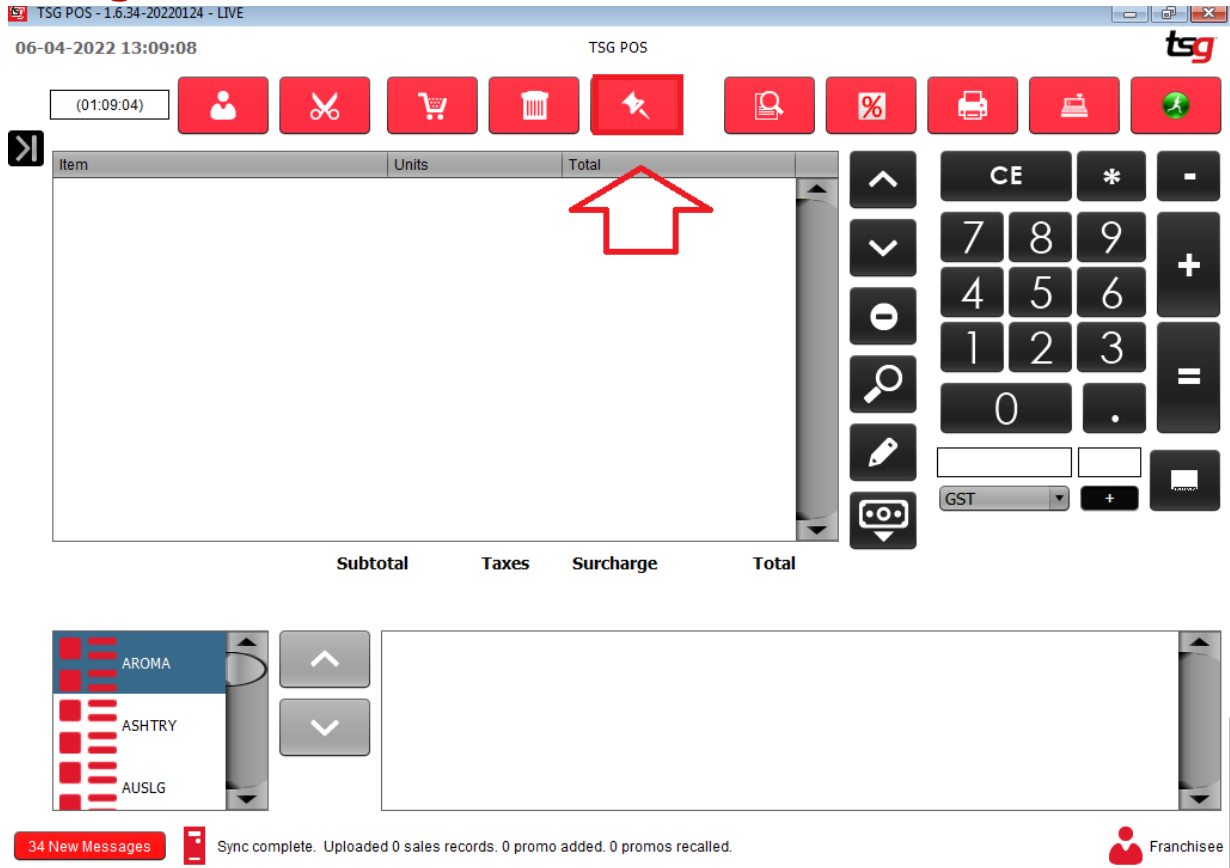
Subtotal: \$68.18    Taxes: \$6.82    Surcharge: \$0.00    Total: \$75.00

AROMA  
ASHTRY  
AUSLG

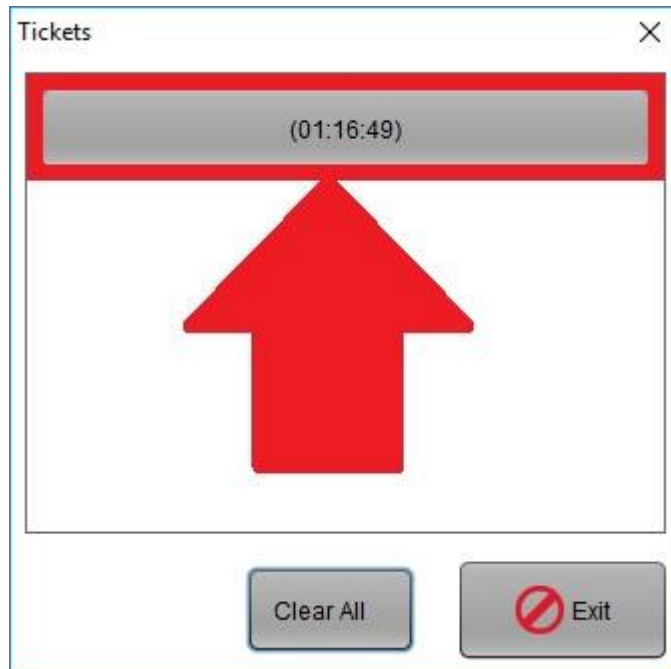
34 New Messages    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

Touch the "Shopping cart" icon to park a sale.

# Unparking a Sale



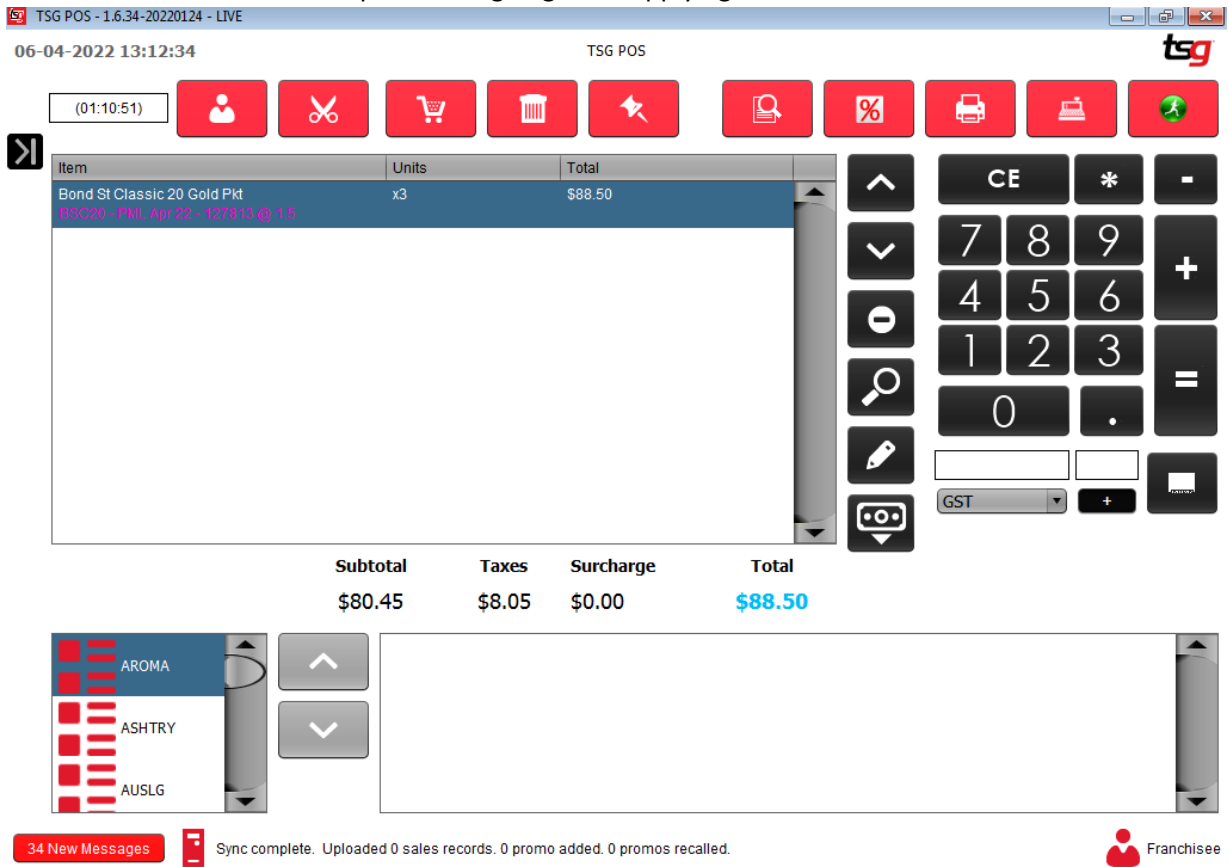
Touch the "Pinned Sales" Icon  
You should now be at the below screen.



Touch the pinned sale from the list shown.

# Applying a Line Discount

For this example we are going to be applying a 5% discount



Touch the **5** button as shown below

Touch the **%** button

TSG POS - 1.6.34-20220124 - LIVE

06-04-2022 13:12:34 TSG POS

(01:10:51)

Item	Units	Total
Bond St Classic 20 Gold Pkt BSC20 - PML Apr 22 - 127813 @ 1.5	x3	\$88.50

Subtotal: \$80.45    Taxes: \$8.05    Surcharge: \$0.00    Total: **\$88.50**

AROMA, ASHTRY, AUSLG

34 New Messages    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

Your screen should now look like below:

TSG POS - 1.6.34-20220124 - LIVE

06-04-2022 13:16:05 TSG POS

(01:10:51)

Item	Units	Total
Bond St Classic 20 Gold Pkt -5% Total Disc @5%	x3	\$84.09

Subtotal: \$76.43    Taxes: \$7.66    Surcharge: \$0.00    Total: **\$84.09**

AROMA, ASHTRY, AUSLG

34 New Messages    Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.    Franchisee

Note that the discount has been applied to this product

# Reprint a Recent Receipt

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:20:40". The interface includes a top bar with various icons, a main display area showing a receipt summary, and a keyboard on the right. A red box highlights the receipt icon in the top bar.

Item	Units	Total
Bond St Classic 20 Gold Pkt -5%	x3	\$84.09
Total Disc @5%		

Subtotal	Taxes	Surcharge	Total
\$76.43	\$7.66	\$0.00	\$84.09

At the bottom left, there is a list of categories: AROMA, ASHTRY, and AUSLG. At the bottom right, there is a notification: "34 New Message(s)" and "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." The user is identified as "Franchisee".

Select the receipt and click Print

The screenshot shows the "Recent Tickets" dialog box. It contains a list of tickets with the following details:

Icon	Count	Date	Time	Amount	Label
i	[3]	06/04/2022	12:48:55 PM	\$88.50	Franchisee

At the bottom of the dialog box, there are two buttons: "Print" (with a checkmark icon) and "Cancel" (with a red X icon). The "Print" button is highlighted with a red box.

# Edit Sales



# Reprint a Receipt

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:41:00". The interface includes a top navigation bar with various icons for user management, editing, and printing. Below this is a receipt area with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top left corner of the receipt area. To the right of the receipt area is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown menu. Below the receipt area are labels for "Subtotal", "Taxes", "Surcharge", and "Total". At the bottom left, there is a notification for "34 New Message(s)". At the bottom center, there is a sync status message: "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." At the bottom right, there is a "Franchisee" logo.

## Touch the "Edit Sales" button

The screenshot shows the TSG POS interface. At the top, the title bar reads "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:57". The main interface is divided into several sections:

- Register:** A vertical menu on the left with options: Sales, **Edit Sales** (highlighted with a red box and a red arrow), Customer Payment, LayBy Payment, and Close Cash.
- Administration:** A section with options: Customers, Stock, Sales, Maintenance, and Presence Management.
- Stock & Prices:** A section with the option: Update Stock & Prices.
- System:** A section with the option: Change Password.

The main area features a top bar with a timer "(01:40:52)" and several red action buttons (person, scissors, etc.). Below this is a table with columns "Item", "Units", and "Total". To the right is a numeric keypad with buttons for CE, \*, -, 7-9, +, 4-6, =, 1-3, 0, ., and a GST dropdown menu. At the bottom of the main area are buttons for "Subtotal", "Taxes", "Surcharge", and "Total".

At the bottom of the screen, there is a notification bar: "34 New Message(s)" and "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." A "Franchisee" profile icon is also visible.

## Select a ticket and touch the "OK" button

The screenshot shows a "Recent Tickets" dialog box with a list of tickets. The second ticket is selected and highlighted in blue.

Info	Ticket ID	Date	Time	Amount	Franchisee
[5]		06/04/2022	1:40:51 PM	\$20.00	Franchisee
[4]		06/04/2022	1:40:43 PM	\$84.10	Franchisee

At the bottom of the dialog box are two buttons: "OK" (with a red checkmark icon) and "Cancel" (with a red prohibition icon).

## Touch the "Print Docket" Button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

06-04-2022 14:26:38 TSG POS

Ticket #:  Search Recent Tickets Edit Refund **Print Docket** Print Invoice

Reprinted Ticket

Receipt: 4  
Date: 06/04/2022 1:40:43 PM

Item	Price	Qty	Value
Bond St Classic 20 Gold Pkt -5%	\$28.03	x3	\$84.09

Items count: 3

**Total** \$84.09

Cash \$84.10  
Tendered: \$84.10  
Change: \$0.00

EX GST: \$76.43  
GST: \$7.66

THANK YOU FOR SHOPPING WITH TSG  
HAVE A NICE DAY

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

## Refund a Sale

Touch the Black Arrow.

TSG POS - 1.6.34-20220124 - LIVE

06-04-2022 13:41:00 TSG POS

(01:40:52)

Item Units Total

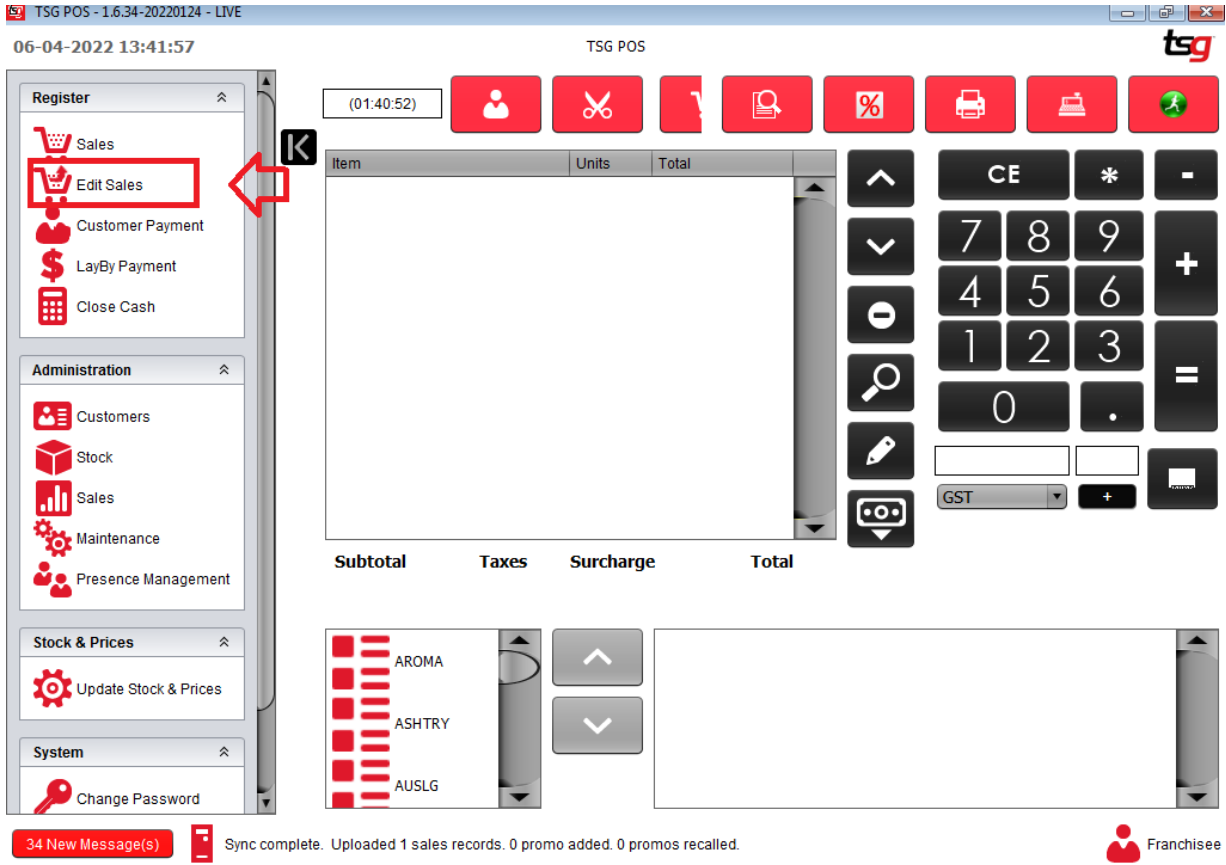
Item	Units	Total
------	-------	-------

Subtotal Taxes Surcharge Total

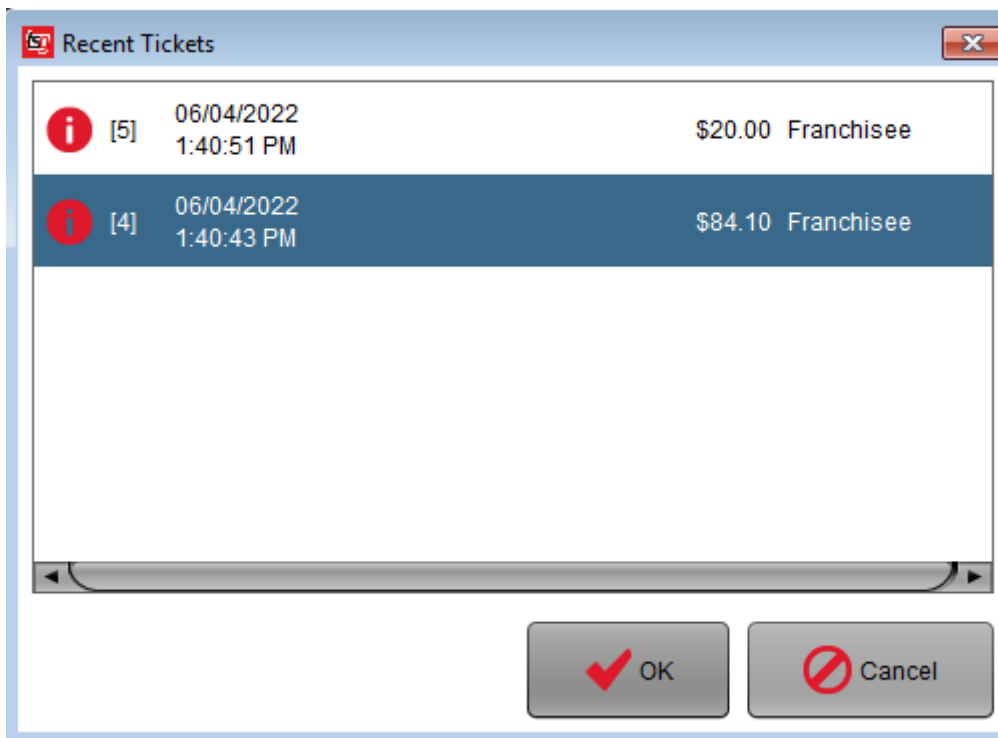
AROMA  
ASHTRY  
AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

### Touch the "Edit Sales" button



### Select a ticket and touch the "OK" button



### Touch the "Refund" Button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

06-04-2022 14:26:38 TSG POS

Ticket #: 4 Search Recent Tickets Edit Refund Print Docket Print Invoice

Reprinted Ticket

Receipt: 4  
Date: 06/04/2022 1:40:43 PM

Item	Price	Qty	Value
Bond St Classic 20 Gold Pkt -5%	\$28.03	x3	\$84.09

Items count: 3

**Total \$84.09**

Cash \$84.10  
Tendered: \$84.10  
Change: \$0.00

EX GST: \$76.43  
GST: \$7.66

THANK YOU FOR SHOPPING WITH TSG  
HAVE A NICE DAY

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Refund All" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

06-04-2022 14:28:25 TSG POS

(02:28:18) [Person Icon] [Scissors Icon] [Cancel]

Item	Units	Total
Bond St Classic 20 Gold Pkt -5%	x-3	-\$84.09

Subtotal Taxes Surcharge Total  
-\$76.43 -\$7.66 -\$0.00 **-\$84.09**

Item	Units	Total
Bond St Classic 20 Gold Pkt -5%	x3	\$84.09
Total Disc @5%		

Refund One  
Refund Line  
**Refund All**

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "=" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

06-04-2022 14:28:25 TSG POS

(02:28:18) [Person Icon] [Scissors Icon] [Cancel]

Item	Units	Total
Bond St Classic 20 Gold Pkt -5%	x-3	-\$84.09

Subtotal: -\$76.43    Taxes: -\$7.66    Surcharge: -\$0.00    Total: **-\$84.09**

Item	Units	Total
Bond St Classic 20 Gold Pkt -5%	x3	\$84.09
Total Disc @5%		

34 New Message(s)    Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.    Franchisee

Select the refund type and press the "OK" button

Payment LogMeIn - Remote Session

Total: -\$84.09

**Select the Refund Type. Then press OK**

- Debt
- Cash
- Card

Refund [TSG Logo]

[Print] [OK] [Cancel]

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# Promotions



# Creating an Over the Top Promotion

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:41:00". The interface includes a top navigation bar with various icons (person, scissors, shopping cart, trash, lightning bolt, etc.). Below this is a table with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top left corner of the table area. To the right of the table is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown menu. Below the table are labels for "Subtotal", "Taxes", "Surcharge", and "Total". At the bottom, there is a list of items: "AROMA", "ASHTRY", and "AUSLG". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

# Touch the "Stock" button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:38:12 | TSG POS | tsg

**Register**

- Sales
- Edit Sales
- Customer Payment
- LayBy Payment
- Close Cash

**Administration**

- Customers
- Stock**
- Sales
- Maintenance
- Presence Management

**Stock & Prices**

- Update Stock & Prices

**System**

- Change Password

### Stock

**Maintenance**

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

# Touch "Promotions" Button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:44:30 | TSG POS | tsg

### Stock

**Maintenance**

- Products
- Promotions**
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

Touch the "+" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
06-04-2022 14:45:47 TSG POS

### Promotions

By Form

Category   Show Current Only    
Discount

1 / 88

General		Recurrence	
Name	ALP25 - PML Apr 22 - 127812		
Date	04/04/2022	01/05/2022	
Time	00:00	24:00	
Discount	TSG Standard Promotion		
Product Sub Category	ALP25		
Product Barcode	<input type="text"/>		
Packet Amount	\$0.57		
Carton Amount	\$4.57		
Max Pkt Qty	<input type="text"/>		

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

Press "Discount" drop down list, Press "Over the Top Promotion" from the drop down list

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
06-04-2022 14:47:27 TSG POS

### Promotions

By Form

Category   Show Current Only    
Discount

\* / 88

General		Recurrence	
Discount	<input type="text" value="Over the Top Promotion"/>		

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

**Promotions**

By Form

Category   Show Current Only

Discount

\* / 88

	General	Recurrence
ALP25 - PML Apr 22 - 127812	Name	<input type="text"/>
ASC20 - BAT Apr 22 - 128016	Date	<input type="text"/> <input type="text"/>
BON25 - PML Apr 22 - 127818	Time	00:00 24:00
BON30 - PML Apr 22 - 127819	Discount	Over the Top Promotion
BON40 - PML Apr 22 - 127820	Product Sub Category	<input type="text"/>
<b>BOT15 - PML Apr 22 - 127841</b>	Product Barcode	<input type="text"/>
BOT25 - PML Apr 22 - 127842	Packet Amount	<input type="text"/>
BSC20 - PML Apr 22 - 127813	Carton Amount	<input type="text"/>
BSC25 - PML Apr 22 - 127815	Max Pkt Qty	<input type="text"/>
BSC30 - PML Apr 22 - 127816		
BSC40 - PML Apr 22 - 127817		
CH15T - PML Apr 22 - 127843		
CH20T - PML Apr 22 - 127844		
CH25T - PML Apr 22 - 127845		
CHA15 - ITA Mar 22 - 127877		
CHA25 - ITA Mar 22 - 127878		
CHCP25 - PML Apr 22 - 127823		
CHCP25 - PML Apr 22 - 127824		
CHE20 - PML Apr 22 - 127821		
CHE20 - PML Apr 22 - 127852		
CHE40 - PML Apr 22 - 127825		

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

On this page you will need to enter the following fields:

- Name:** REQUIRED FIELD. MUST be unique. Maximum length of 20 Characters
- Start Date:** REQUIRED FIELD. MUST be in the format DD/MM/YYYY Start date MUST be before end date
- End Date:** REQUIRED FIELD. MUST be in the format DD/MM/YYYY End date MUST be after start date  
Please note, if the start date \*AND\* the end date are both in the past, you cannot save.
- Start Time:** REQUIRED FIELD. MUST be in 24 hour format HH:HH start time MUST be before end time
- End Time:** REQUIRED FIELD. MUST be in 24 hour format HH:HH end time MUST be after start time
- Discount:** REQUIRED FIELD.
- Product Sub Category:** Select from the drop down box. Select if you are doing a promotion based on Sub Category. Product Sub Category \*OR\* Product Barcode need to be selected. Not Both.
- Product Barcode:** Type in the barcode of the product. Select if you are doing a promotion based on barcode. Product Sub Category \*OR\* Product Barcode need to be selected. Not Both.
- Packet Amount:** REQUIRED FIELD. MUST be a valid dollar amount.
- Carton Amount:** REQUIRED FIELD. MUST be a valid dollar amount.
- Max Pkt Qty:** Enter the maximum number of packets that you want the promotion to be valid for. This includes any packets that are still in cartons. This is not a required field.

Everything should be entered as below

TSG POS - 1.6.9-20190215 - LIVE  
07-06-2019 13:46:17 TSG POS

**Promotions**

By Form  
Category: [Dropdown]  Show Current Only    
Discount: [Dropdown]

\* / 96

**BO20 - PML Jun 19 - 117538**

General	Recurrence
Name	ATOP BO20 Jun 19
Date	01/06/2019 30/06/2019
Time	00:00 24:00
Discount	Over the Top Promotion
Product Sub Category	BO20
Product Barcode	
Packet Amount	1.00
Carton Amount	10.00
Max Pkt Qty	

2 New Message(s) Sync complete. Uploaded 0 sales records. 4 promos added. 3 promos recalled. Administrator

Touch the "Save" button

TSG POS - 1.6.9-20190215 - LIVE  
07-06-2019 13:46:17 TSG POS

**Promotions**

By Form  
Category: [Dropdown]  Show Current Only    
Discount: [Dropdown]

\* / 96

**BO20 - PML Jun 19 - 117538**

General	Recurrence
Name	ATOP BO20 Jun 19
Date	01/06/2019 30/06/2019
Time	00:00 24:00
Discount	Over the Top Promotion
Product Sub Category	BO20
Product Barcode	
Packet Amount	1.00
Carton Amount	10.00
Max Pkt Qty	

2 New Message(s) Sync complete. Uploaded 0 sales records. 4 promos added. 3 promos recalled. Administrator

# Creating a Custom Franchise Promotion

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area is a menu grid with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top-left corner of the menu grid. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown. At the bottom, there are buttons for Subtotal, Taxes, Surcharge, and Total. Below the menu grid is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu option highlighted in the left sidebar. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The main area is titled "Stock" and contains several sections: "Maintenance" with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export; and "Reports" with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. The left sidebar has sections for "Register" (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), "Administration" (Customers, Stock, Sales, Maintenance, Presence Management), "Stock & Prices" (Update Stock & Prices), and "System" (Change Password). A red arrow points to the "Stock" button in the "Administration" section. At the bottom, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

# Touch "Promotions" Button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:44:30 | TSG POS |

### Stock

Maintenance

- Products
- Promotions**
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

### Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. |

# Touch the "+" button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:45:47 | TSG POS |

### Promotions

By Form

Category: [Dropdown] | Discount: [Dropdown] |  Show Current Only | Print Current Promotions | Print Expired Promotions

1 / 88 | [Navigation icons] | **+** | [Navigation icons]

General		Recurrence	
Name	ALP25 - PML Apr 22 - 127812		
Date	04/04/2022	01/05/2022	
Time	00:00	24:00	
Discount	TSG Standard Promotion		
Product Sub Category	ALP25		
Product Barcode	[Input field]		
Packet Amount	\$0.57		
Carton Amount	\$4.57		
Max Pkt Qty	[Input field]		

Enable Current Promotion

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. |

# Press "Discount" drop down list

TSG POS - 1.6.34-20220124 - LIVE  
LogMeIn - Remote Session  
06-04-2022 14:47:27 TSG POS

### Promotions

By Form

Category   Show Current Only

Discount

\* / 88

- ALP25 - PML Apr 22 - 127812
- ASC20 - BAT Apr 22 - 128016
- BON25 - PML Apr 22 - 127818
- BON30 - PML Apr 22 - 127819
- BON40 - PML Apr 22 - 127820
- BOT15 - PML Apr 22 - 127841
- BOT25 - PML Apr 22 - 127842
- BSC20 - PML Apr 22 - 127813
- BSC25 - PML Apr 22 - 127815
- BSC30 - PML Apr 22 - 127816
- BSC40 - PML Apr 22 - 127817
- CH15T - PML Apr 22 - 127843
- CH20T - PML Apr 22 - 127844
- CH25T - PML Apr 22 - 127845
- CHA15 - ITA Mar 22 - 127877
- CHA25 - ITA Mar 22 - 127878
- CHCP25 - PML Apr 22 - 127823
- CHCP25 - PML Apr 22 - 127824
- CHE20 - PML Apr 22 - 127821
- CHE20 - PML Apr 22 - 127852
- CHE40 - PML Apr 22 - 127825

Discount

- Over the Top Promotion
- Custom Franchise Promotion
- Customer Promotion

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

# Press "Custom Franchise Promotion" from the drop down list

TSG POS - 1.4.42-20170404 - LIVE  
19-06-2017 15:41:17 TSG POS

### Promotions

By Form

Category   Show Current Only

Discount

\* / 87

- 1%
- 2%
- 3%
- A WEEOT JUN 17
- ATOP BH25 JUN 17
- BH25 - BAT Jun 17
- BO20 - PML Jun 17
- BON20 - PML Jun 17
- BON25 - PML Jun 17
- BON40 - PML Jun 17
- CAM25 - ITA Jun 17
- CHA25 - ITA Jun 17
- CHA40 - ITA Jun 17
- CHA50 - ITA Jun 17
- CHRO2 - PML Jun 17
- CHRO5 - PML Jun 17
- CHS20 - PML Jun 17
- CHS25 - PML Jun 17
- CRM25 - ITA Jun 17
- CRM40 - ITA Jun 17
- CRT20 - PML Jun 17

Discount

- Over the Top Promotion
- Custom Franchise Promotion
- Customer Promotion

Enable Current Promotion

3 New Message(s) Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Franchisee



TSG POS - 1.6.9-20190215 - LIVE  
07-06-2019 13:48:45 TSG POS

### Promotions

By Form

Category   Show Current Only

Discount

\* / 96

	General	Recurrence
BO20 - PML Jun 19 - 117538	Name <input type="text"/>	
BON25 - PML Jun 19 - 117539	Date <input type="text"/>	<input type="text"/>
BON30 - PML Jun 19 - 117540	Time <input type="text"/>	<input type="text"/>
BON40 - PML Jun 19 - 117541	Discount <input type="text"/>	
BON40 - PML Jun 19 - 117542	Product Sub Category <input type="text"/>	
BON40 - PML Jun 19 - 117543	Product Barcode <input type="text"/>	
BOT15 - PML Jun 19 - 117554	Packet Amount <input type="text"/>	
CAM25 - ITA Jun 19 - 117600	Carton Amount <input type="text"/>	
CHA15 - ITA Jun 19 - 117662	Max Pkt Qty <input type="text"/>	
CHA20 - ITA Jun 19 - 117618		
CHA25 - ITA Jun 19 - 117619		
CHA40 - ITA Jun 19 - 117620		
CHA50 - ITA Jun 19 - 117621		
CHRO2 - PML Jun 19 - 117555		
CHS20 - PML Jun 19 - 117535		
CHS20 - PML Jun 19 - 117561		
CHS25 - PML Jun 19 - 117536		
CHS40 - PML Jun 19 - 117537		
CMB15 - BAT Jun 19 - 117562		
CMB25 - BAT Jun 19 - 117563		
CRT15 - PML Jun 19 - 117556		

2 New Message(s) Sync complete. Uploaded 0 sales records. 4 promos added. 3 promos recalled. Administrator

On this page you will need to enter the following fields:

- Name:** REQUIRED FIELD. MUST be unique. Maximum length of 20 Characters
- Start Date:** REQUIRED FIELD. MUST be in the format DD/MM/YYYY Start date MUST be before end date
- End Date:** REQUIRED FIELD. MUST be in the format DD/MM/YYYY End date MUST be after start date  
Please note, if the start date \*AND\* the end date are both in the past, you cannot save.
- Start Time:** REQUIRED FIELD. MUST be in 24 hour format HH:HH start time MUST be before end time
- End Time:** REQUIRED FIELD. MUST be in 24 hour format HH:HH end time MUST be after start time
- Discount:** REQUIRED FIELD.
- Product Sub Category:** Select from the drop down box. Select if you are doing a promotion based on Sub Category. Product Sub Category \*OR\* Product Barcode need to be selected. Not Both.
- Product Barcode:** Type in the barcode of the product. Select if you are doing a promotion based on barcode Product Sub Category \*OR\* Product Barcode need to be selected. Not Both.
- Packet Amount:** REQUIRED FIELD. MUST be a valid dollar amount.
- Carton Amount:** REQUIRED FIELD. MUST be a valid dollar amount.
- Max Pkt Qty:** Enter the maximum number of packets that you want the promotion to be valid for. This includes any packets that are still in cartons. This is not a required field.

Everything should be entered as below

TSG POS - 1.6.9-20190215 - LIVE  
07-06-2019 13:49:54 TSG POS

### Promotions

By Form

Category   Show Current Only

Discount

\* / 96

General	Recurrence
Name	A VEN1 JUN 19
Date	01/06/2019 30/06/2019
Time	00:00 24:00
Discount	Custom Franchise Promotion
Product Sub Category	VEN1
Product Barcode	
Packet Amount	1.00
Carton Amount	10.00
Max Pkt Qty	

2 New Message(s) Sync complete. Uploaded 0 sales records. 4 promos added. 3 promos recalled. Administrator

Touch the "Save" button

TSG POS - 1.6.9-20190215 - LIVE  
07-06-2019 13:49:54 TSG POS

### Promotions

By Form

Category   Show Current Only

Discount

\* / 96

General	Recurrence
Name	A VEN1 JUN 19
Date	01/06/2019 30/06/2019
Time	00:00 24:00
Discount	Custom Franchise Promotion
Product Sub Category	VEN1
Product Barcode	
Packet Amount	1.00
Carton Amount	10.00
Max Pkt Qty	

2 New Message(s) Sync complete. Uploaded 0 sales records. 4 promos added. 3 promos recalled. Administrator



# Creating a Customer Promotion

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area is a menu grid with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top-left corner of the menu grid. To the right is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown. At the bottom, there are buttons for "Subtotal", "Taxes", "Surcharge", and "Total". Below the menu grid is a list of categories: "AROMA", "ASHTRY", and "AUSLG". At the bottom of the screen, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu option highlighted in the left sidebar. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The main area is titled "Stock" and contains several sections: "Maintenance" (Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, Promotions File Export) and "Reports" (Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, Imported Orders). The left sidebar has sections for "Register" (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), "Administration" (Customers, Stock, Sales, Maintenance, Presence Management), "Stock & Prices" (Update Stock & Prices), and "System" (Change Password). A red arrow points to the "Stock" button in the "Administration" section. At the bottom, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

# Touch "Promotions" Button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:44:30 | TSG POS

### Stock

Maintenance

- Products
- Promotions**
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

# Touch the "+" button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:45:47 | TSG POS

### Promotions

By Form

Category: [Dropdown] | Discount: [Dropdown] |  Show Current Only | Print Current Promotions | Print Expired Promotions

1 / 88 | [Navigation Icons] | **+** | [Trash] | [Save]

General		Recurrence	
Name	ALP25 - PML Apr 22 - 127812		
Date	04/04/2022	01/05/2022	
Time	00:00	24:00	
Discount	TSG Standard Promotion		
Product Sub Category	ALP25		
Product Barcode	[Input Field]		
Packet Amount	\$0.57		
Carton Amount	\$4.57		
Max Pkt Qty	[Input Field]		

Enable Current Promotion

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

### Press "Discount" drop down list

TSG POS - 1.6.34-20220124 - LIVE  
LogMeIn - Remote Session  
06-04-2022 14:47:27 TSG POS

**Promotions**

By Form  
Category: [Dropdown]  
Discount: [Dropdown]  Show Current Only  
Print Current Promotions Print Expired Promotions

\* / 88

ALP25 - PML Apr 22 - 127812  
ASC20 - BAT Apr 22 - 128016  
BON25 - PML Apr 22 - 127818  
BON30 - PML Apr 22 - 127819  
BON40 - PML Apr 22 - 127820  
BOT15 - PML Apr 22 - 127841  
BOT25 - PML Apr 22 - 127842  
BSC20 - PML Apr 22 - 127813  
BSC25 - PML Apr 22 - 127815  
BSC30 - PML Apr 22 - 127816  
BSC40 - PML Apr 22 - 127817  
CH15T - PML Apr 22 - 127843  
CH20T - PML Apr 22 - 127844  
CH25T - PML Apr 22 - 127845  
CHA15 - ITA Mar 22 - 127877  
CHA25 - ITA Mar 22 - 127878  
CHCP25 - PML Apr 22 - 127823  
CHCP25 - PML Apr 22 - 127824  
CHE20 - PML Apr 22 - 127821  
CHE20 - PML Apr 22 - 127852  
CHE40 - PML Apr 22 - 127825

Discount: [Dropdown] (Over the Top Promotion, Custom Franchise Promotion, Customer Promotion)

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

Press "Over the Top Promotion" from the drop down list

Enter a Name and Margin %

TSG POS - 1.4.42-20170404 - LIVE  
19-06-2017 15:53:00 TSG POS

**Promotions**

By Form  
Category: [Dropdown]  
Discount: [Dropdown]  Show Current Only  
Print Current Promotions

\* / 88

Name: [Text Field] (Red box and arrow)

Discount: Customer Promotion

Margin: [Text Field] (Red box and arrow)

1%  
2%  
3%  
A VEN1 JUN 17  
A WEEOT JUN 17  
ATOP BH25 JUN 17  
BH25 - BAT Jun 17  
BO20 - PML Jun 17  
BON20 - PML Jun 17  
BON25 - PML Jun 17  
BON40 - PML Jun 17  
CAM25 - ITA Jun 17  
CHA25 - ITA Jun 17  
CHA40 - ITA Jun 17  
CHA50 - ITA Jun 17  
CHRO2 - PML Jun 17  
CHRO5 - PML Jun 17  
CHS20 - PML Jun 17  
CHS25 - PML Jun 17  
CRM25 - ITA Jun 17  
CRM40 - ITA Jun 17

Enable Current Promotion

3 New Message(s) Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Franchisee

Press the save button

The screenshot shows the 'Promotions' screen in the TSG POS system. At the top, it displays 'TSG POS - 1.4.42-20170404 - LIVE' and the time '19-06-2017 15:55:32'. The screen is titled 'Promotions' and has a 'By Form' section with dropdown menus for 'Category' and 'Discount', a 'Show Current Only' checkbox, and a 'Print Current Promotions' button. Below this is a toolbar with various icons, including a save icon (floppy disk) which is highlighted with a red box and a large red arrow pointing upwards. The main area shows a list of promotion codes on the left and a form for editing a promotion on the right. The form includes fields for 'Name' (Wholesale 0%), 'Discount' (Customer Promotion), and 'Margin' (0%). At the bottom, there is an 'Enable Current Promotion' button. A status bar at the very bottom shows '3 New Message(s)', 'Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled.', and a 'Franchisee' profile icon.

## Printing Current Promotions

Touch the Black Arrow.

The screenshot shows the TSG POS interface during a transaction. At the top, it displays 'TSG POS - 1.6.34-20220124 - LIVE' and the time '06-04-2022 13:41:00'. The screen is titled 'TSG POS' and has a 'tsg' logo. A toolbar at the top contains various icons, including a printer icon. A red arrow points to a black arrow icon in the top left corner. Below the toolbar is a calculator with a numeric keypad and function keys like 'CE', '\*', '-', '+', '=', and 'GST'. The main area shows a list of items with columns for 'Item', 'Units', and 'Total'. Below the list are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. At the bottom, there is a list of items with checkboxes and a search bar. A status bar at the very bottom shows '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

# Touch the "Stock" button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:38:12 | TSG POS | tsg

**Register**

- Sales
- Edit Sales
- Customer Payment
- LayBy Payment
- Close Cash

**Administration**

- Customers
- Stock**
- Sales
- Maintenance
- Presence Management

**Stock & Prices**

- Update Stock & Prices

**System**

- Change Password

### Stock

**Maintenance**

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

# Touch "Promotions" Button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 06-04-2022 14:44:30 | TSG POS | tsg

### Stock

**Maintenance**

- Products
- Promotions**
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) | Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. | Franchisee

Touch the "Print Current Promotions" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:06:30 TSG POS

### Promotions

By Form

Category   Show Current Only **Print Current Promotions** Print Expired Promotions

Discount

1 / 88

General	Recurrence
Name	ALP25 - PML Apr 22 - 127812
Date	04/04/2022 01/05/2022
Time	00:00 24:00
Discount	TSG Standard Promotion
Product Sub Category	ALP25
Product Barcode	
Packet Amount	\$0.57
Carton Amount	\$4.57
Max Pkt Qty	

Enable Current Promotion

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

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# Customers

# Creating a Customer

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. The top navigation bar includes a timer (01:40:52) and several red action buttons. A red arrow points to a black arrow icon on the left side of the main item list area. Below the main area is a list of items (AROMA, ASHTRY, AUSLG) and a numeric keypad. At the bottom, there are status bars for '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

Touch the "Customers" button

The screenshot shows the TSG POS interface at 07-04-2022 9:05:01. The left sidebar menu is open, and the 'Customers' option under the 'Administration' section is highlighted with a red box. The rest of the interface, including the top navigation bar, main item list area, numeric keypad, and bottom status bars, is identical to the previous screenshot.

## Touch the "Customers" Button

The screenshot shows the TSG POS interface. At the top, the title bar reads "TSG POS - 1.4.42-20170404 - LIVE" and "20-06-2017 12:22:39". The main header is "Customers". Below the header, there is a navigation bar with a "Customers" button highlighted by a red box and a large red arrow pointing to it from the right. Underneath, there is a "Reports" section with six buttons: "Customers List", "Customers (Card Style)", "Debtors (Card Style)", "Customers Account Diary", "Sales By Customer", and "Products by Customer Promotion". At the bottom, there is a status bar with "View Messages", a sync status message "Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled.", and a "Franchisee" profile icon.

## Touch the "+" button

The screenshot shows the TSG POS interface with the "Customers" screen open. The title bar reads "TSG POS - 1.4.42-20170404 - LIVE" and "20-06-2017 12:22:53". The main header is "Customers". Below the header, there is a toolbar with several icons, including a "+" button highlighted by a red box and a large red arrow pointing to it from below. The main area contains a form for adding a new customer with fields for ID, Name, Visible, Licence Number, Customer Promotion, Credit Amount, Current Debt, and Debt Date. Below the form, there are tabs for "Contact", "Address", "Notes", and "Transactions". At the bottom, there is a status bar with "View Messages", a sync status message "Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled.", and a "Franchisee" profile icon.

TSG POS - 1.4.42-20170404 - LIVE  
 20-06-2017 12:22:53 TSG POS

### Customers

\* / 0

ID  Search Key

Name

Visible  Licence Number

Customer Promotion


Credit Amount

Current Debt

Debt Date

Contact Address Notes Transactions

Name

Date Of Birth  


Position


Email

Phone

Mobile Phone

Fax

View Messages  Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled.

 Franchisee

On this page you will need to enter the following fields:

**ID:** REQUIRED FIELD. MUST be unique. Maximum length of 250 Characters

**Search Key:** REQUIRED FIELD. MUST be unique. Maximum length of 250 Characters

**Name:** REQUIRED FIELD. MUST be unique. Maximum length of 250 Characters **Visible:**  
 If checked, this customer will come up in searches.

**Licence Number:** Customer tobacco licence number (if required). This will show up on invoices if it exists.

**Customer Promotion:** Can be left blank if so desired.

**Credit Amount:** REQUIRED FIELD. MUST be a number.

**Name:** Maximum length of 250 Characters.

**Date of Birth:** Must be a valid date.

**Position:** Maximum length of 250 Characters.

**Email:** MUST be a valid email address.

**Phone:** MUST be a valid phone number.

**Mobile Phone:** MUST be a valid mobile phone number.

**Fax:** MUST be a valid fax number.

Touch the "Save" Button

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 12:30:35 TSG POS

### Customers

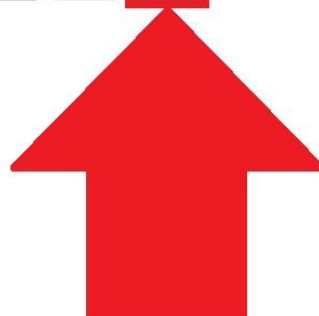
\* / 0

ID: 001 Search Key: 001  
 Name: Example Customer  
 Visible:  Licence Number:   
 Customer Promotion: 2%  
 Credit Amount: 10000  
 Current Debt:   
 Debt Date:

Buttons: Contact, Address, Notes, Transactions

Name: John Citizen  
 Date Of Birth: May 26, 1987  
 Position: Store Owner  
 Email: john@examplestore.com  
 Phone: 0386989600  
 Mobile Phone: 0412345678  
 Fax: 0312345678

View Messages Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Franchisee



Your customer should now appear on the left hand side

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 12:32:43 TSG POS

### Customers

1 / 1

Example Customer

ID: 001 Search Key: 001  
 Name: Example Customer  
 Visible:  Licence Number:   
 Customer Promotion: 2%  
 Credit Amount: \$10,000.00  
 Current Debt:   
 Debt Date:

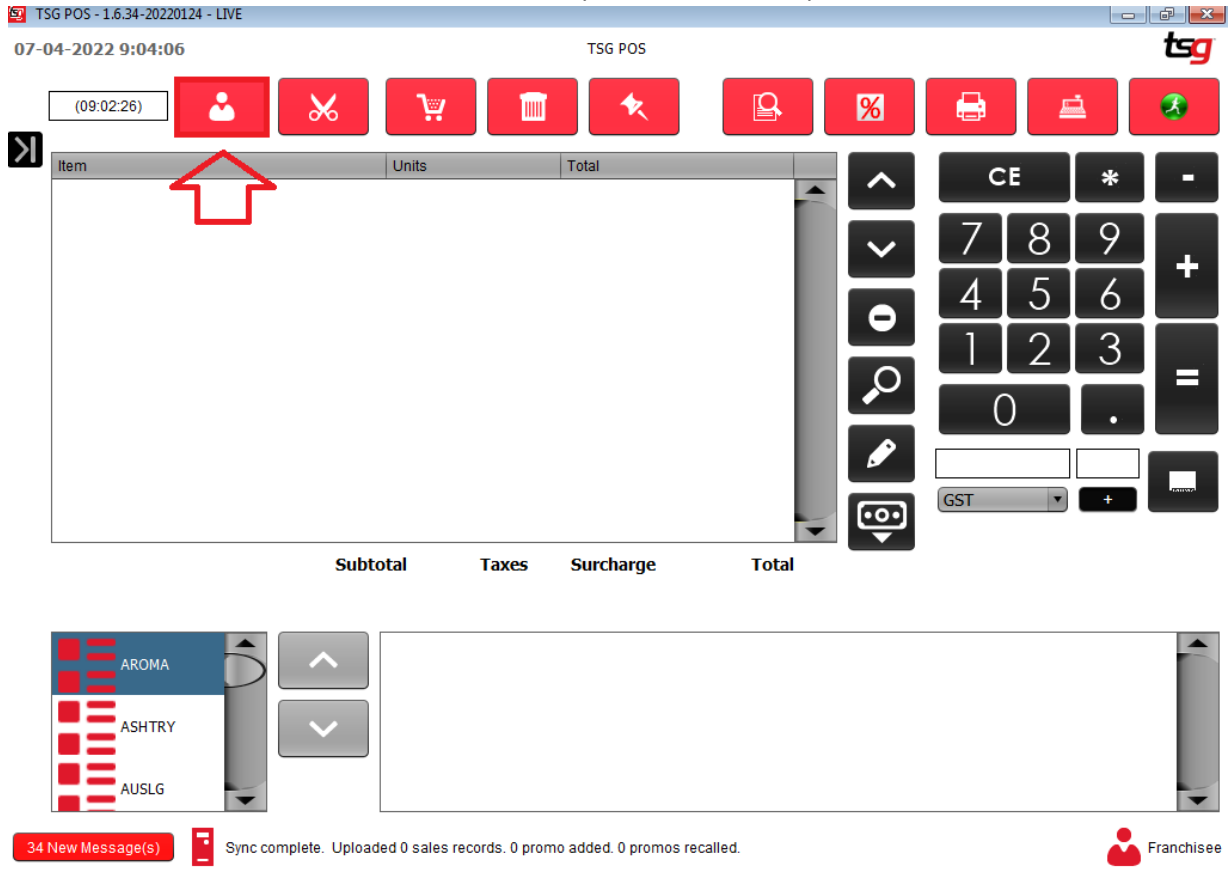
Buttons: Contact, Address, Notes, Transactions

Name: John Citizen  
 Date Of Birth: May 26, 1987  
 Position: Store Owner  
 Email: john@examplestore.com  
 Phone: 0386989600  
 Mobile Phone: 0412345678  
 Fax: 0312345678

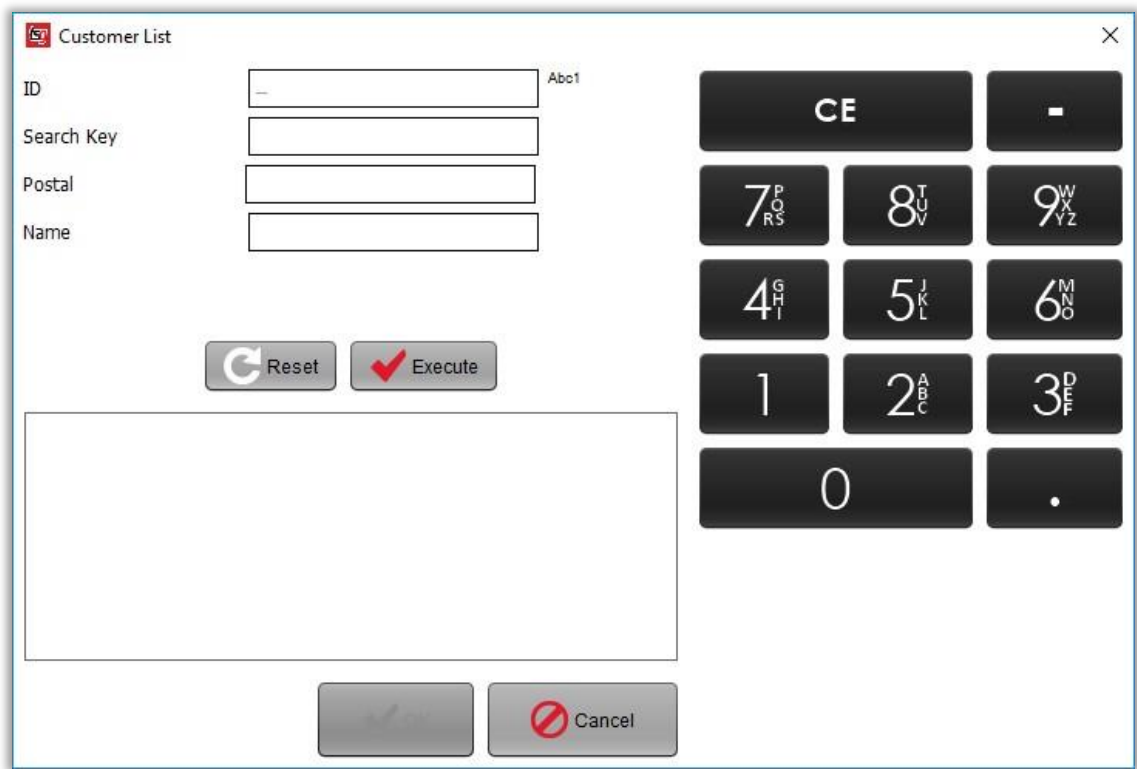
View Messages Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Franchisee

# Completing a Customer sale (Debt)

Touch the "Customer Lookup" button at the top of the screen.



The below screen should now appear:



Enter any terms you wish to search by in the fields provided.

If you do not put any search terms in, the search will simply list all of the customers.

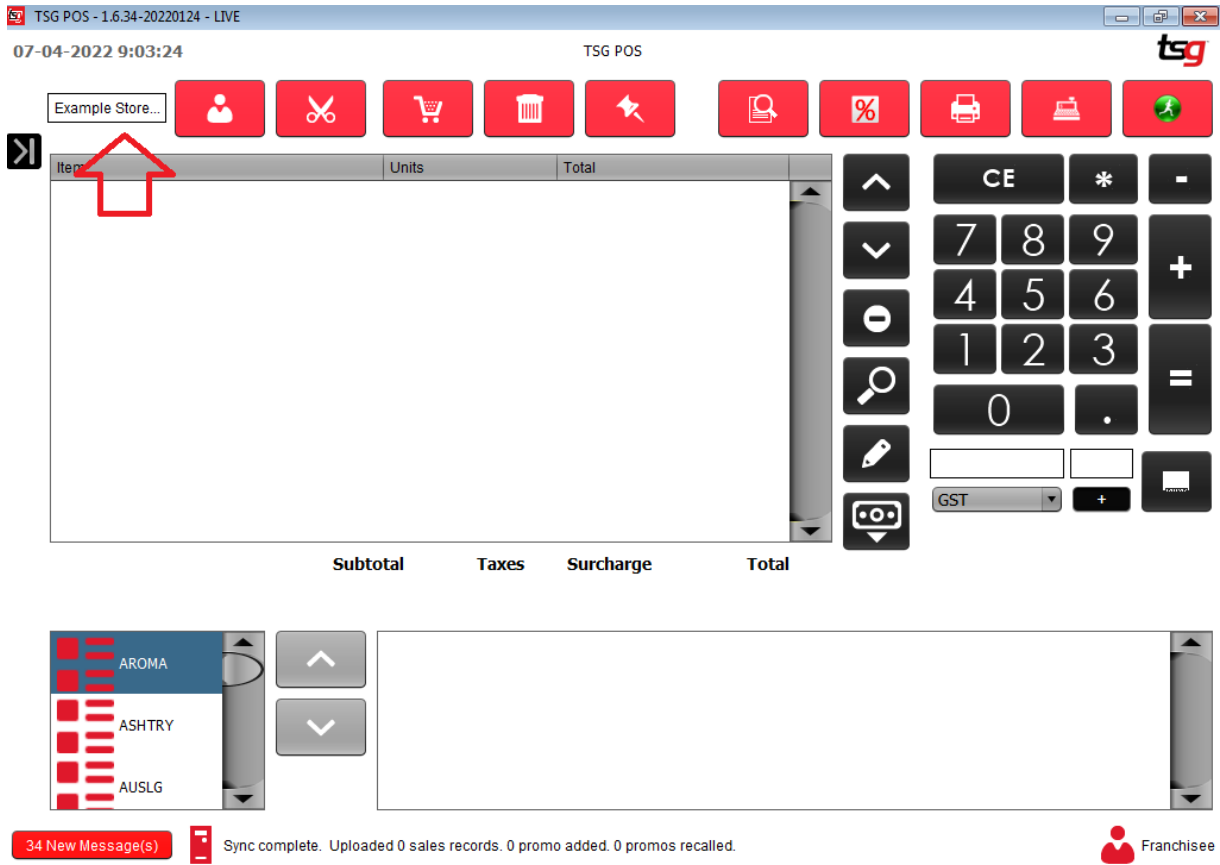
Touch the “Execute” button to begin the search.

The screenshot shows the 'Customer List' search interface. It features four input fields: ID (with a placeholder '—' and 'Abc1' to its right), Search Key, Postal, and Name. Below the input fields are two buttons: 'Reset' (with a circular arrow icon) and 'Execute' (with a checkmark icon). The 'Execute' button is highlighted with a red box, and a large red arrow points upwards towards it. To the right of the input fields is a virtual keyboard with buttons for 'CE', '-', and a numeric keypad (0-9, .). At the bottom of the interface are two buttons: a checkmark button and a 'Cancel' button (with a red prohibition sign).

Once the search has been completed you will see a screen with the results like below:

The screenshot shows the 'Customer List' search interface after a search has been completed. The input fields for ID, Search Key, Postal, and Name are now empty. The 'Execute' button is now disabled (grayed out). Below the input fields, a list of search results is displayed, with the first item being 'Example Store' (indicated by a person icon). Below the list are two buttons: 'Reset' (with a circular arrow icon) and 'Execute' (with a checkmark icon). At the bottom of the interface are two buttons: 'OK' (with a checkmark icon) and 'Cancel' (with a red prohibition sign). A large red arrow points to the 'OK' button.

Select the customer from the list and touch the “ok” button.  
Your screen should now appear like below:

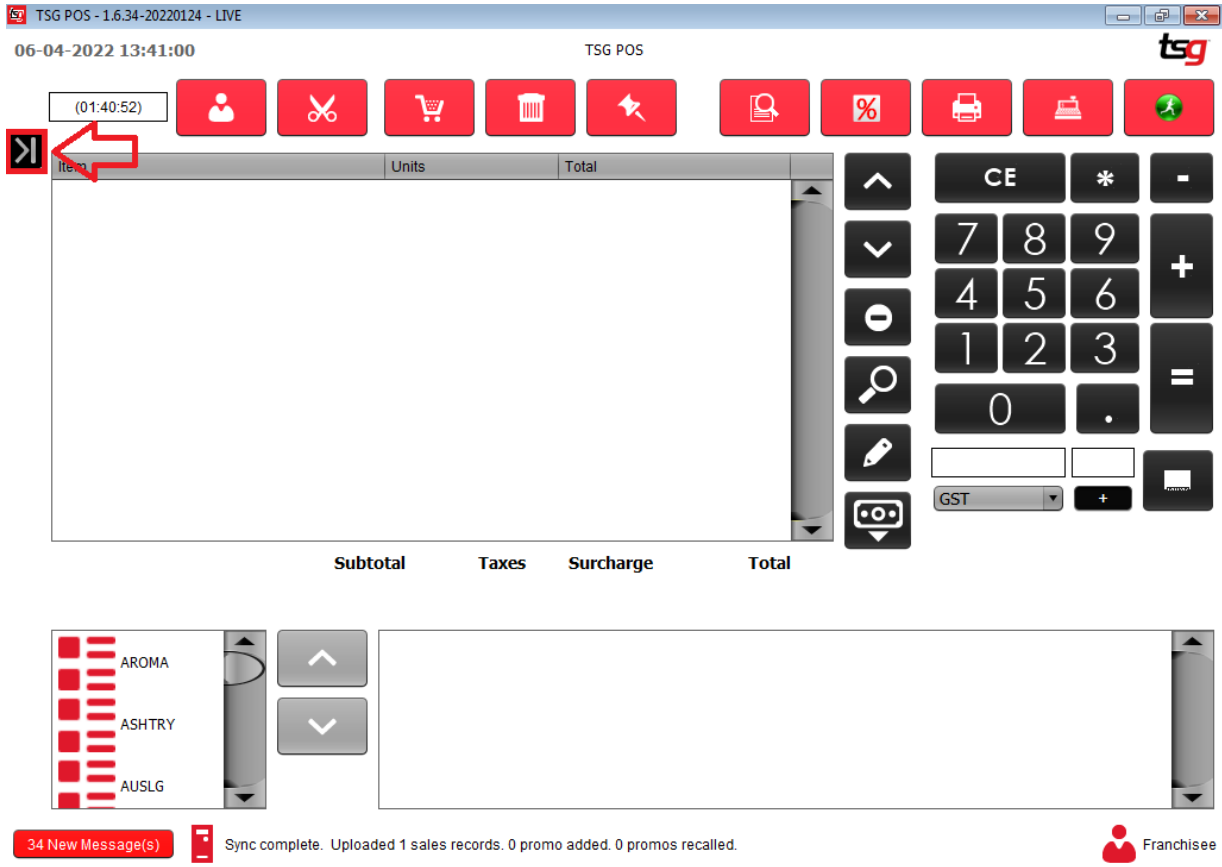


Note that the selected customer appears in the top left hand corner of the screen. This customer will remain for a single transaction and then default to having no customer.

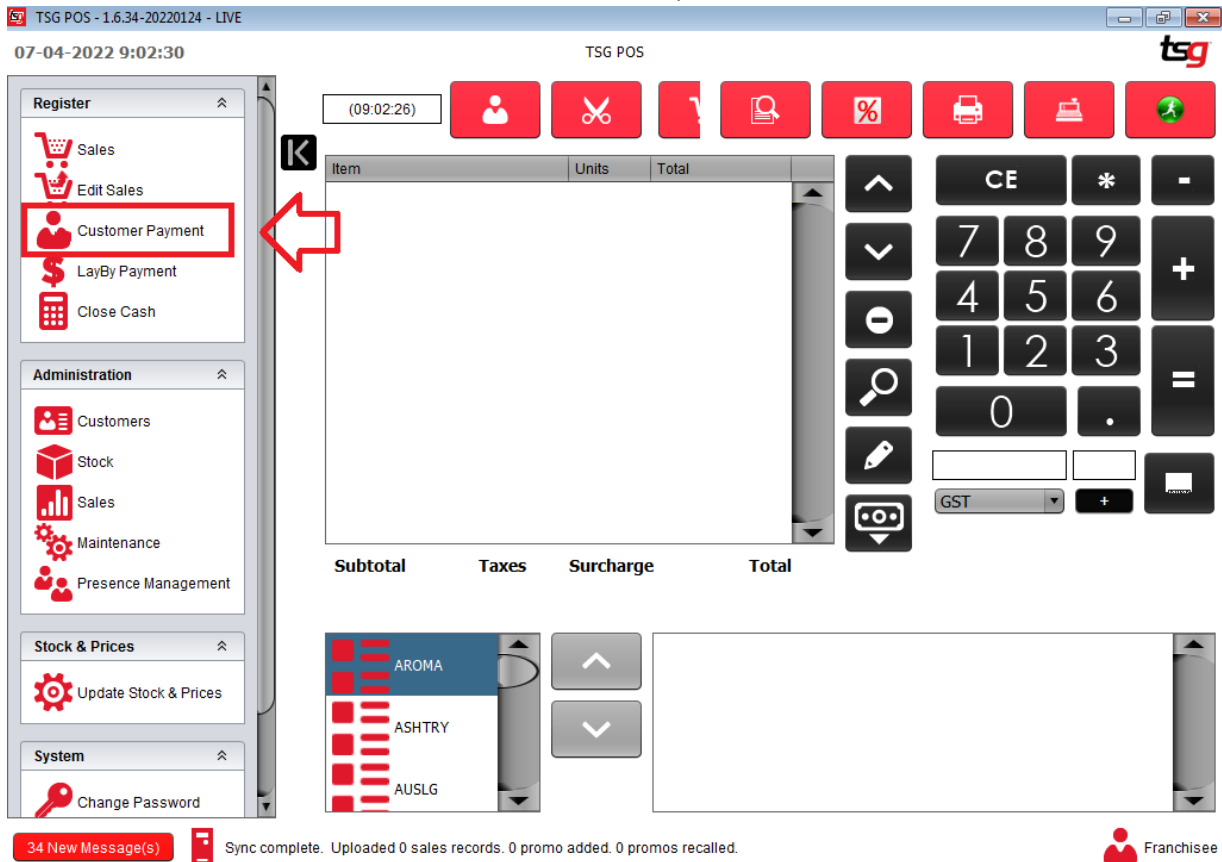


# Paying a Customer Debt



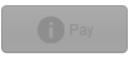
Touch the Black Arrow.




Touch the "Customer Payment" button



### Customer Payment

>   

ID 

Name

Card

Notes

Credit Amount

Current Debt

Debt Date

Transactions


TicketID	Date	Payment Type	Total
----------	------	--------------	-------

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

 Franchisee

Enter an ID, Search Key, Postal Address or Name and press "Execute"


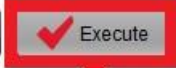
 Customer List X



ID  Abc1


Search Key

Postal

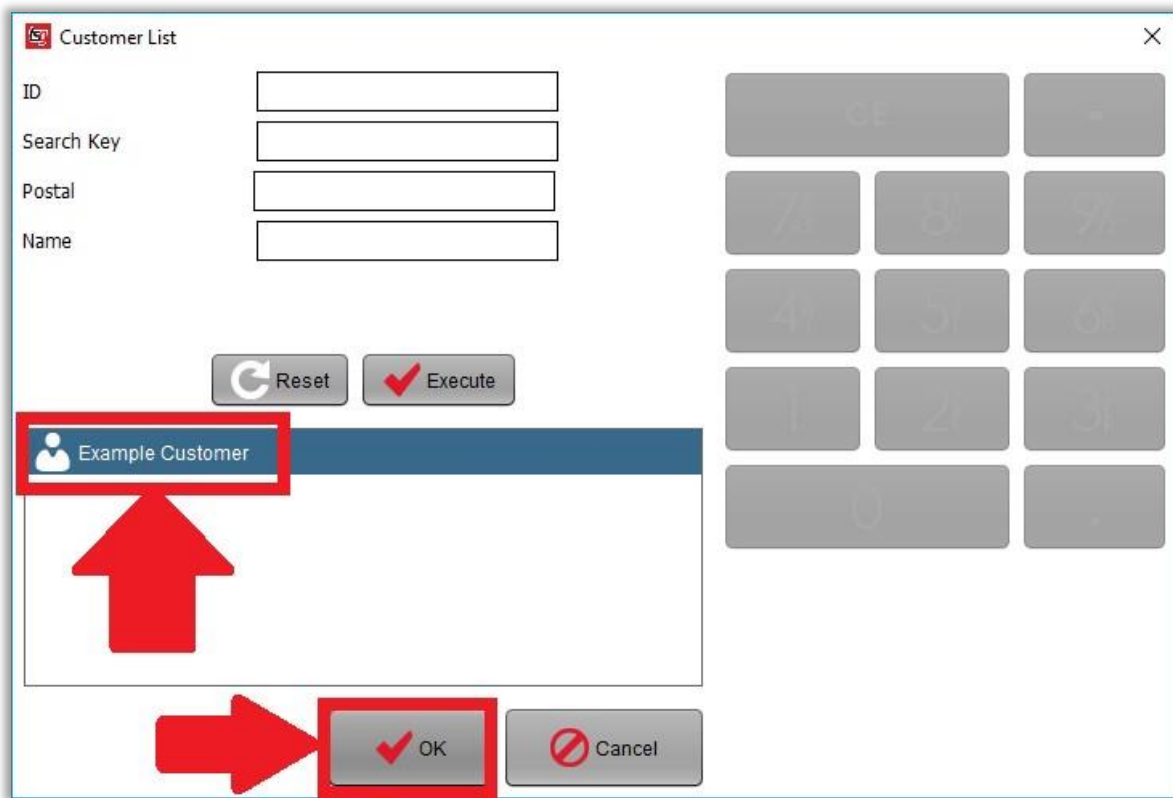
Name

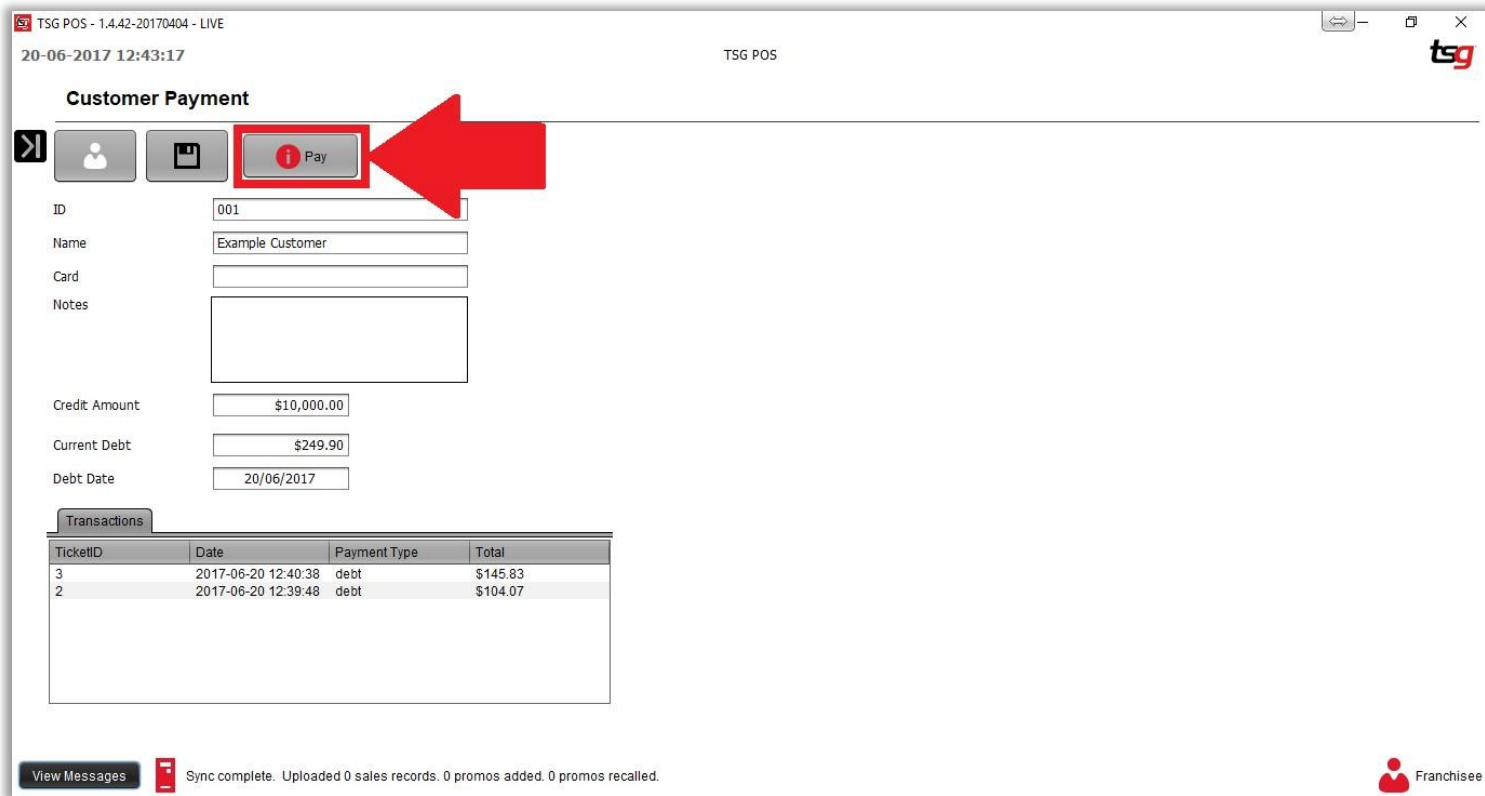
 



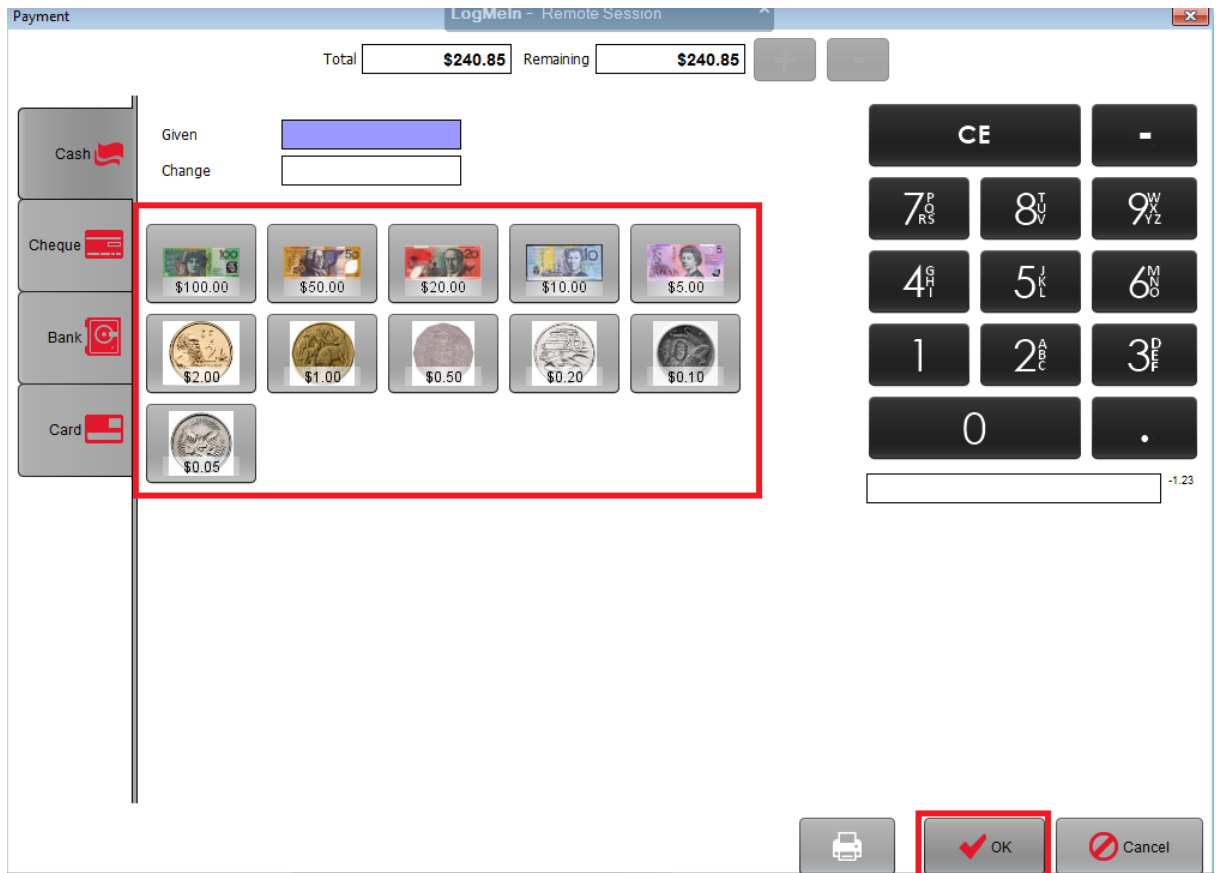
Select your customer and press "OK"



Touch the "Pay" Button



Enter the payment amount and touch "OK"



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# LayBy

# Creating a Lay By

## Scan a Product

Item	Units	Total
Bond Street 20 Red Pkt	x1	\$32.45

Subtotal: \$29.50    Taxes: \$2.95    Surcharge: \$0.00    Total: \$32.45

Touch the "=" Button and select the "LayBy" payment

Total **\$32.45** Remaining **\$32.45**

\* All fields in red are required.

Layby Amount:

Layby Id:

Name:

Email:

Phone:

Mobile Phone:

Address Line1:

Address Line2:

Town/City:

State:

Postal Code:

Payment Term:

## Enter all of the required information

Payment LogMeIn - Remote Session

Total **\$32.45** Remaining **\$32.45**

\* All fields in red are required.

Layby Amount

Layby Id

**Name**

**Email**

**Phone**

**Mobile Phone**

Address Line1

Address Line2

Town/City

State

Postal Code

**Payment Term**

Cash

Cheque

Card

Debt

Layby

CE

7 8 9

4 5 6

1 2 3

0 .

## Touch the "OK" button

Payment LogMeIn - Remote Session

Total **\$32.45** Remaining **\$32.45**

\* All fields in red are required.

Layby Amount

Layby Id

**Name**

**Email**

**Phone**

**Mobile Phone**

Address Line1

Address Line2

Town/City

State

Postal Code

**Payment Term**

Cash

Cheque

Card

Debt

Layby

CE

7 8 9

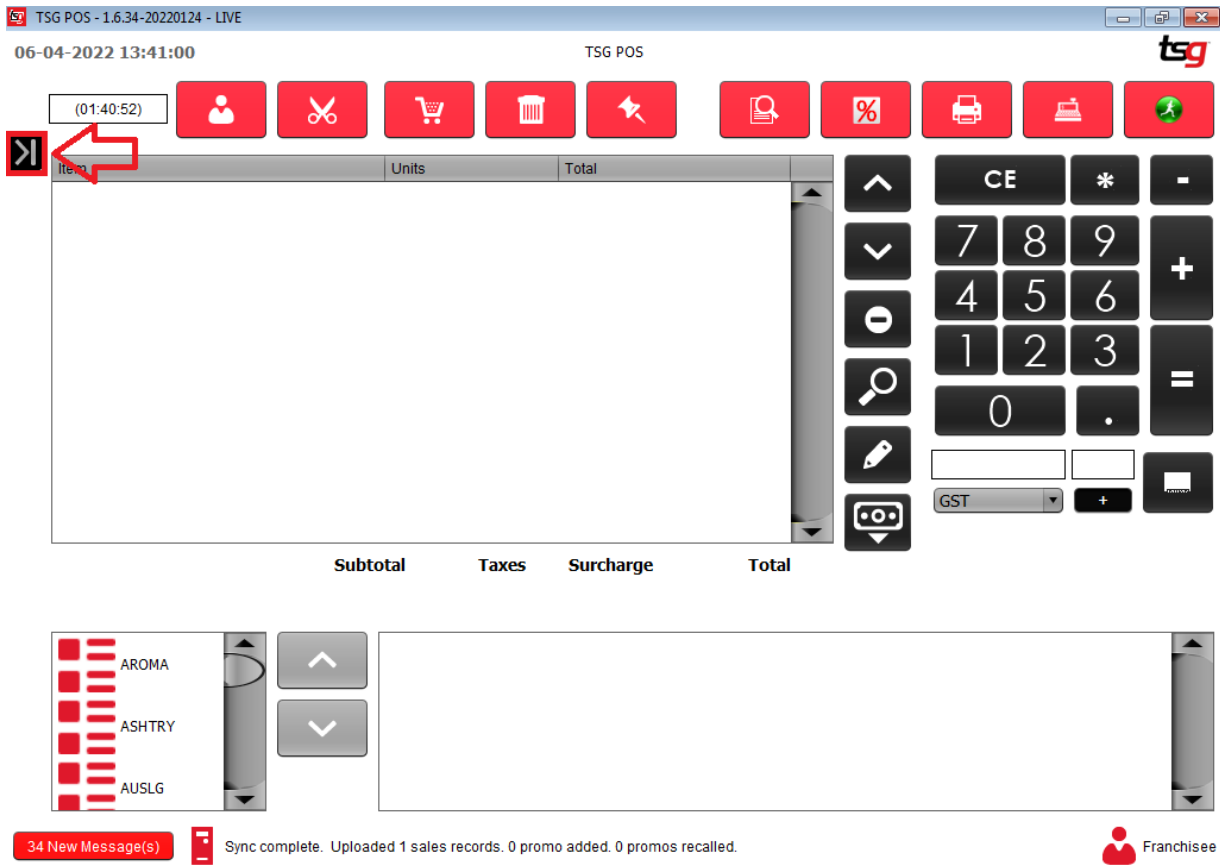
4 5 6

1 2 3

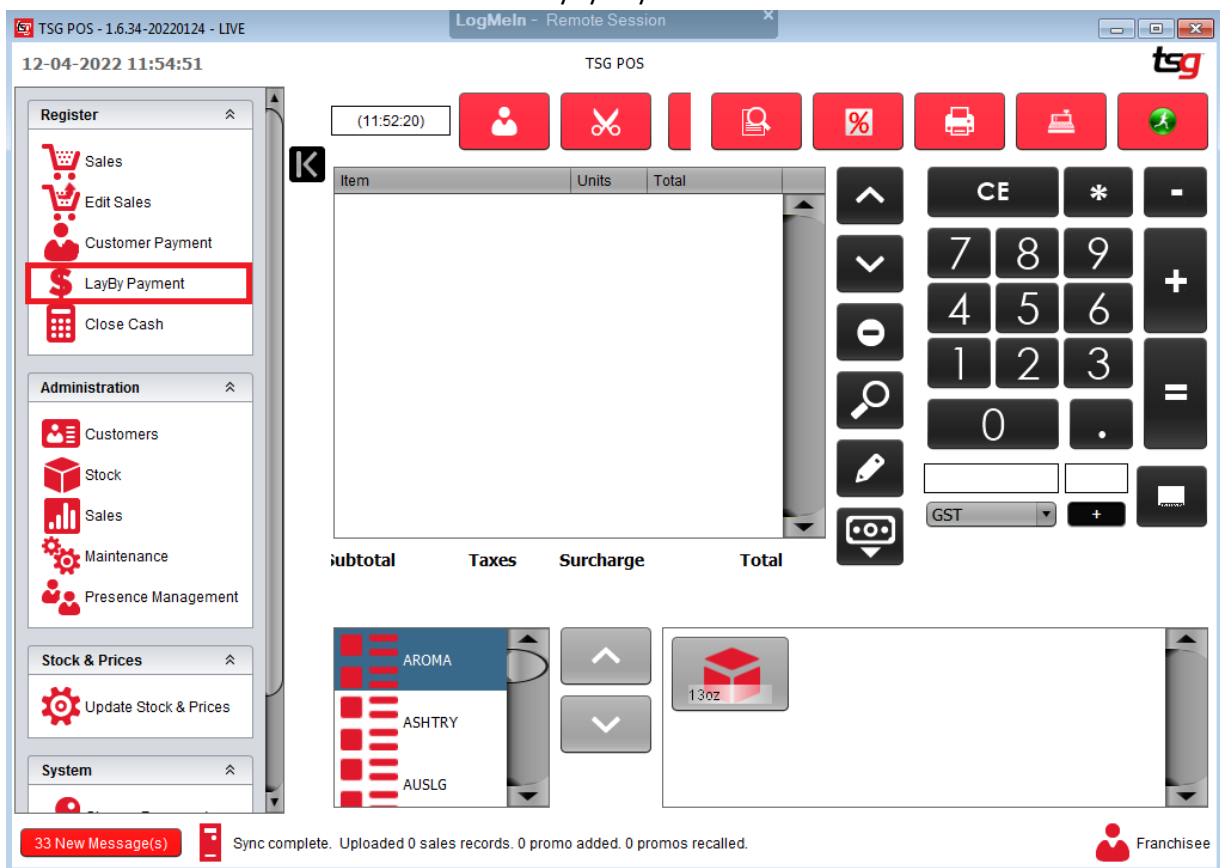
0 .

# Paying a LayBy

Touch the Black Arrow.



Touch the "LayBy Payment" button





Touch "Select the layby to pay off"

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session

12-04-2022 11:57:19 | TSG POS

### LayBy Payment

1 / 1

Created 
  In-Progress 
  Paid 
  Terminated 
 Print Layby In-Progress

1 - Example Name

ID: 1

Name: Example Name

Email: Example@example.com

Phone: 0399999999

Mobile Phone: 0412345679

Layby Start Date: 12/04/2022

Initial Debt: \$32.45 Print Payment Summary

Current Debt: \$32.45 | Status: CREATED

Payment Terms: 30 Days **Pay**

Product	Quantity	Total
Bond Street 20 Red Pkt	1	\$32.45

33 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Franchisee

Touch the "Pay" Button

TSG POS - 1.6.34-20220124 - LIVE

12-04-2022 12:18:51 | TSG POS

### LayBy Payment

1 / 1

Created 
  In-Progress 
  Paid 
  Terminated 
 Print Layby In-Progress

1 - Example Name

ID: 1

Name: Example Name

Email: Example@example.com

Phone: 0399999999

Mobile Phone: 0412345679

Layby Start Date: 12/04/2022

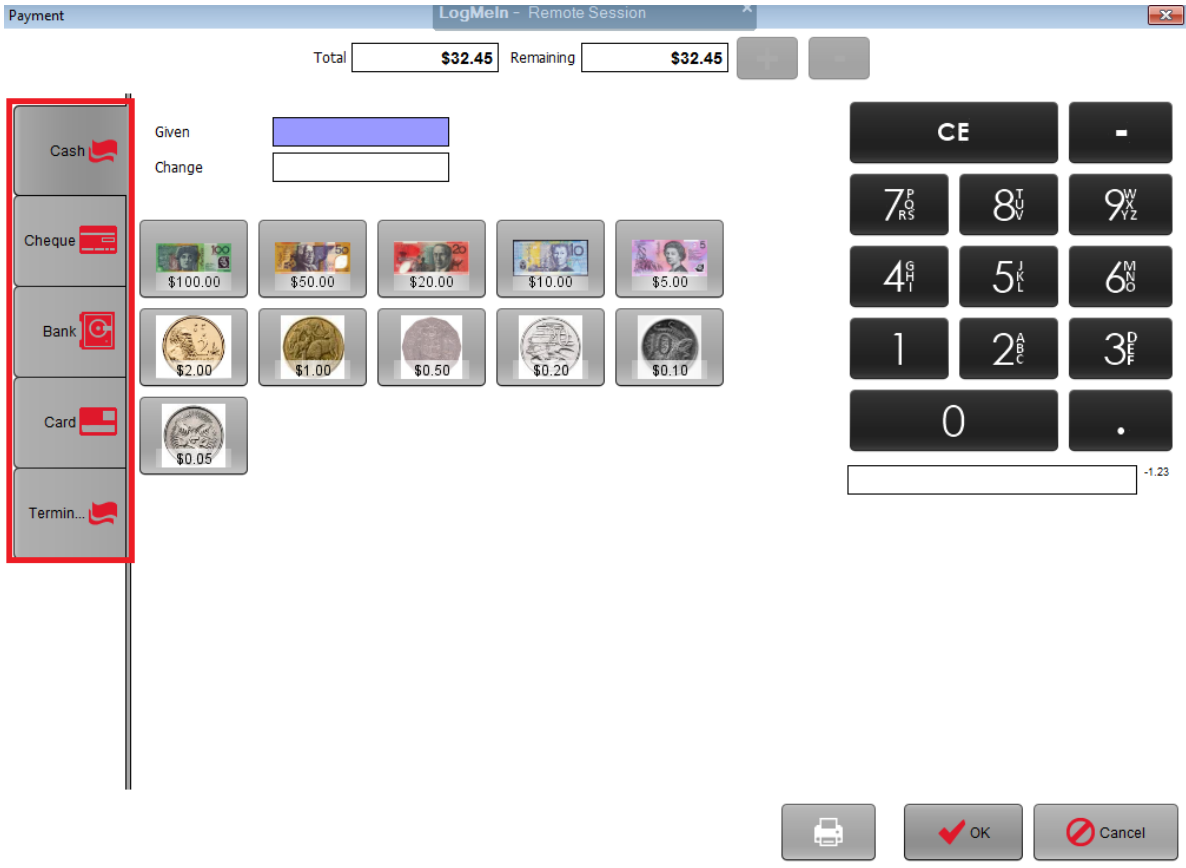
Initial Debt: \$32.45 Print Payment Summary

Current Debt: \$12.45 | Status: IN-PROGRESS

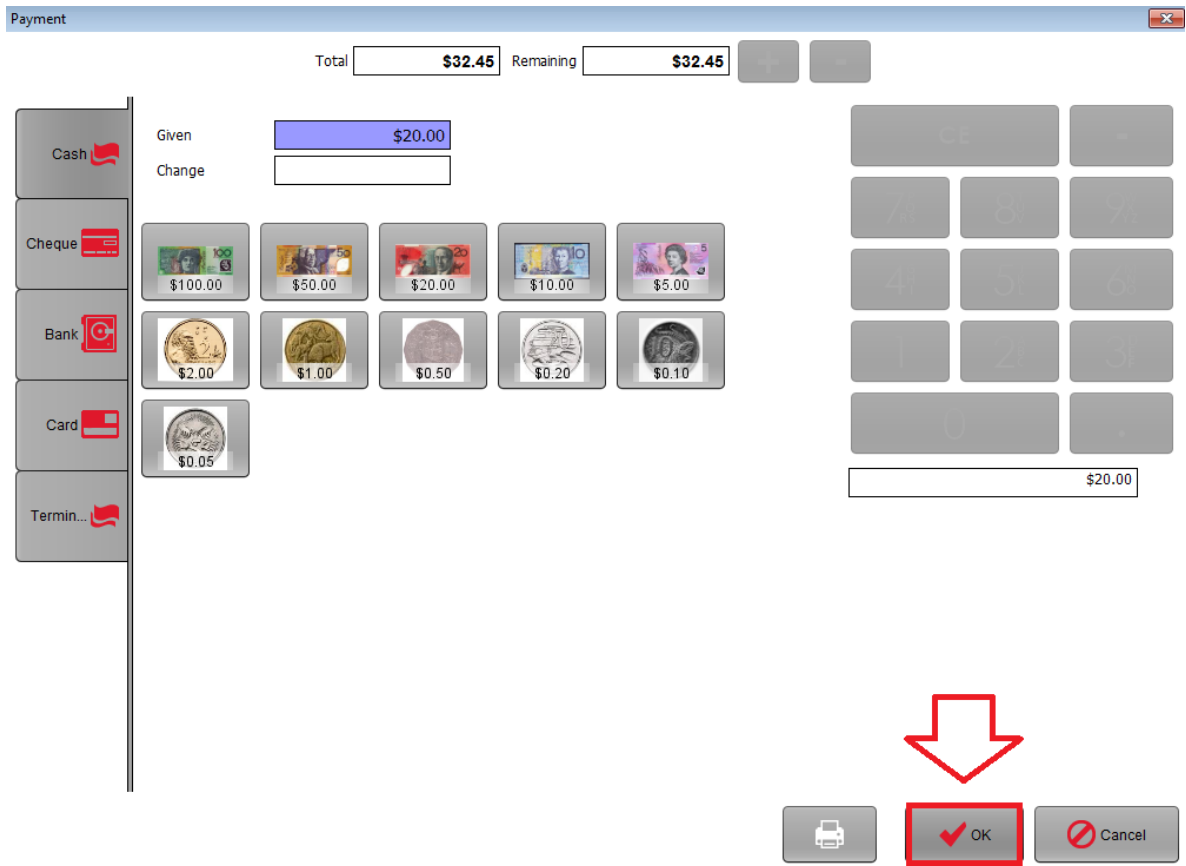
Payment Terms: 30 Days **Pay**

Date	Payment	Total
2022-04-12 12:02:03	cash	\$20.00

33 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Franchisee



Enter the amount to be paid  
Touch the "OK" Button



Touch "Print Receipt" if required, otherwise touch "OK"



TSG POS - 1.6.34-20220124 - LIVE 12-04-2022 12:02:23 TSG POS

### LayBy Payment

1 / 1

Created  In-Progress  Paid  Terminated [Print Layby In-Progress](#)

1 - Example Name

ID: 1  
Name: Example Name  
Email: Example@example.com  
Phone: 0399999999  
Mobile Phone: 0412345679  
Layby Start Date: 12/04/2022  
Initial Debt: \$32.45 [Print Payment Summary](#)  
Current Debt: **\$12.45** Status: IN-PROGRESS  
Payment Terms: 30 Days [Pay](#)

[Products](#) [Transactions](#) [Address](#)

Date	Payment	Total
2022-04-12 12:02:03	cash	\$20.00

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Terminating a LayBy

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:41:00". The interface includes a top navigation bar with various icons, a central transaction area with columns for "Item", "Units", and "Total", and a numeric keypad on the right. A red arrow points to a black arrow icon in the top left corner of the transaction area. Below the transaction area, there are labels for "Subtotal", "Taxes", "Surcharge", and "Total". At the bottom, there is a menu with items "AROMA", "ASHTRY", and "AUSLG". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Layby Payment" button

The screenshot shows the TSG POS interface with the "Register" menu open on the left. The menu items are: Sales, Edit Sales, Customer Payment, LayBy Payment (highlighted with a red box), and Close Cash. Below the menu, there are sections for "Administration" (Customers, Stock, Sales, Maintenance, Presence Management), "Stock & Prices" (Update Stock & Prices), and "System". The main transaction area is visible, showing a numeric keypad and a status bar at the bottom with "33 New Message(s)", "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

### Select the relevant LayBy

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 12-04-2022 11:57:19 | TSG POS

#### LayBy Payment

1 / 1

Created 
  In-Progress 
  Paid 
  Terminated 
 Print Layby In-Progress

ID: 1  
 Name: Example Name  
 Email: Example@example.com  
 Phone: 0399999999  
 Mobile Phone: 0412345679  
 Layby Start Date: 12/04/2022  
 Initial Debt: \$32.45 Print Payment Summary  
 Current Debt: \$32.45 Status: **CREATED**  
 Payment Terms: 30 Days Pay

Product	Quantity	Total
Bond Street 20 Red Pkt	1	\$32.45

33 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Franchisee

### Touch the "Pay" button

TSG POS - 1.6.34-20220124 - LIVE | 12-04-2022 12:18:51 | TSG POS

#### LayBy Payment

1 / 1

Created 
  In-Progress 
  Paid 
  Terminated 
 Print Layby In-Progress

ID: 1  
 Name: Example Name  
 Email: Example@example.com  
 Phone: 0399999999  
 Mobile Phone: 0412345679  
 Layby Start Date: 12/04/2022  
 Initial Debt: \$32.45 Print Payment Summary  
 Current Debt: \$12.45 Status: **IN-PROGRESS**  
 Payment Terms: 30 Days Pay

Date	Payment	Total
2022-04-12 12:02:03	cash	\$20.00

33 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Franchisee

Touch the "Terminate" button

Payment ✕

Total  Remaining  + -

Cash Total Refund Amount   
Termination Fee

Cheque

Bank

Card

**Termin...**

Enter a termination fee if applicable

Payment ✕

Total  Remaining  + -

Cash Total Refund Amount   
Termination Fee

Cheque

Bank

Card

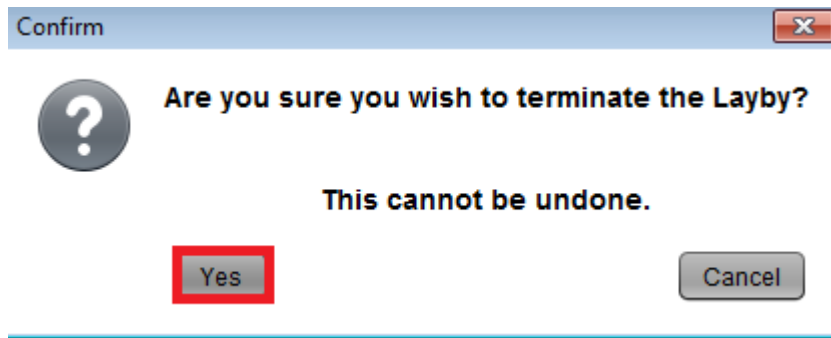
Termin...

**Confirm** ✕

**Are you sure you wish to terminate the Layby?**

This cannot be undone.

Touch the "Yes" button

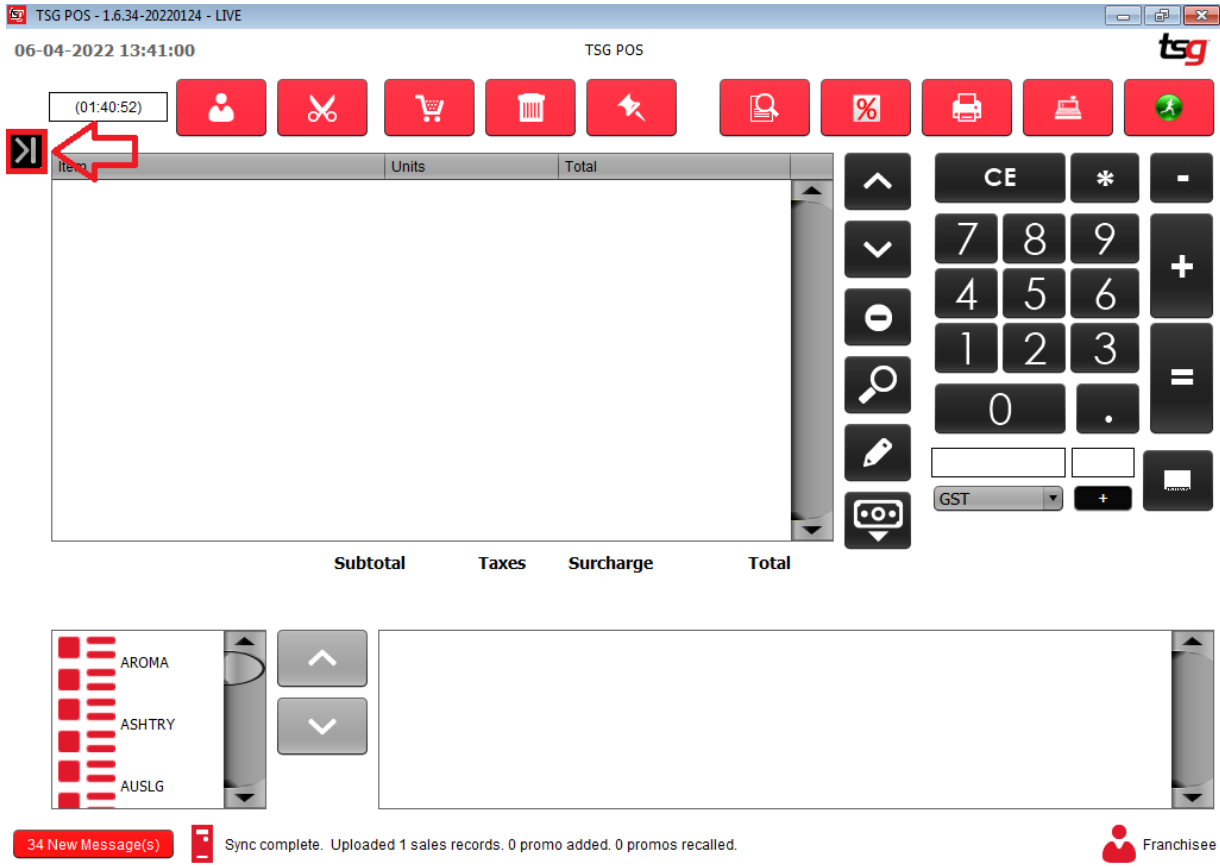


# Close Cash

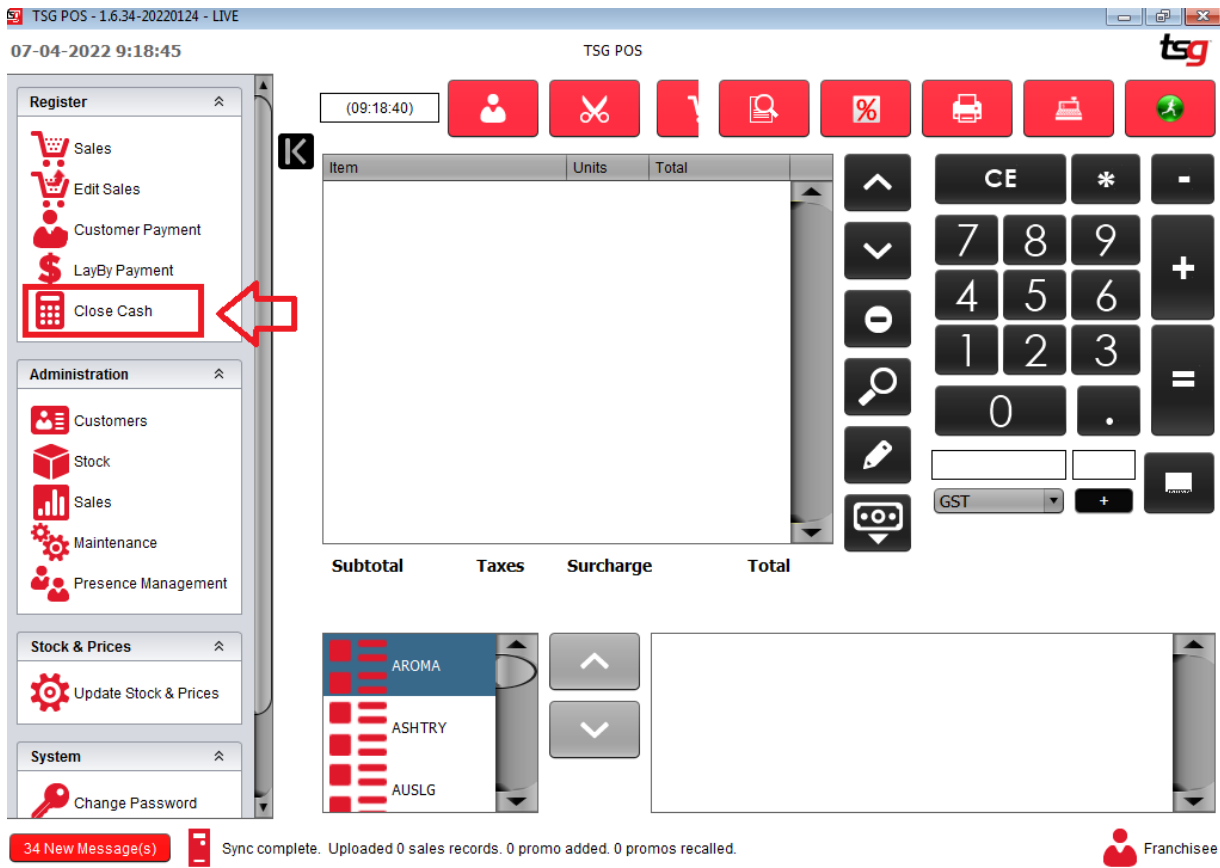


# Close Cash

Touch the Black Arrow.



Touch the "Close Cash" button



# Touch the "Close Cash" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:22:36 TSG POS

### Close Cash

Print Close Cash

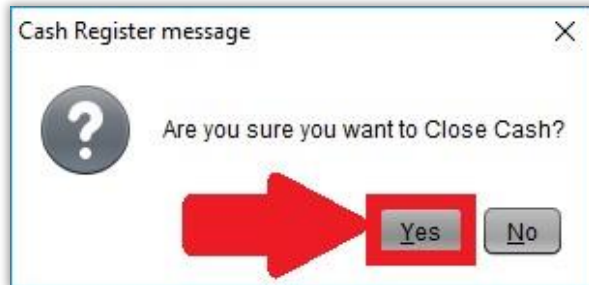
**Cash Dates**  
Sequence: 3 Start Date: 07/04/2022 3:31:03 AM Drawer Openings Without Sale: 0

**Payments Report**

Cash Transactions	245.70	Card Transactions	0.00	Other Transactions	0.00
Account paid by cash	318.40	Account paid by card	0.00	Account paid by other	0.00
Layby paid by cash	0.00	Layby paid by card	0.00	Layby paid by other	0.00
Less refunds	0.00	Less refunds	0.00	Less refunds	0.00
Less cashout	0.00				
Cash Total	564.10	Card Total	0.00	Other Total	0.00
				Total Ex Taxes	512.83
				Taxes	51.27
Customer count	4			Grand Total	564.10

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Yes" button



Touch the "OK" button



# Partial Close Cash

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. The top navigation bar includes a timer (01:40:52) and several red icons for user management, editing, and printing. A red arrow points to a black arrow icon in the top left corner. The main area features a table with columns for Item, Units, and Total. Below the table are buttons for Subtotal, Taxes, Surcharge, and Total. A numeric keypad is visible on the right. At the bottom, there is a menu with items like AROMA, ASHTRY, and AUSLG, and a status bar showing '34 New Message(s)' and 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.'

Touch the "Close Cash" button

The screenshot shows the TSG POS interface at 07-04-2022 9:18:45. The left sidebar menu is open, showing the 'Register' section with options like Sales, Edit Sales, Customer Payment, LayBy Payment, and Close Cash. The 'Close Cash' button is highlighted with a red box and a red arrow. The main area features a table with columns for Item, Units, and Total. Below the table are buttons for Subtotal, Taxes, Surcharge, and Total. A numeric keypad is visible on the right. At the bottom, there is a menu with items like AROMA, ASHTRY, and AUSLG, and a status bar showing '34 New Message(s)' and 'Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.'



### Close Cash

 Print  Close Cash

#### Cash Dates

Sequence  Start Date  Drawer Openings Without Sale

#### Payments Report

Cash Transactions	<input type="text" value="245.70"/>	Card Transactions	<input type="text" value="0.00"/>	Other Transactions	<input type="text" value="0.00"/>
Account paid by cash	<input type="text" value="318.40"/>	Account paid by card	<input type="text" value="0.00"/>	Account paid by other	<input type="text" value="0.00"/>
Layby paid by cash	<input type="text" value="0.00"/>	Layby paid by card	<input type="text" value="0.00"/>	Layby paid by other	<input type="text" value="0.00"/>
Less refunds	<input type="text" value="0.00"/>	Less refunds	<input type="text" value="0.00"/>	Less refunds	<input type="text" value="0.00"/>
Less cashout	<input type="text" value="0.00"/>				
Cash Total	<input type="text" value="564.10"/>	Card Total	<input type="text" value="0.00"/>	Other Total	<input type="text" value="0.00"/>
				Total Ex Taxes	<input type="text" value="512.83"/>
				Taxes	<input type="text" value="51.27"/>
Customer count	<input type="text" value="4"/>			Grand Total	<input type="text" value="564.10"/>

34 New Message(s)

Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.



# Stock Control

# Update Stock and Prices

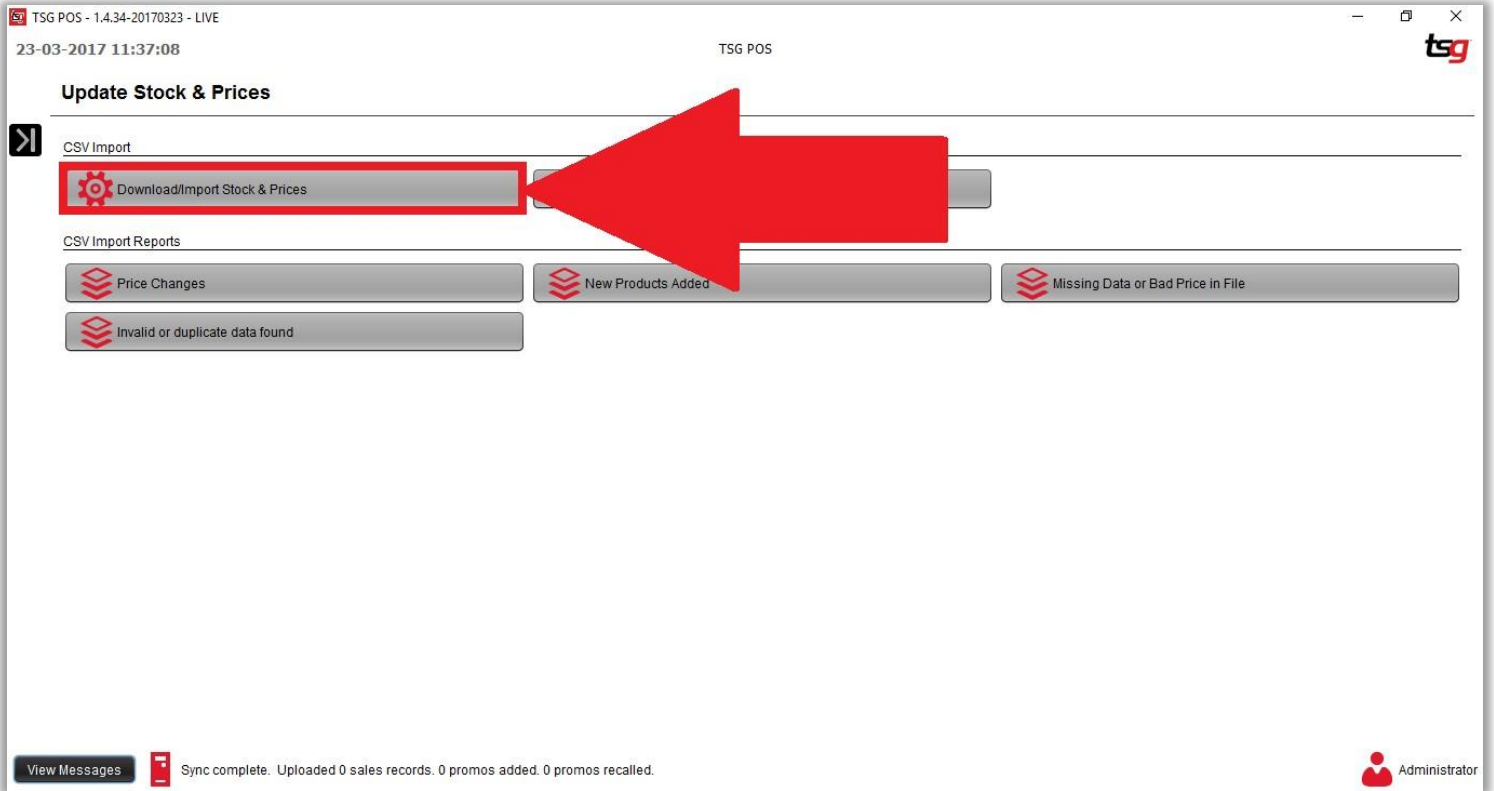
Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top left, there is a black arrow icon pointing right, which is highlighted by a red arrow. The interface includes a top navigation bar with various icons, a central item list area, and a bottom summary bar with labels: Subtotal, Taxes, Surcharge, and Total. A numeric keypad is visible on the right side. At the bottom, there is a notification bar with a red message icon and a 'Franchisee' profile icon.

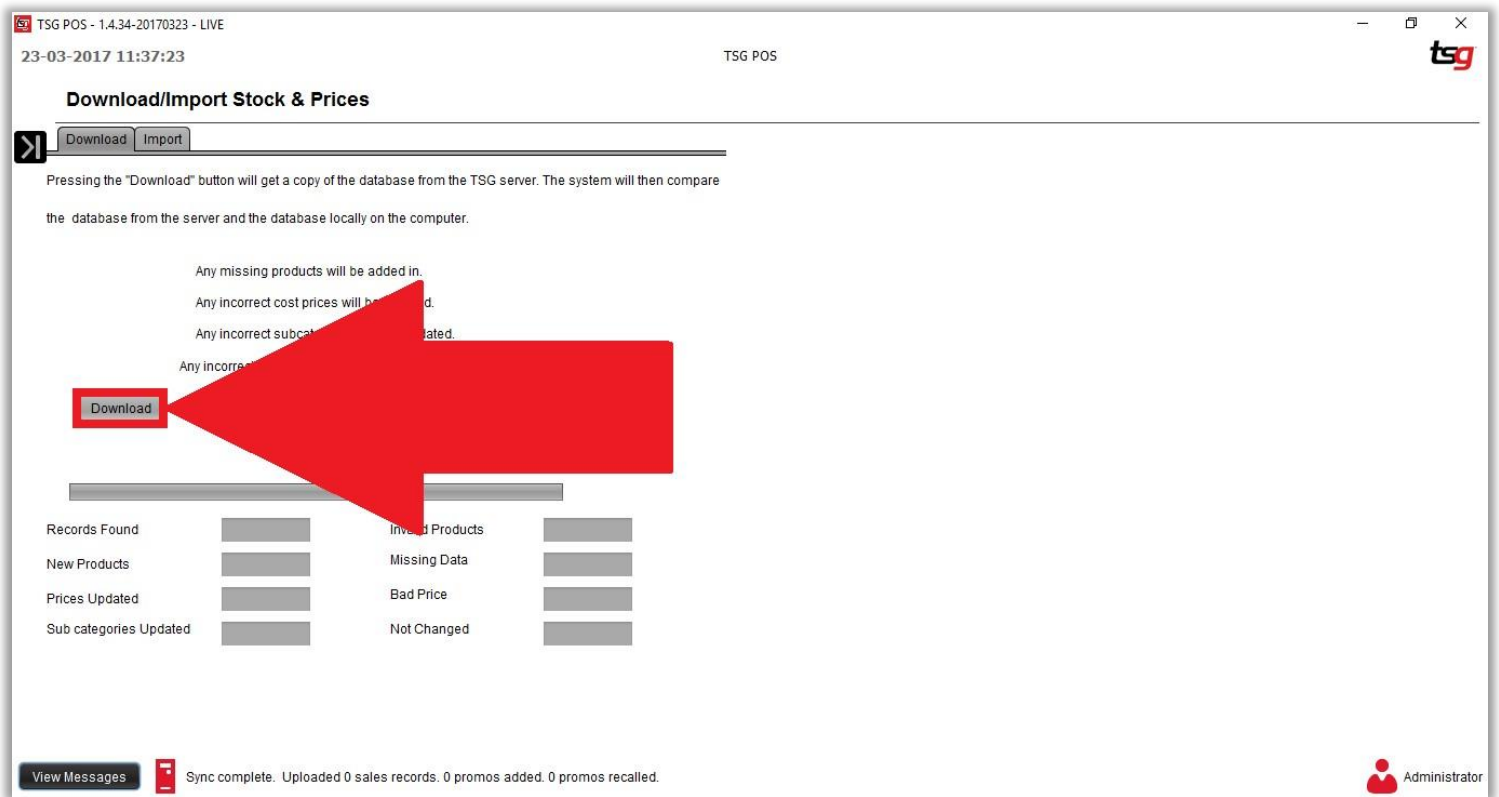
Touch the "Update Stock and Prices" button

The screenshot shows the TSG POS interface at 07-04-2022 9:31:31. On the left side, there is a sidebar menu with several categories: Register, Administration, Stock & Prices, and System. The 'Update Stock & Prices' button in the 'Stock & Prices' section is highlighted with a red box. The main interface area is similar to the previous screenshot, showing a numeric keypad and a bottom summary bar. The notification bar at the bottom indicates 'Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.'

## Touch "Download/Import Stock & Prices"



## Touch the "Download" Button



Wait for the progress bar to get to 100%

TSG POS - 1.4.34-20170323 - LIVE  
23-03-2017 11:37:40 TSG POS

### Download/Import Stock & Prices

Download Import

Pressing the "Download" button will get a copy of the database from the TSG server. The system will then compare the database from the server and the database locally on the computer.

- Any missing products will be added in.
- Any incorrect cost prices will be updated.
- Any incorrect subcategories will be updated.
- Any incorrect packet/carton links will be updated.

Download All Categories All Suppliers

10%

Records Found		Invalid Products	
New Products		Missing Data	
Prices Updated		Bad Price	
Sub categories Updated		Not Changed	

View Messages Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Administrator

Once the bar hits 100% the Update stock and prices has completed.

TSG POS - 1.4.34-20170323 - LIVE  
23-03-2017 11:38:08 TSG POS

### Download/Import Stock & Prices

Download Import

Pressing the "Download" button will get a copy of the database from the TSG server. The system will then compare the database from the server and the database locally on the computer.

- Any missing products will be added in.
- Any incorrect cost prices will be updated.
- Any incorrect subcategories will be updated.
- Any incorrect packet/carton links will be updated.

Download All Categories All Suppliers

100%

Records Found		Invalid Products	0
New Products	2	Missing Data	0
Prices Updated	0	Bad Price	0
Sub categories Updated	0	Not Changed	1730

View Messages Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Administrator



# Completing a Stocktake

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, there's a status bar with 'TSG POS - 1.6.34-20220124 - LIVE' and a timestamp '06-04-2022 13:41:00'. Below this is a row of red icons for various functions. The main area is a table with columns for 'Item', 'Units', and 'Total'. A red arrow points to a black arrow icon in the top left corner of this table area. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the main table is a list of categories: AROMA, ASHTRY, and AUSLG. At the very bottom, there's a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the 'Stock' menu open. The top status bar shows 'TSG POS - 1.6.34-20220124 - LIVE' and a timestamp '06-04-2022 14:38:12'. The main area is titled 'Stock' and contains several sections: 'Maintenance' with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export; and 'Reports' with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. On the left, a navigation menu is visible with categories: Register (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), Administration (Customers, Stock, Sales, Maintenance, Presence Management), Stock & Prices (Update Stock & Prices), and System (Change Password). A red arrow points to the 'Stock' button in the Administration section. At the bottom, there's a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' icon.

## Touch the "Stock Movement" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:42:31 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement**
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch the "Zero Stock" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:43:47 TSG POS

### Stock Movement

Date: 07/04/2022 9:43:00 AM Reason: (In) Purchase  Stock/Inventory Management

Item	Stock Level	Units	Cost Inc GST
------	-------------	-------	--------------

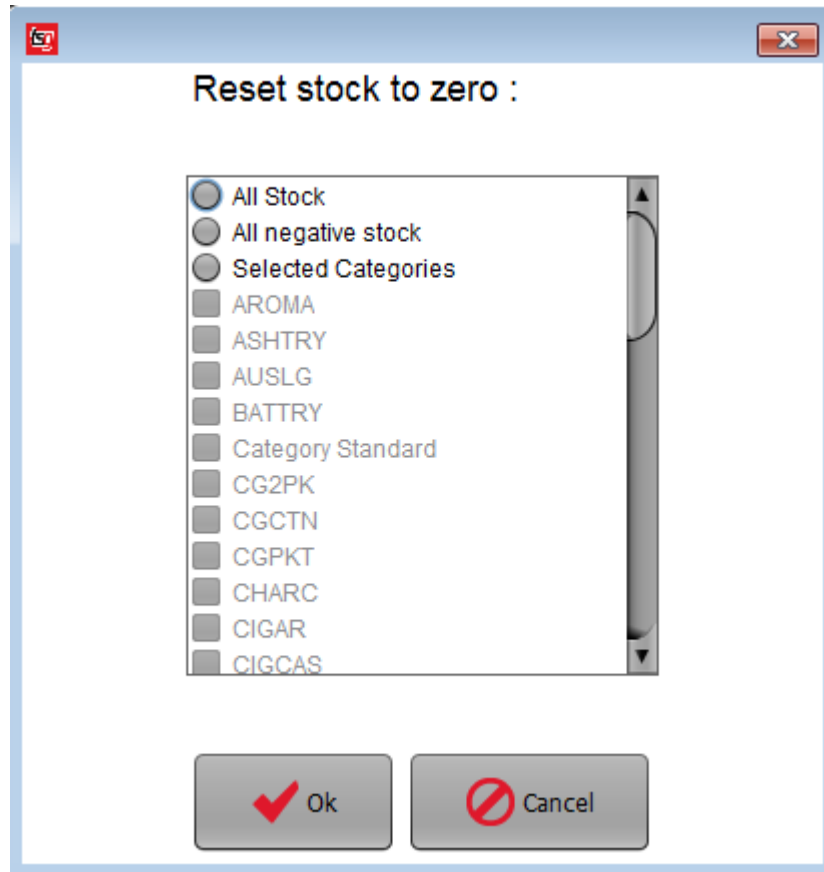
Product Search

**Zero Stock**

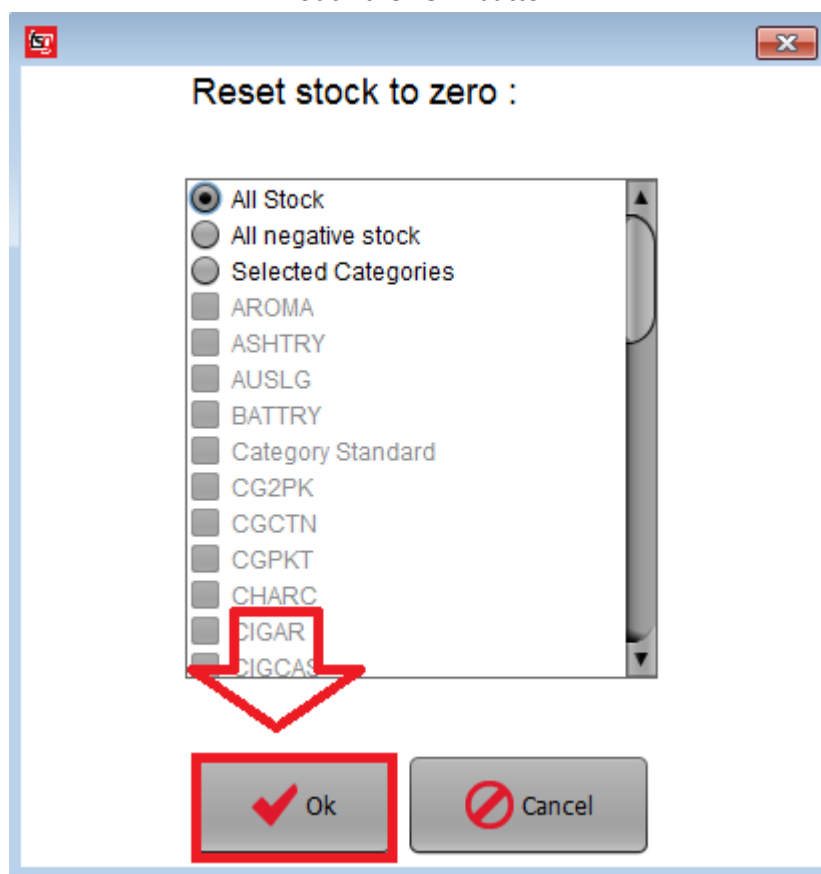
Max Stock

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

Select "All Stock"



Touch the "OK" button



## Scan your first product

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 15:19:54 TSG POS

**Stock Movement**

Date: 20/06/2017 3:17:00 PM Reason: (In) Purchase StockInventory Management

Item	Units	Price Ex C...
------	-------	---------------

Product Search  
Zero Stock  
Max Stock

4 New Message(s) Sync complete. Uploaded 4 sales records. 0 promos added. 0 promos recalled. Administrator

For this example we are using 5 Bond Street 40/160 Red Cartons.

Touch the "\*" button

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 15:21:23 TSG POS

**Stock Movement**

Date: 20/06/2017 3:17:00 PM Reason: (In) Purchase StockInventory Management

Item	Units	Price Ex C...
Bond Street 40/160 Red Ctn	x1	\$142.97

Product Search  
Zero Stock  
Max Stock

5 New Message(s) Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Administrator

Touch the "5" button

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 15:21:23 TSG POS

### Stock Movement

Date: 20/06/2017 3:17:00 PM Reason: (In) Purchase  Stock/Inventory Management

Item	Units	Price Ex G...
Bond Street 40/160 Red Ctn	x1	\$142.97

CE \* -  
7 8 9  
4 5 6  
1 2 3  
0 . =

Product Search  
Zero Stock  
Max Stock

5 New Message(s) Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Administrator

Press the “+” button

TSG POS - 1.4.42-20170404 - LIVE  
20-06-2017 15:21:23 TSG POS

### Stock Movement

Date: 20/06/2017 3:17:00 PM Reason: (In) Purchase  Stock/Inventory Management

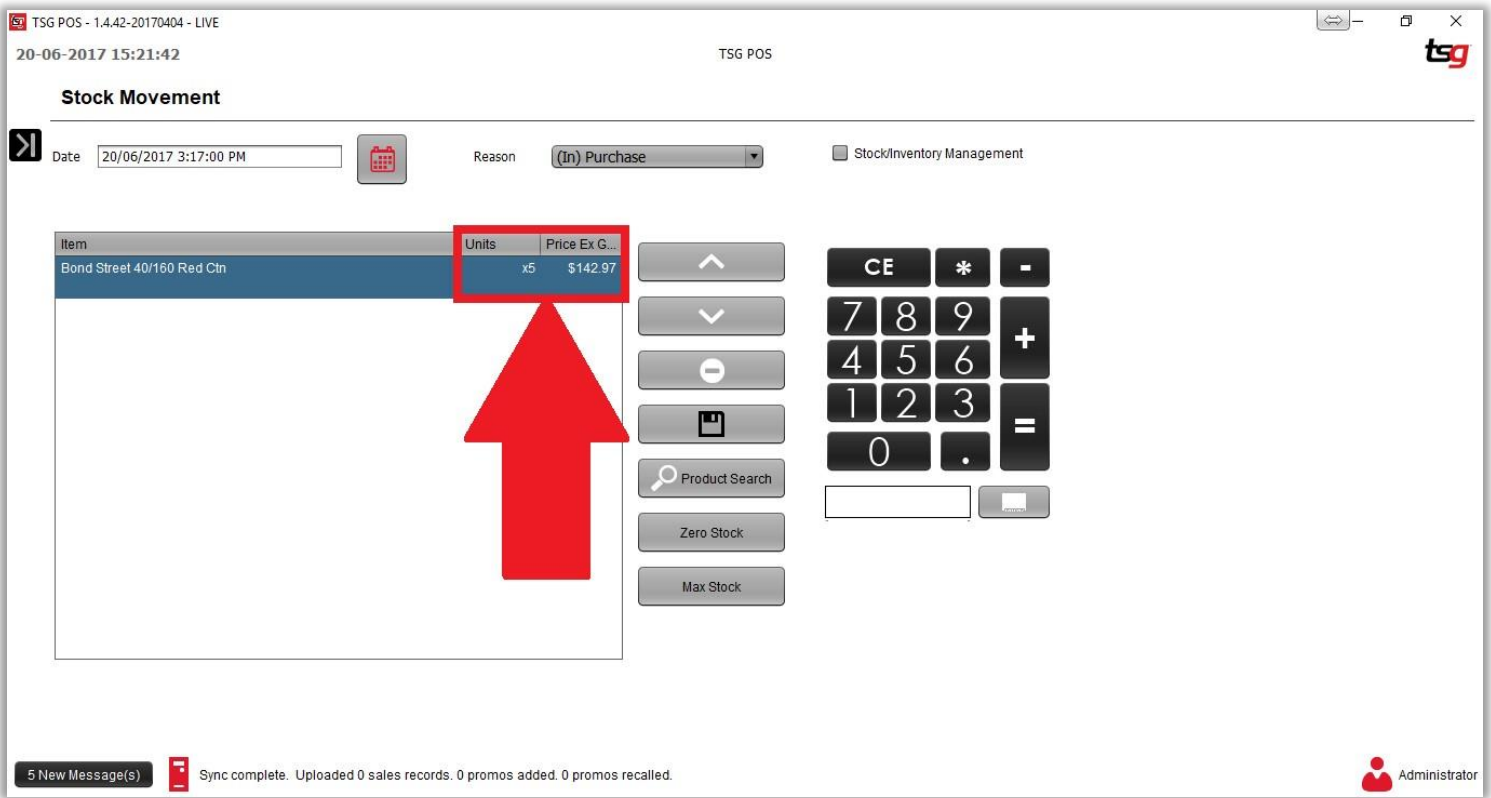
Item	Units	Price Ex G...
Bond Street 40/160 Red Ctn	x1	\$142.97

CE \* -  
7 8 9  
4 5 6 +  
1 2 3  
0 . =

Product Search  
Zero Stock  
Max Stock

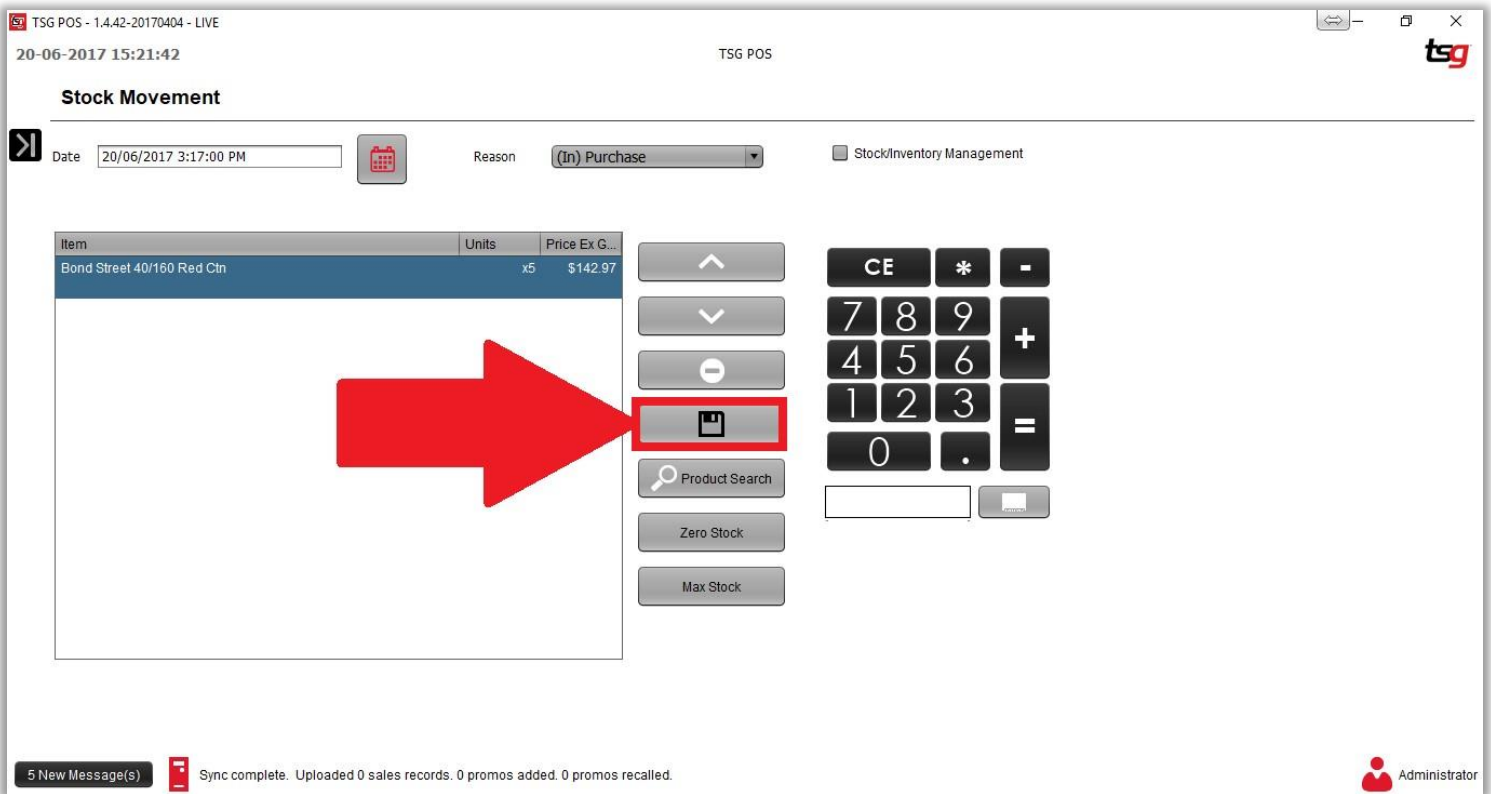
5 New Message(s) Sync complete. Uploaded 0 sales records. 0 promos added. 0 promos recalled. Administrator

Notice the units and Price Ex GST have changed.



Continue doing the stocktake until you have entered all products.

Touch the "Save" button



Touch the "Yes" button to confirm you have finished your stocktake.



# Set Stock Level to Zero

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 13:41:00. At the top, there is a status bar with the text 'TSG POS - 1.6.34-20220124 - LIVE' and '06-04-2022 13:41:00'. Below this is a row of red icons for various functions. A red box highlights a black arrow icon on the left side of the screen. The main area is a receipt table with columns for 'Item', 'Units', and 'Total'. Below the table are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. On the right, there is a numeric keypad and other function keys. At the bottom, there is a notification bar with '34 New Message(s)', a sync status, and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface at 14:38:12, displaying the 'Stock' menu. The top status bar shows 'TSG POS - 1.6.34-20220124 - LIVE' and '06-04-2022 14:38:12'. A 'LogMeIn - Remote Session' window is visible. On the left, there is a 'Register' sidebar with categories like 'Sales', 'Administration', 'Stock & Prices', and 'System'. The 'Stock' button in the 'Administration' section is highlighted with a red box and a black arrow. The main area is titled 'Stock' and contains several sections: 'Maintenance' with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export; and 'Reports' with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. At the bottom, there is a notification bar with '34 New Message(s)', a sync status, and a 'Franchisee' icon.



## Touch the "Stock Movement" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:42:31 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement**
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch the "Zero Stock" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:43:47 TSG POS

### Stock Movement

Date: 07/04/2022 9:43:00 AM Reason: (In) Purchase  Stock/Inventory Management

Item	Stock Level	Units	Cost Inc GST
------	-------------	-------	--------------

Product Search

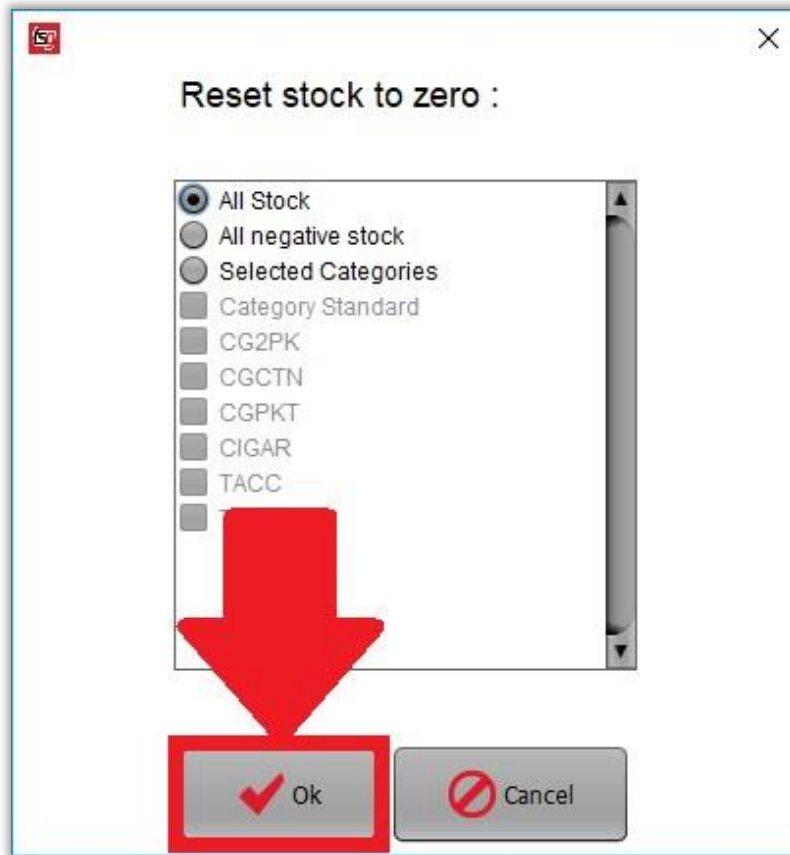
**Zero Stock**

Max Stock

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

Select "All Stock"

Touch the "OK" button



# Check Inventory Level

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top, there is a status bar with the text 'TSG POS - 1.6.34-20220124 - LIVE' and 'TSG POS'. Below this is a row of red icons for various functions. A black arrow points to a button on the left side of the screen. The main area is a receipt table with columns for 'Item', 'Units', and 'Total'. Below the table are fields for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. On the right side, there is a numeric keypad and other function buttons. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface at 06-04-2022 14:38:12. The title bar includes 'LogMeIn - Remote Session'. The left sidebar contains a 'Register' menu with options like 'Sales', 'Edit Sales', 'Customer Payment', 'LayBy Payment', and 'Close Cash'. Below that is an 'Administration' menu with 'Customers', 'Stock', 'Sales', 'Maintenance', and 'Presence Management'. The 'Stock' button is highlighted with a red box and a black arrow. The main area is titled 'Stock' and contains several sections: 'Maintenance' with buttons for 'Products', 'Promotions', 'Stock Holding', 'Categories', 'Taxes', 'Stock Movement', 'Supplier Management', 'Order Import/Export', 'Price Board', and 'Promotions File Export'; and 'Reports' with buttons for 'Products', 'Expired Promotions', 'Product Labels', 'Catalogue', 'Inventory', 'Current Inventory', 'Inventory By Datetime', 'Inventory: Broken', 'Inventory: List Detail', 'Inventory: Difference', 'Inventory: Difference Detail', and 'Imported Orders'. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' icon.

Touch the Inventory Button.

The screenshot shows the 'Stock' menu in the TSG POS application. The menu is divided into 'Maintenance' and 'Reports' sections. The 'Maintenance' section includes buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export. The 'Reports' section includes buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory (highlighted with a red border), Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. At the bottom, there is a notification for 33 new messages and a sync completion message. A 'Franchisee' profile icon is visible in the bottom right corner.

Touch the "Run Report" button

The screenshot shows the 'Inventory' report screen in the TSG POS application. The screen features three filter sections: 'By Barcode' with a text input field, 'By Form' with 'Category' and 'Sub Category' dropdown menus, and 'By Supplier' with a dropdown menu and a checked 'Remove zero unit stock' checkbox. A 'Run Report' button with a checkmark icon is highlighted with a red border. Below the filters is a toolbar with various icons and a 100% zoom level. A large empty area is reserved for the report data. At the bottom, there is a notification for 33 new messages and a sync completion message. A 'Franchisee' profile icon is visible in the bottom right corner.



### Inventory



Run Report

100% Page 1 of 1

Barcode	Cost		Total Cost	Retail	Total	Units
9310704909723	\$303.24	Bond St 20/200 Blue Ctn	\$303.24	\$318.39	\$318.39	1
9310704909730	\$303.24	Bond St 20/200 Gold Ctn	\$303.24	\$318.39	\$318.39	1
9310704909716	\$303.24	Bond St 20/200 Red Ctn	\$606.48	\$318.39	\$636.79	2
<b>CGPKT</b>						
Barcode	Cost		Total Cost	Retail	Total	Units
9310704907231	\$30.33	Bond Street 20 Blue Pkt	\$90.99	\$32.45	\$97.35	3
9310704907255	\$30.33	Bond Street 20 Gold Pkt	\$30.33	\$32.45	\$32.45	1
9310704907217	\$30.33	Bond Street 20 Red Pkt	\$60.66	\$32.45	\$64.90	2
				<b>\$1,394.94</b>	<b>\$1,468.28</b>	

33 New Message(s)

Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.

Franchisee

# Exporting a Stock Order Based on Previous Sales

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area is a sales order screen with a table with columns "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top left corner of the table area. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown menu. At the bottom, there are buttons for Subtotal, Taxes, Surcharge, and Total. Below the main screen is a category list with "AROMA", "ASHTRY", and "AUSLG". At the bottom of the screen, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu open. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The main area is titled "Stock" and contains several sections: "Maintenance" with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export; and "Reports" with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. On the left, a navigation menu is visible with categories: "Register" (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), "Administration" (Customers, Stock, Sales, Maintenance, Presence Management), "Stock & Prices" (Update Stock & Prices), and "System" (Change Password). A red arrow points to the "Stock" button in the Administration section. At the bottom, there is a notification bar: "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

# Touch "Order Import/Export" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:56:13 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export**
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

# Select a Supplier from the drop down list

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:58:52 TSG POS

### Order Import/Export

Export Order To Document

Supplier: **<Default>**

Date From: 07/03/2022 12:00:00 AM Date To: 07/04/2022 11:59:59 PM

Export Order

---

### Import Order From Document

Import Order

**CSV SAMPLE FORMAT**

```
Product Name, Units
xyz Pipe, 1
abc Pipe, 1
def Pipe, 2
```

---

### Export Blank Supplier Order

Supplier: **<Default>** Export Order

---

### Export Max Level - Stock Difference Order

Supplier: **<Default>** Export Order

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee



## Select a start and end date

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:58:52 TSG POS

### Order Import/Export


**Export Order To Document**

Supplier: <Default>

Date From: 07/03/2022 12:00:00 AM  Date To: 07/04/2022 11:59:59 PM  Export Order

---

**Import Order From Document**

 Import Order

**CSV SAMPLE FORMAT**

```
Product Name, Units
xyz Pipe, 1
abc Pipe, 1
def Pipe, 2
```

---



**Export Blank Supplier Order**

Supplier: <Default> Export Order

---

**Export Max Level - Stock Difference Order**

Supplier: <Default> Export Order

34 New Message(s)  Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.  Franchisee



## Touch the "Export Order" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:58:52 TSG POS

### Order Import/Export


**Export Order To Document**

Supplier: <Default>

Date From: 07/03/2022 12:00:00 AM  Date To: 07/04/2022 11:59:59 PM  Export Order

---

**Import Order From Document**

 Import Order

**CSV SAMPLE FORMAT**

```
Product Name, Units
xyz Pipe, 1
abc Pipe, 1
def Pipe, 2
```

---



**Export Blank Supplier Order**

Supplier: <Default> Export Order

---

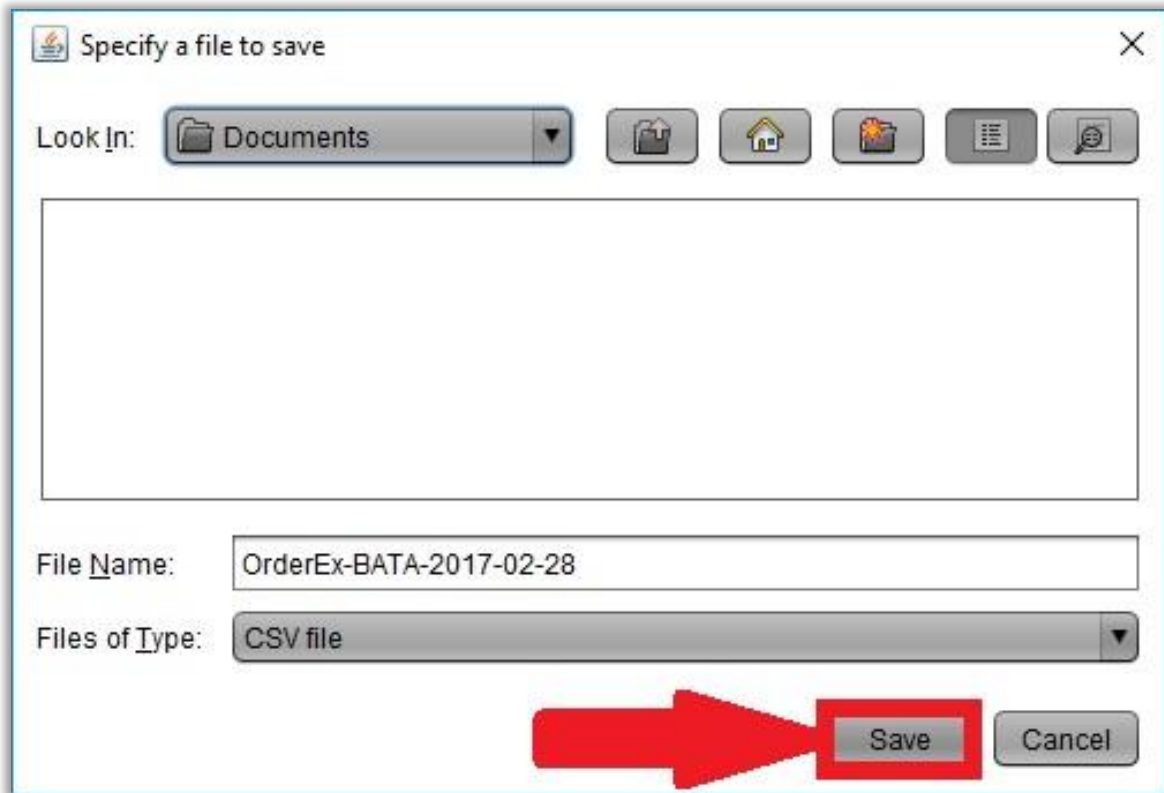
**Export Max Level - Stock Difference Order**

Supplier: <Default> Export Order

34 New Message(s)  Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.  Franchisee



Touch the "Save" Button to save your exported order.



# Exporting a Blank Stock Order

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The date and time are '06-04-2022 13:41:00'. The interface includes a top navigation bar with various icons, a central order list area with columns for 'Item', 'Units', and 'Total', and a numeric keypad on the right. A red arrow points to a black arrow icon in the top left corner of the order list area. Below the order list, there are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' profile icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the 'Stock' menu open. The window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The date and time are '06-04-2022 14:38:12'. The interface includes a top navigation bar, a left-hand navigation menu, and a main content area. A red arrow points to the 'Stock' button in the left-hand navigation menu. The main content area is titled 'Stock' and contains sections for 'Maintenance' and 'Reports'. The 'Maintenance' section includes buttons for 'Products', 'Promotions', 'Stock Holding', 'Categories', 'Taxes', 'Stock Movement', 'Supplier Management', 'Order Import/Export', 'Price Board', and 'Promotions File Export'. The 'Reports' section includes buttons for 'Products', 'Expired Promotions', 'Product Labels', 'Catalogue', 'Inventory', 'Current Inventory', 'Inventory By Datetime', 'Inventory: Broken', 'Inventory: List Detail', 'Inventory: Difference', 'Inventory: Difference Detail', and 'Imported Orders'. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message, and a 'Franchisee' profile icon.

## Touch "Order Import/Export" Button

TSG POS - 1.6.34-20220124 - LIVE TSG

07-04-2022 9:56:13 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export**
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

## Select a Supplier from the drop down list

TSG POS - 1.6.34-20220124 - LIVE TSG

07-04-2022 9:58:52 TSG POS

### Order Import/Export

Export Order To Document

Supplier:

Date From:   Date To:

---

Import Order From Document


**CSV SAMPLE FORMAT**

```
Product Name, Units
xyz Pipe, 1
abc Pipe, 1
def Pipe, 2
```

---

Export Blank Supplier Order

Supplier:




---

Export Max Level - Stock Difference Order

Supplier:

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee



## Touch the "Export Order" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:58:52 TSG POS 

### Order Import/Export


**Export Order To Document**

Supplier: <Default>

Date From: 07/03/2022 12:00:00 AM  Date To: 07/04/2022 11:59:59 PM  **Export Order**

---

**Import Order From Document**



**Import Order**

**CSV SAMPLE FORMAT**

Product Name	Units
xyz Pipe,	1
abc Pipe,	1
def Pipe,	2

---



**Export Blank Supplier Order**

Supplier: <Default> **Export Order**

---






**Export Max Level - Stock Difference Order**

Supplier: <Default> **Export Order**

**34 New Message(s)**  Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.  Franchisee


Touch the "Save" Button to save your exported order.

**Specify a file to save**

Look In: Documents     

File Name: OrderEx-BATA-2017-02-28

Files of Type: CSV file

 **Save** Cancel

# Importing a Stock Order

Touch the Black Arrow.

The screenshot shows the TSG POS main interface. At the top, there's a status bar with 'TSG POS - 1.6.34-20220124 - LIVE' and '06-04-2022 13:41:00'. Below this is a navigation bar with several red buttons: a left arrow, a person icon, a scissors icon, a shopping cart icon, a trash can icon, a lightning bolt icon, a magnifying glass icon, a percentage icon, a printer icon, a laptop icon, and a green person icon. A red arrow points to the left arrow button. Below the navigation bar is a large empty area with columns for 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the main area is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there's a notification bar with '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS 'Stock' menu. The top status bar is the same as the previous screenshot. Below it, there's a 'LogMeIn - Remote Session' window. The main area is titled 'Stock' and contains several sections: 'Maintenance' with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export; and 'Reports' with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. On the left side, there's a 'Register' sidebar with categories: Sales (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), Administration (Customers, Stock, Sales, Maintenance, Presence Management), Stock & Prices (Update Stock & Prices), and System (Change Password). A red arrow points to the 'Stock' button in the Administration section. At the bottom, there's a notification bar with '34 New Message(s)', 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

## Touch "Order Import/Export" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:56:13 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export**
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

## Select a Supplier from the drop down list

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 9:58:52 TSG POS

### Order Import/Export

Export Order To Document

Supplier: <Default>

Date From: 07/03/2022 12:00:00 AM Date To: 07/04/2022 11:59:59 PM

Export Order

---

### Import Order From Document

Import Order

CSV SAMPLE FORMAT

Product Name	Units
xyz Pipe,	1
abc Pipe,	1
def Pipe,	2

---

### Export Blank Supplier Order

Supplier: <Default>

Export Order

---

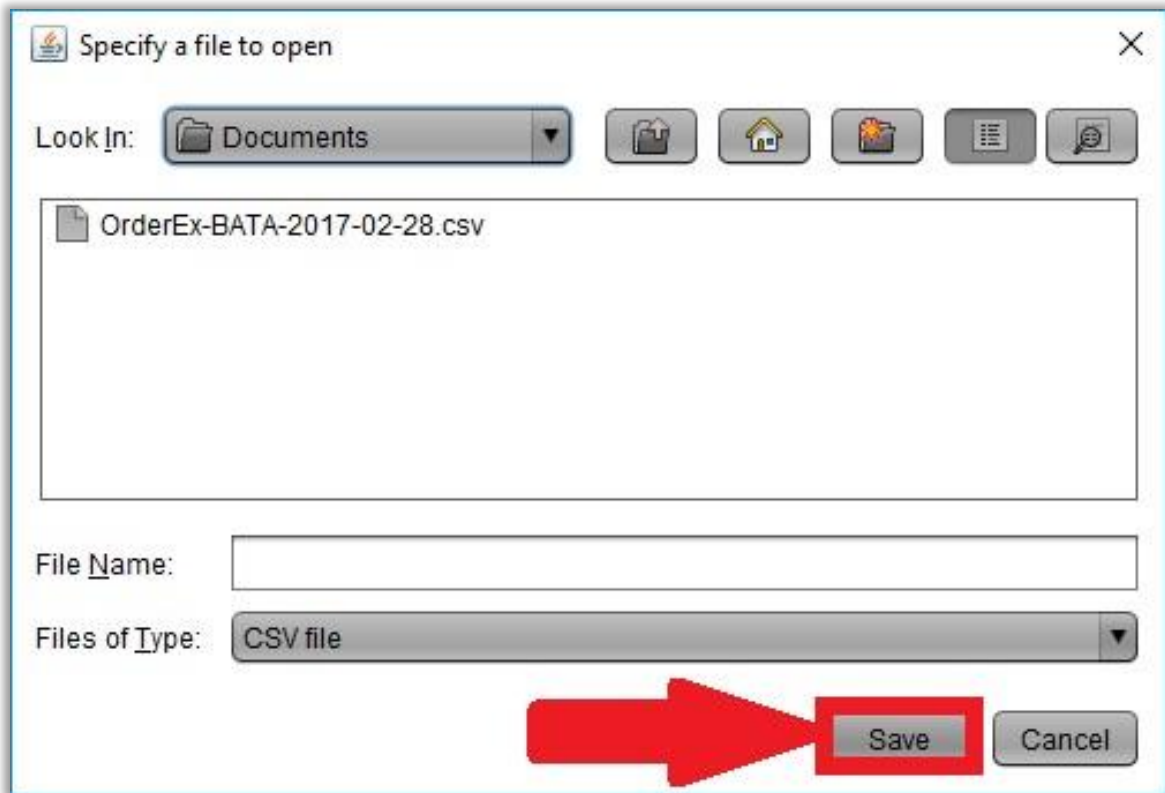
### Export Max Level - Stock Difference Order

Supplier: <Default>

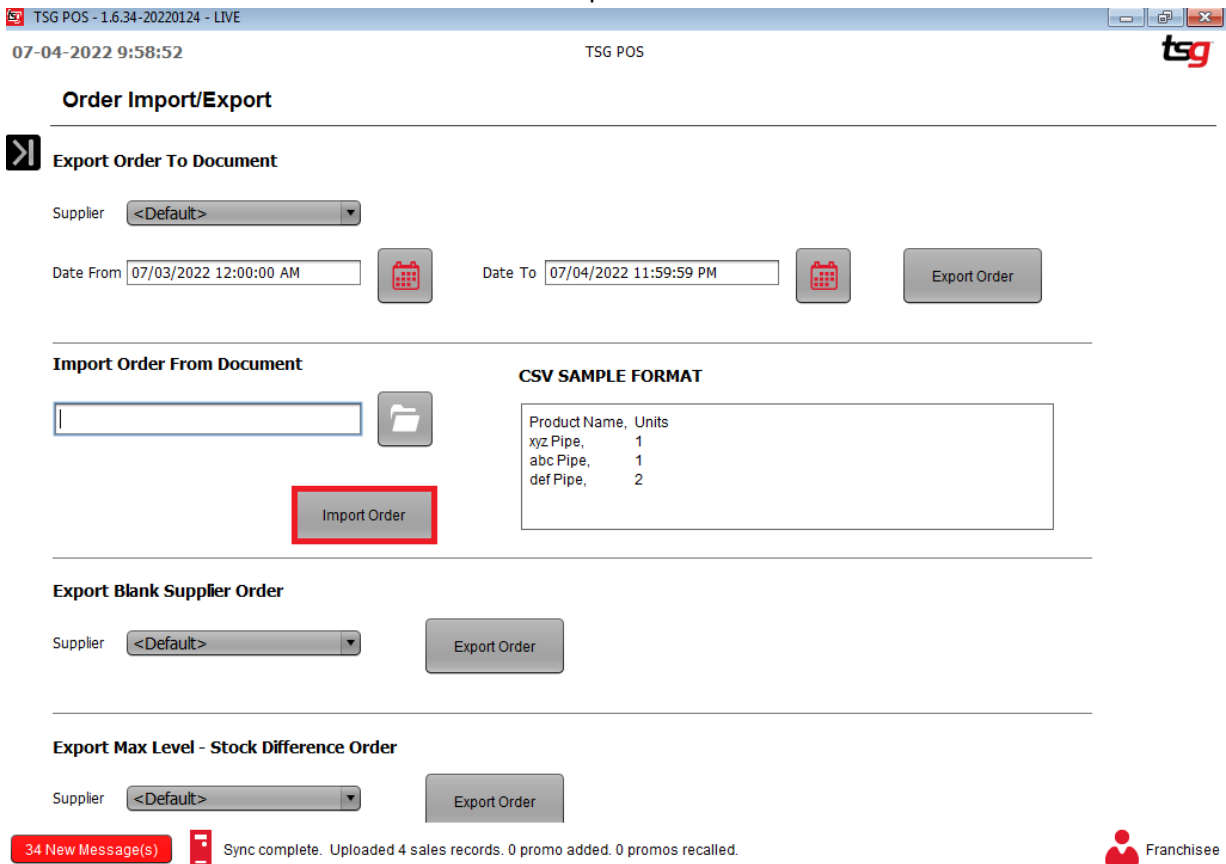
Export Order

34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled. Franchisee

Select a file and touch the "Save" Button



Touch the "Import Order" Button



# Check on Imported Order

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area displays a receipt table with columns for "Item", "Units", and "Total". A black arrow points to a button with a right-pointing arrow icon in the top left corner of the receipt area. To the right of the receipt is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown menu. Below the receipt table are labels for "Subtotal", "Taxes", "Surcharge", and "Total". At the bottom, there is a list of items: "AROMA", "ASHTRY", and "AUSLG". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu open. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The "Register" sidebar on the left contains sections for "Sales", "Administration", "Stock & Prices", and "System". The "Stock" button in the "Administration" section is highlighted with a red box and a black arrow. The main area displays the "Stock" menu with sections for "Maintenance" and "Reports". The "Maintenance" section includes buttons for "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export". The "Reports" section includes buttons for "Products", "Expired Promotions", "Product Labels", "Catalogue", "Inventory", "Current Inventory", "Inventory By Datetime", "Inventory: Broken", "Inventory: List Detail", "Inventory: Difference", "Inventory: Difference Detail", and "Imported Orders". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.



## Touch "Imported Orders" Button

The screenshot shows the 'Stock' menu in the TSG POS application. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 15:19:55'. The 'Stock' section is active, showing a 'Maintenance' category with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export. Below this is a 'Reports' section with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. The 'Imported Orders' button is highlighted with a red border. At the bottom, there is a notification for '33 New Message(s)' and a status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' The user is identified as 'Franchisee'.

## Select start and end date

The screenshot shows the 'Imported Orders' report selection screen in the TSG POS application. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 15:22:08'. The 'Imported Orders' section is active, showing a 'By Date' filter with 'Start Date' set to '12/04/2022 12:00:00 AM' and 'End Date' set to '12/04/2022 11:59:59 PM'. Both date fields are highlighted with a red border. There is a 'Run Report' button with a checkmark. Below the date fields is a toolbar with various icons and a '100%' zoom level. The main area is empty. At the bottom, there is a notification for '33 New Message(s)' and a status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' The user is identified as 'Franchisee'.



### Imported Orders



Run Report

100% Page 1 of 1

Period 12/04/2022 12:00:00 AM - 12/04/2022 11:59:59 PM

Date Imported: 12/04/22 3:24 PM

Supplier	Product	Sub Category	Quantity	Amount
Philip Morris	Alpine Is 25 Fine Pkt	ALP25	1	\$45.85
Philip Morris	Alpine Is 25 Original Pkt	ALP25	11	\$504.35
Philip Morris	Alpine Is 25 Rich Pkt	ALP25	2	\$91.70
Philip Morris	Alpine Is 25 Supreme Pkt	ALP25	4	\$183.40
Philip Morris	Bond St 20/200 Gold Ctn	BON20	1	\$303.24
Philip Morris	Bond St Classic 20 Blue Pkt	BSC20	5	\$143.50
Philip Morris	Bond St Classic 20 Menthol Pkt	BSC20	5	\$143.50
Philip Morris	Bond St Classic 20/200 Menthol Ctn	BSC20	2	\$574.06
Philip Morris	Bond St Classic 30 Red Pkt	BSC30	2	\$83.18
Philip Morris	Bond St Classic 30/180 Gold Ctn	BSC30	1	\$249.56
Philip Morris	Bond St Classic 40 Gold Pkt	BSC40	3	\$161.55
Philip Morris	Bond St Classic 40/160 Blue Ctn	BSC40	4	\$861.56
Philip Morris	Bond St Classic 40/160 Red Ctn	BSC40	4	\$861.56
Philip Morris	Bond Street 15/75 Gold Outer	B15OT	4	\$567.00
<b>Total</b>			<b>49</b>	<b>\$4,774.01</b>

33 New Message(s)



Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.



Franchisee

# Price Board

# Update Price Board

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. The top navigation bar includes a clock showing (01:40:52) and several red action buttons. A red arrow points to a black arrow icon in the top left corner of the item list area. The item list table has columns for Item, Units, and Total. Below the table are buttons for Subtotal, Taxes, Surcharge, and Total. A numeric keypad is visible on the right. At the bottom, there is a list of items (AROMA, ASHTRY, AUSLG) and a status bar showing '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface at 12-04-2022 16:06:11. The left sidebar menu is expanded, and the 'Stock' button under the 'Administration' section is highlighted with a red box. The top navigation bar shows a clock at (04:06:09) and various red action buttons. The item list table is empty. The numeric keypad is on the right. Below the table are buttons for Subtotal, Taxes, Surcharge, and Total. At the bottom, there is a list of items (AROMA, ASHTRY, AUSLG) and a status bar showing '33 New Message(s)', 'Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

## Touch "Price Board"

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 16:06:58 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board**
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch "Add" or "Remove" button to manage

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 16:08:40 TSG POS

### Price Board

Categories

- 43891
- 45717
- ALP25
- AMP50
- BAN50
- BH20
- BH25
- BH2PK
- BHDK2
- BHTO3
- BON20
- BON26
- BOND3
- BULL
- CAM25
- CAND5
- CANDC
- CANDM
- CANDS
- CBR30
- CHA30
- CHA50
- CHC25
- CHC40
- CHC50

Price Board Categories

Slot	Category	Packet	Carton
------	----------	--------	--------

Add >> Move Up

<< Remove Move Down

Save and Update Show Stick Price Sort Alphabetically Use Black Background Hide Price Board

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Add 24 products in slot

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

12-04-2022 16:16:28 TSG POS

### Price Board

Categories

- PTR15
- PTR25
- PTR30
- PTR40
- PTROY
- R20GT
- R20MB
- R20TP
- RBL25
- RC25MB
- RCC25
- RCC30
- RCT25
- RED20
- REF20
- REF20C
- REF40
- REF43
- RIMDS
- RIT4
- RIT5
- RITLV
- RITM
- RITMM
- RN45

Slot	Category	Packet	Carton
1	BON20	32.45	318.40
2	BON25	38.28	300.47
3	BON30	45.96	270.60
4	BON40	60.85	238.84
5	BSC20	30.71	301.39
6	BSC25	37.51	294.47
7	BSC30	44.51	262.03
8	BSC40	57.62	226.16
9	CHA15	36.95	nu
10	CHA25	59.50	nu
11	CHE20	29.23	286.84
12	CHE40	57.62	226.16
13	CMB15	31.31	nu
14	HLK20	30.71	301.39
15	JPS20	35.17	345.14
16	JPS25	42.10	330.56
17	JPS30	50.04	294.58
18	JPS40	65.34	256.47
19	JPS93	34.18	335.41
20	LBT45	97.30	nu
21	PAS25	38.60	302.94
22	RCC20	32.21	315.98
23	REF25	36.77	288.61
24	REF30	44.11	346.32

Add >>

<< Remove

Move Up

Move Down

Save and Update Show Stick Price Sort Alphabetically Use Black Background Hide Price Board

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch "Save and update"

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

12-04-2022 16:16:28 TSG POS

### Price Board

Categories

- PTR15
- PTR25
- PTR30
- PTR40
- PTROY
- R20GT
- R20MB
- R20TP
- RBL25
- RC25MB
- RCC25
- RCC30
- RCT25
- RED20
- REF20
- REF20C
- REF40
- REF43
- RIMDS
- RIT4
- RIT5
- RITLV
- RITM
- RITMM
- RN45

Slot	Category	Packet	Carton
1	BON20	32.45	318.40
2	BON25	38.28	300.47
3	BON30	45.96	270.60
4	BON40	60.85	238.84
5	BSC20	30.71	301.39
6	BSC25	37.51	294.47
7	BSC30	44.51	262.03
8	BSC40	57.62	226.16
9	CHA15	36.95	nu
10	CHA25	59.50	nu
11	CHE20	29.23	286.84
12	CHE40	57.62	226.16
13	CMB15	31.31	nu
14	HLK20	30.71	301.39
15	JPS20	35.17	345.14
16	JPS25	42.10	330.56
17	JPS30	50.04	294.58
18	JPS40	65.34	256.47
19	JPS93	34.18	335.41
20	LBT45	97.30	nu
21	PAS25	38.60	302.94
22	RCC20	32.21	315.98
23	REF25	36.77	288.61
24	REF30	44.11	346.32

Add >>

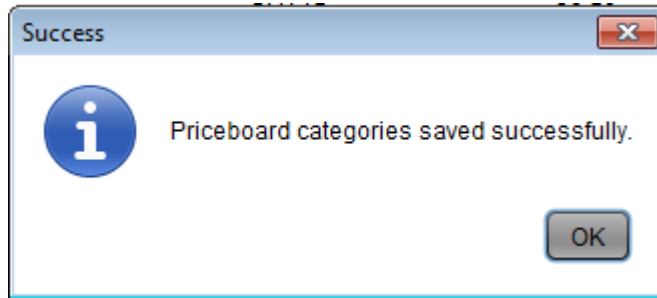
<< Remove

Move Up

Move Down

Save and Update Show Stick Price Sort Alphabetically Use Black Background Hide Price Board

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee



## Move slot up and down

Select the product

Touch "Move up" or "Move down" to manage the slot position

TSG POS - 1.6.34-20220124 - LIVE  
 14-04-2022 15:49:38 TSG POS

### Price Board

Categories

- 43891
- 45717
- ALP25
- AMP50
- BAHA1
- BAL12
- BAN50
- BAY20
- BH20
- BH23
- BH25
- BH2PK
- BH30
- BHD23
- BHDK2
- BHTO3
- BHV20
- BON26
- BOND3
- BOT15
- BOT25
- BRF50
- BULL
- C250T
- CAM25

Add >>

<< Remove

Slot	Category	Packet	Carton
1	BON20	32.45	318.40
2	BON25	38.15	299.41
3	BON30	45.52	267.96
4	BON40	60.38	236.97
5	BSC20	29.21	286.40
6	BSC25	36.15	283.59
7	BSC30	44.09	259.51
8	BSC40	56.41	221.33
9	CHA15	36.50	
10	CHA25	57.95	
11	CHE20	28.23	276.81
12	CHE40	55.96	219.54
13	CMB15	30.95	
14	HLK20	29.21	286.39
15	JPS20	34.17	335.14
16	JPS25	40.55	318.18
17	JPS30	49.04	288.58
18	JPS40	63.90	250.69
19	JPS93	30.18	295.46
20	LBT45	96.72	
21	PAS25	37.16	291.38
22	RCC20	32.21	315.98
23	REF25	36.16	283.75
24	REF30	43.53	341.69

Move Up

Move Down

Save and Update   Show Stick Price   Sort Alphabetically   Use Black Background   Hide Price Board

32 New Message(s)   Sync complete. Uploaded 0 sales records. 2 promos added. 0 promos recalled.   Franchisee

### Price Board

Categories

- 43891
- 45717
- ALP25
- AMP50
- BAHAI
- BAL12
- BAN50
- BAY20
- BH20
- BH23
- BH25
- BH2PK
- BH30
- BHD23
- BHDK2
- BHTO3
- BHV20
- BON26
- BOND3
- BOT15
- BOT25
- BRF50
- BULL
- C250T
- CAM25

Add >>

<< Remove

Slot	Category	Packet	Carton
2	BON25	38.15	299.41
1	BON20	32.45	318.40
3	BON30	45.52	267.96
4	BON40	60.38	236.97
5	BSC20	29.21	286.40
6	BSC25	36.15	283.59
7	BSC30	44.09	259.51
8	BSC40	56.41	221.33
9	CHA15	36.50	
10	CHA25	57.95	
11	CHE20	28.23	276.81
12	CHE40	55.96	219.54
13	CMB15	30.95	
14	HLK20	29.21	286.39
15	JPS20	34.17	335.14
16	JPS25	40.55	318.18
17	JPS30	49.04	288.58
18	JPS40	63.90	250.69
19	JPS93	30.18	295.46
20	LBT45	96.72	
21	PAS25	37.16	291.38
22	RCC20	32.21	315.98
23	REF25	36.16	283.75
24	REF30	43.53	341.69

Move Up

Move Down

Save and Update
Show Stick Price
Sort Alphabetically
Use Black Background
Hide Price Board

32 New Message(s)

Sync complete. Uploaded 0 sales records. 2 promos added. 0 promos recalled.

Franchisee

Touch "save and update"

### Price Board

Categories

- 43891
- 45717
- ALP25
- AMP50
- BAHAI
- BAL12
- BAN50
- BAY20
- BH20
- BH23
- BH25
- BH2PK
- BH30
- BHD23
- BHDK2
- BHTO3
- BHV20
- BON26
- BOND3
- BOT15
- BOT25
- BRF50
- BULL
- C250T
- CAM25

Add >>

<< Remove

Slot	Category	Packet	Carton
1	BON25	38.15	299.41
2	BON20	32.45	318.40
3	BON30	45.52	267.96
4	BON40	60.38	236.97
5	BSC20	29.21	286.40
6	BSC25	36.15	283.59
7	BSC30	44.09	259.51
8	BSC40	56.41	221.33
9	CHA15	36.50	
10	CHA25	57.95	
11	CHE20	28.23	276.81
12	CHE40	55.96	219.54
13	CMB15	30.95	
14	HLK20	29.21	286.39
15	JPS20	34.17	335.14
16	JPS25	40.55	318.18
17	JPS30	49.04	288.58
18	JPS40	63.90	250.69
19	JPS93	30.18	295.46
20	LBT45	96.72	
21	PAS25	37.16	291.38
22	RCC20	32.21	315.98
23	REF25	36.16	283.75
24	REF30	43.53	341.69

Move Up

Move Down

Save and Update
Show Stick Price
Sort Alphabetically
Use Black Background
Hide Price Board

32 New Message(s)

Sync complete. Uploaded 0 sales records. 2 promos added. 0 promos recalled.

Franchisee



# Suppliers

# Creating a Supplier


Touch the Black Arrow.

The screenshot shows the TSG POS main interface. At the top, there's a status bar with 'TSG POS - 1.6.34-20220124 - LIVE' and '06-04-2022 13:41:00'. Below this is a row of red icons for various functions. A red arrow points to a black arrow icon in the top left corner. The main area is a list with columns for 'Item', 'Units', and 'Total'. To the right is a numeric keypad and function buttons like 'CE', '\*', '-', '+', '=', and 'GST'. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the main area is a category list with 'AROMA', 'ASHTRY', and 'AUSLG'. At the bottom of the screen, there are notifications: '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS 'Stock' menu. The top bar includes 'TSG POS - 1.6.34-20220124 - LIVE' and 'LogMeIn - Remote Session'. The date is '06-04-2022 14:38:12'. The left sidebar has a 'Register' section with 'Sales', 'Edit Sales', 'Customer Payment', 'LayBy Payment', and 'Close Cash'. The 'Administration' section has 'Customers', 'Stock', 'Sales', 'Maintenance', and 'Presence Management'. The 'Stock & Prices' section has 'Update Stock & Prices'. The 'System' section has 'Change Password'. A red arrow points to the 'Stock' button in the 'Administration' section. The main area is titled 'Stock' and has a 'Maintenance' section with buttons for 'Products', 'Promotions', 'Stock Holding', 'Categories', 'Taxes', 'Stock Movement', 'Supplier Management', 'Order Import/Export', 'Price Board', and 'Promotions File Export'. There is also a 'Reports' section with buttons for 'Products', 'Expired Promotions', 'Product Labels', 'Catalogue', 'Inventory', 'Current Inventory', 'Inventory By Datetime', 'Inventory: Broken', 'Inventory: List Detail', 'Inventory: Difference', 'Inventory: Difference Detail', and 'Imported Orders'. At the bottom, there are notifications: '34 New Message(s)', 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

## Touch the "Supplier Management" button

TSG POS - 1.6.34-20220124 - LIVE 07-04-2022 10:17:48 TSG POS 


### Stock

Maintenance


- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management**
- Order Import/Export
- Price Board
- Promotions File Export

Reports


- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders


34 New Message(s) Sync complete. Uploaded 4 sales records. 0 promo added. 0 promos recalled.  Franchisee

## Touch the "+" Button



TSG POS - 1.6.34-20220124 - LIVE 07-04-2022 10:20:01 TSG POS 

### Suppliers Management


1 / 25 

**+** 

<Default>  
Philip Morris  
Imperial  
Stuart Alexander  
BATA  
Swedish Match  
Miscellaneous  
Coca Cola Pty Ltd  
Richlands Express  
iGear  
Ritchy Group Ltd  
Wonder  
AUSLG  
Easy Vape  
VR Distribution  
TIKKITI  
Frucor  
Gizeh  
TPLUS  
Tabsol  
TSG  
JE Marketing  
JD Suppliers  
Milleni  
Sheldon & Hammond

Supplier Name   
Supplier Id 0  
Purchase Start Month   Purchase End Month    
**Reallocate Supplier**  
**Address** **Contact**

Address Line 1   
Address Line 2   
Town/City   
State   
Country   
Post Code

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.  Franchisee

# Enter a Supplier name

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:21:31 TSG POS

### Suppliers Management

1 / 25

- <<Default>
- Philip Morris
- Imperial
- Stuart Alexander
- BATA
- Swedish Match
- Miscellaneous
- Coca Cola Pty Ltd
- Richlands Express
- iGear
- Ritchy Group Ltd
- Wonder
- AUSLG
- Easy Vape
- VR Distribution
- TIKKITI
- Frucor
- Gizeh
- TPLUS
- TabsoL
- TSG
- JE Marketing
- JD Suppliers
- Milleni
- Sheldon & Hammond

Supplier Name:

Supplier Id: 0

Purchase Start Month:

Purchase End Month:

Address Line 1:

Address Line 2:

Town/City:

State:

Country:

Post Code:

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Touch the "Save" Button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:22:06 TSG POS

### Suppliers Management

26 / 26

- <Default>
- Philip Morris
- Imperial
- Stuart Alexander
- BATA
- Swedish Match
- Miscellaneous
- Coca Cola Pty Ltd
- Richlands Express
- iGear
- Ritchy Group Ltd
- Wonder
- AUSLG
- Easy Vape
- VR Distribution
- TIKKITI
- Frucor
- Gizeh
- TPLUS
- TabsoL
- TSG
- JE Marketing
- JD Suppliers
- Milleni
- Sheldon & Hammond
- Example Supplier**

Supplier Name:

Supplier Id: 434398444

Purchase Start Month:

Purchase End Month:

Address Line 1:

Address Line 2:

Town/City:

State:

Country:

Post Code:

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Products

# Creating a Product

Touch the black arrow

The screenshot shows the TSG POS main interface. At the top, there's a status bar with 'TSG POS - 1.6.34-20220124 - LIVE', the date '06-04-2022 13:41:00', and the 'TSG POS' logo. Below this is a row of red action buttons: a person icon, a scissors icon, a shopping cart icon, a trash can icon, a lightning bolt icon, a magnifying glass icon, a percentage icon, a printer icon, a laptop icon, and a green person icon. A red arrow points to a black arrow icon on the far left. The main area is a table with columns for 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the main area is a list of categories: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there's a notification bar with '34 New Message(s)', a sync status message 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

Touch the "Stock" button on the options on the left hand side.

The screenshot shows the TSG POS 'Stock' management interface. The top status bar includes 'TSG POS - 1.6.34-20220124 - LIVE', 'LogMeIn - Remote Session', the date '06-04-2022 14:38:12', and the 'TSG POS' logo. On the left is a vertical sidebar menu with sections: 'Register' (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), 'Administration' (Customers, Stock, Sales, Maintenance, Presence Management), 'Stock & Prices' (Update Stock & Prices), and 'System' (Change Password). A red box highlights the 'Stock' option in the Administration section, with a red arrow pointing to it. The main area is titled 'Stock' and contains a 'Maintenance' section with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export. Below that is a 'Reports' section with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. At the bottom, there's a notification bar with '34 New Message(s)', a sync status message 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

Touch the "products" button in the top left hand corner.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee

Touch the "+" button.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:28:26 TSG POS

### Products

By Barcode

Barcode

By Form

Category Supplier  
Sub Category Status Active

1 / 4,600

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$19.94 Sell Price ex GST \$18.13  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 51.08%  
Apply to Category Apply to Sub Category

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:29:58 TSG POS

**Products**

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: d6f61f3c9a  
Barcode:   
Name:   
Supplier: <Default>  
Category:  Add Sub Category  
Sub Category:   
Tax Category:   
Sell Price:  Sell Price ex GST:   
Buy Price:  Buy Price ex GST:   
Margin:   
Apply to Category  Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

You should now have a blank screen like below:

On this page you will need to enter the following fields:

- Barcode:** MUST be unique. **CANNOT be longer than 15 characters**
- Name:** MUST be unique. The more specific and descriptive the name, the better.
- Supplier:** MUST be selected from the drop down list. This cannot be left blank.
- Category:** MUST be selected from the drop down list. This cannot be left blank.
- Sub Category:** Can be left blank if so desired however it is recommended to select one if possible.
- Tax Category:** MUST be selected from the drop down list. This cannot be left blank.
- Buy Price:** MUST be populated. Enter your buy price **INCLUDING** GST.
- Sell Price:** MUST be populated. Enter your sell price **INCLUDING** GST

Note that the "Margin", "Sell Price ex GST" and "Buy Price ex GST" are automatically calculated after the "Buy Price" and "Sell Price" are entered.

Your screen should now look like below:



Products

By Barcode: Barcode

By Form: Category  Supplier   
 Sub Category  Status

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
 4994 - 13oz Blue Serenity Jar  
 4990 - 13oz Cinnamon Apple Jar  
 4993 - 13oz Clothesline Fresh Jar  
 5738 - 13oz Cool Cucumber & Honey Jar  
 4991 - 13oz Creamy Vanilla Jar  
 4995 - 13oz Dragons Blood Jar  
 5736 - 13oz Flower Power Jar  
 4996 - 13oz Happy Daze Jar  
 4997 - 13oz Hippie Love Jar  
 4998 - 13oz Kiwi Twisted Strawberry Jar  
 4999 - 13oz Lavender with Chamomile Jar  
 5000 - 13oz Maui Wowie Mango Jar  
 4992 - 13oz Mulberry & Spice Jar  
 5001 - 13oz Nag Champa Jar  
 5002 - 13oz Orange Lemon Splash Jar  
 5735 - 13oz Patchouli Amber Jar  
 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: d6f61f3c9a  
 Barcode: 123456  
 Name: Example Product  
 Supplier: Philip Morris  
 Category: CGPKT Add Sub Category  
 Sub Category:   
 Tax Category: GST  
 Sell Price: \$50.00 Sell Price ex GST: \$45.45  
 Buy Price: 25 Buy Price ex GST: \$22.73  
 Margin: 100%  
 Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Save" button to save the product

**Creating a Link for Packet and Carton**

Touch the black arrow

TSG POS - 1.6.34-20220124 - LIVE 06-04-2022 13:41:00 TSG POS tsg

(01:40:52)

Item Units Total

Subtotal Taxes Surcharge Total

AROMA  
 ASHTRY  
 AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Stock" button - on the options on the left hand side.

The screenshot shows the TSG POS application interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the session is "LogMeIn - Remote Session". The date and time are "06-04-2022 14:38:12" and the user is "TSG POS". The main menu on the left is divided into sections: "Register" (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), "Administration" (Customers, Stock, Sales, Maintenance, Presence Management), "Stock & Prices" (Update Stock & Prices), and "System" (Change Password). The "Stock" option in the Administration section is highlighted with a red box and a red arrow pointing to it. The main content area is titled "Stock" and contains a "Maintenance" section with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export. Below that is a "Reports" section with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. At the bottom, there is a notification for "34 New Message(s)", a sync status "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" profile icon.

Touch the "products" button in the top left hand corner.

The screenshot shows the TSG POS application interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the session is "LogMeIn - Remote Session". The date and time are "07-04-2022 10:27:10" and the user is "TSG POS". The main content area is titled "Stock" and contains a "Maintenance" section with buttons for Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, and Promotions File Export. The "Products" button in the Maintenance section is highlighted with a red box and a red arrow pointing to it. Below that is a "Reports" section with buttons for Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, and Imported Orders. At the bottom, there is a notification for "34 New Message(s)", a sync status "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" profile icon.

Touch the "+" button.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:28:26 TSG POS

### Products

**By Barcode**  
Barcode

**By Form**  
Category  Supplier   
Sub Category  Status

1 / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA   
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$19.94 Sell Price ex GST: \$18.13  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 51.08%

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:29:58 TSG POS

### Products

**By Barcode**  
Barcode

**By Form**  
Category  Supplier   
Sub Category  Status

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: d6f61f3c9a  
Barcode:   
Name:   
Supplier: <Default>  
Category:    
Sub Category:   
Tax Category:   
Sell Price:  Sell Price ex GST:   
Buy Price:  Buy Price ex GST:   
Margin:

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

You should now have a blank screen like below:

On this page you will need to enter the following fields:

**Barcode:** MUST be unique. **CANNOT be longer than 15 characters**

**Name:** MUST be unique. The more specific and descriptive the name, the better.

**Supplier:** MUST be selected from the drop down list. This cannot be left blank.

**Category:** MUST be selected from the drop down list. This cannot be left blank.

**Sub Category:** Can be left blank if so desired however it is recommended to select one if possible.

**Tax Category:** MUST be selected from the drop down list. This cannot be left blank.

**Buy Price:** MUST be populated. Enter your buy price **INCLUDING** GST.

**Sell Price:** MUST be populated. Enter your sell price **INCLUDING** GST

Note that the "Margin", "Sell Price ex GST" and "Buy Price ex GST" are automatically calculated after the "Buy Price" and "Sell Price" are entered.

Create a product for packet  
Your screen should now look like below:

TSG POS - 1.6.34-20220124 - LIVE

07-04-2022 10:32:37 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: d6f61f3c9a  
Barcode: 123456  
Name: Example Product  
Supplier: Philip Morris  
Category: CGPKT Add Sub Category  
Sub Category:   
Tax Category: GST  
Sell Price: \$50.00 Sell Price ex GST: \$45.45  
Buy Price: 25 Buy Price ex GST: \$22.73  
Margin: 100%  
Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Optional" button.

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 12:18:42 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 3

d6f61f3c9a - Example Product  
3481 - Rothmans 4 X 40 Scan Card  
3480 - Rothmans 40 X 4 Scan Card

General **Optional** Stock Button Image Status

Stick Count  
 Is this product a carton?  
 Sub Product Reference  
 Sub Product Quantity

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

### Enter the stick count

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 12:42:12 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

3 / 3

d6f61f3c9a - Example Product  
3481 - Rothmans 4 X 40 Scan Card  
3480 - Rothmans 40 X 4 Scan Card

General Optional **Stock** Button Image Status

Stick Count  
 Is this product a carton?  
 Sub Product Reference  
 Sub Product Quantity

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

Touch the "Save" Button.

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
13-04-2022 12:42:12 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

3 / 3

d6f61f3c9a - Example Product  
3481 - Rothmans 4 X 40 Scan Card  
3480 - Rothmans 40 X 4 Scan Card

General Optional Stock Button Image Status

20 Stick Count  
 Is this product a carton?  
Sub Product Reference  
Sub Product Quantity

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

Write down the Reference Number

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 12:44:31 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 3

d6f61f3c9a - Example Product  
3481 - Rothmans 4 X 40 Scan Card  
3480 - Rothmans 40 X 4 Scan Card

General Optional Stock Button Image Status

Reference: **d6f61f3c9a**  
Barcode: 123456  
Name: Example Product  
Supplier: Philip Morris  
Category: CGPKT (Add Sub Category)  
Sub Category:  
Tax Category: GST  
Sell Price: \$50.00 (Sell Price ex GST: \$45.45)  
Buy Price: \$25.00 (Buy Price ex GST: \$22.73)  
Margin: 100%

Apply to Category Apply to Sub Category

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

# Create a new product for carton, touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 14:42:58 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

\* / 4,605

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 44b5c71d46  
Barcode: 654321  
Name: Example Product Carton  
Supplier: Philip Morris  
Category: CGCTN Add Sub Category  
Sub Category:   
Tax Category: GST  
Sell Price: \$500.00 Sell Price ex GST: \$454.55  
Buy Price: \$450.00 Buy Price ex GST: \$409.09  
Margin: 11.11%

Apply to Category Apply to Sub Category

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 1 promos recalled. Franchisee

Touch the "Optional" button.

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 14:51:44 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 1

44b5c71d46 - Example Product Carton

General Optional Stock Button Image Status

Stick Count  
 Is this product a carton?  
 Sub Product Reference  
 Sub Product Quantity

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 1 promos recalled. Franchisee

**Fill in stick count:** Stick count for this carton.

**Is this product a carton:** Untick if it is a packet and tick if it is a carton

**Sub Product Reference:** The reference number for packet

**Sub Product Quantity:** Stick count of packet divided by stick count of carton e.g. 20/200=0.1

The screenshot shows the TSG POS software interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '13-04-2022 14:54:31'. The 'Products' section is active, showing search filters for 'By Barcode' (Barcode: 654321) and 'By Form' (Category, Sub Category, Supplier, Status: Active). Below the filters is a toolbar with navigation and action icons. The main product view shows '44b5c71d46 - Example Product Carton' with tabs for 'General', 'Optional', 'Stock', 'Button', 'Image', and 'Status'. The 'General' tab is selected, displaying the following fields: 'Stick Count' (200), 'Is this product a carton?' (checked), 'Sub Product Reference' (d6f61f3c9a), and 'Sub Product Quantity' (0.1). At the bottom, there is a notification bar with '33 New Message(s)', a sync status message 'Sync complete. Uploaded 0 sales records. 0 promo added. 1 promos recalled.', and a 'Franchisee' profile icon.

Touch the "Save" button



# Creating a Variable Price Product

Touch the black arrow

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:41:00". The interface includes a top navigation bar with various icons. A red arrow points to a button on the left side of the screen. Below the navigation bar is a table with columns for "Item", "Units", and "Total". To the right of the table is a numeric keypad and other function buttons. At the bottom of the screen, there are labels for "Subtotal", "Taxes", "Surcharge", and "Total".

Touch the "Stock" button on the options on the left hand side.

The screenshot shows the TSG POS interface with the "Stock" menu option highlighted in the left sidebar. The window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 14:38:12". The interface includes a top navigation bar with various icons. The left sidebar contains several menu categories: "Register", "Administration", "Stock & Prices", and "System". The "Stock" option is highlighted with a red box and a red arrow. The main content area displays the "Stock" menu with various options such as "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export".

Touch the "products" button in the top left hand corner.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee

Touch the "+" button.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:28:26 TSG POS

### Products

By Barcode

Barcode

By Form

Category Supplier  
Sub Category Status Active

1 / 4,600

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar


General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$19.94 Sell Price ex GST \$18.13  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 51.08%  
Apply to Category Apply to Sub Category

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:29:58 TSG POS 

### Products

By Barcode

Barcode

By Form

Category

Supplier

Sub Category

Status

\* / 4,600

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar

4990 - 13oz Cinnamon Apple Jar

4993 - 13oz Clothesline Fresh Jar

5738 - 13oz Cool Cucumber & Honey Jar

4991 - 13oz Creamy Vanilla Jar

4995 - 13oz Dragons Blood Jar

5736 - 13oz Flower Power Jar

4996 - 13oz Happy Daze Jar

4997 - 13oz Hippie Love Jar

4998 - 13oz Kiwi Twisted Strawberry Jar

4999 - 13oz Lavender with Chamomile Jar

5000 - 13oz Maui Wowie Mango Jar

4992 - 13oz Mulberry & Spice Jar

5001 - 13oz Nag Champa Jar

5002 - 13oz Orange Lemon Splash Jar

5735 - 13oz Patchouli Amber Jar

5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference d6f61f3c9a

Barcode

Name

Supplier

Category

Sub Category

Tax Category


Sell Price  Sell Price ex GST

Buy Price  Buy Price ex GST

Margin

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

 Franchisee

You should now have a blank screen like below:

On this page you will need to enter the following fields:

- Barcode:** MUST be unique. **CANNOT be longer than 15 characters**
- Name:** MUST be unique. The more specific and descriptive the name, the better.
- Supplier:** MUST be selected from the drop down list. This cannot be left blank.
- Category:** MUST be selected from the drop down list. This cannot be left blank.
- Sub Category:** Can be left blank if so desired however it is recommended to select one if possible.
- Tax Category:** MUST be selected from the drop down list. This cannot be left blank.
- Buy Price:** MUST be populated. Enter your buy price **INCLUDING** GST.
- Sell Price:** MUST be populated. Enter your sell price **INCLUDING** GST

Note that the "Margin", "Sell Price ex GST" and "Buy Price ex GST" are automatically calculated after the "Buy Price" and "Sell Price" are entered.

Touch the "Stock" button.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:32:37 TSG POS

**Products**

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General | **Stock** | Button | Image | Status

Reference: d6f61f3c9a  
Barcode: 123456  
Name: Example Product  
Supplier: Philip Morris  
Category: CGPKT (Add Sub Category)  
Sub Category:  
Tax Category: GST  
Sell Price: \$50.00 (Sell Price ex GST: \$45.45)  
Buy Price: 25 (Buy Price ex GST: \$22.73)  
Margin: 100% (Apply to Sub Category)

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Tick the “Variable Price Product” button.

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:35:58 TSG POS

**Products**

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

\* / 4,600

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General | Optional | **Stock** | Button | Image | Status

Stock Volume  
 In Catalogue  
 Order in Catalogue  
 **Variable Price Product**  
 Include In Stock Control  
 Include in Update Stock and Prices

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the “Save” button to complete the product.

### Products



By Barcode

Barcode

By Form

Category

Supplier

Sub Category

Status

Active



\* / 4,600



- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Stock Volume

In Catalogue

Order in Catalogue

Variable Price Product

Include In Stock Control

Include in Update Stock and Prices

34 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee

## Adding a Product to the Catalogue

Touch the Black Arrow.

(01:40:52)

Navigation icons: Home, Back, Forward, Search, etc.

Item	Units	Total

Subtotal Taxes Surcharge Total

Calculator keypad with CE, \*, -, 7-9, 4-6, 1-3, 0, ., =, GST, +, and other function keys.

- AROMA
- ASHTRY
- AUSLG

34 New Message(s)

Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.

Franchisee

Touch the "Stock" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

06-04-2022 14:38:12 TSG POS

**Register**

- Sales
- Edit Sales
- Customer Payment
- LayBy Payment
- Close Cash

**Administration**

- Customers
- Stock**
- Sales
- Maintenance
- Presence Management

**Stock & Prices**

- Update Stock & Prices

**System**

- Change Password

**Stock**

**Maintenance**

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE

07-04-2022 10:27:10 TSG POS

**Stock**

**Maintenance**

- Products**
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

**Reports**

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Select your desired product

### Products



**By Barcode**

Barcode

**By Form**

Category  Supplier

Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734

Barcode 734366014905

Name 13oz Bamboo Breeze Jar

Supplier TPLUS

Category AROMA

Sub Category CDLJAR

Tax Category GST

Sell Price \$26.40 Sell Price ex GST \$24.00

Buy Price \$13.20 Buy Price ex GST \$12.00

Margin 100%

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

### Touch the "Stock" button

### Products



**By Barcode**

Barcode

**By Form**

Category  Supplier

Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional **Stock** Button Image Status

Reference 5734

Barcode 734366014905

Name 13oz Bamboo Breeze Jar

Supplier TPLUS

Category AROMA

Sub Category CDLJAR

Tax Category GST

Sell Price \$26.40 Sell Price ex GST \$24.00

Buy Price \$13.20 Buy Price ex GST \$12.00

Margin 100%

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

Tick the "In Catalogue" button box

### Products

By Barcode: Barcode [ ]

By Form: Category [ ], Supplier [ ], Sub Category [ ], Status: Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar

4990 - 13oz Cinnamon Apple Jar

4993 - 13oz Clothesline Fresh Jar

5738 - 13oz Cool Cucumber & Honey Jar

4991 - 13oz Creamy Vanilla Jar

4995 - 13oz Dragons Blood Jar

5736 - 13oz Flower Power Jar

4996 - 13oz Happy Daze Jar

4997 - 13oz Hippie Love Jar

4998 - 13oz Kiwi Twisted Strawberry Jar

4999 - 13oz Lavender with Chamomile Jar

5000 - 13oz Maui Wowie Mango Jar

4992 - 13oz Mulberry & Spice Jar

5001 - 13oz Nag Champa Jar

5002 - 13oz Orange Lemon Splash Jar

5735 - 13oz Patchouli Amber Jar

5739 - 13oz Peace & Love Jar

Stock Volume [ ]

In Catalogue

Order in Catalogue

Variable Price Product

Include In Stock Control

Include in Update Stock and Prices

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Administrator

### Touch the "Save" button

### Products

By Barcode: Barcode [ ]

By Form: Category [ ], Supplier [ ], Sub Category [ ], Status: Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar

4990 - 13oz Cinnamon Apple Jar

4993 - 13oz Clothesline Fresh Jar

5738 - 13oz Cool Cucumber & Honey Jar

4991 - 13oz Creamy Vanilla Jar

4995 - 13oz Dragons Blood Jar

5736 - 13oz Flower Power Jar

4996 - 13oz Happy Daze Jar

4997 - 13oz Hippie Love Jar

4998 - 13oz Kiwi Twisted Strawberry Jar

4999 - 13oz Lavender with Chamomile Jar

5000 - 13oz Maui Wowie Mango Jar

4992 - 13oz Mulberry & Spice Jar

5001 - 13oz Nag Champa Jar

5002 - 13oz Orange Lemon Splash Jar

5735 - 13oz Patchouli Amber Jar

5739 - 13oz Peace & Love Jar

Stock Volume [ ]

In Catalogue

Order in Catalogue

Variable Price Product

Include In Stock Control

Include in Update Stock and Prices

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Administrator



(01:04:11)



Item	Units	Total

Navigation and calculator controls:

- Up arrow, Down arrow, Home, Search, Edit, Chat
- CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., =
- Input fields and GST dropdown

Subtotal   Taxes   Surcharge   Total

- AROMA
- ASHTRY
- AUSLG

Up arrow, Down arrow

Item selection area with a red box highlighting a 13oz item icon.

32 New Message(s)   Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Administrator

# Removing a Product from Update Stock and Prices

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the title bar reads 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '06-04-2022 13:41:00'. Below the title bar is a row of red icons for various functions. A black arrow points to the 'Item' column header in the product list table. The table has columns for 'Item', 'Units', and 'Total'. Below the table are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. To the right is a numeric keypad with buttons for 'CE', '\*', '-', '7', '8', '9', '+', '4', '5', '6', '1', '2', '3', '=', '0', '.', and a 'GST' dropdown menu. At the bottom, there is a '34 New Message(s)' notification, a 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' status message, and a 'Franchisee' profile icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the 'Stock' menu option highlighted in the left sidebar. The title bar reads 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '06-04-2022 14:38:12'. The sidebar contains sections for 'Register', 'Administration', 'Stock & Prices', and 'System'. The 'Stock' option is highlighted with a red box and a black arrow. The main area shows the 'Stock' menu with sub-sections: 'Maintenance' (Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, Promotions File Export) and 'Reports' (Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, Imported Orders). At the bottom, there is a '34 New Message(s)' notification, a 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.' status message, and a 'Franchisee' profile icon.

## Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

**Stock**

Maintenance

Products Promotions Stock Holding  
Categories Taxes Stock Movement  
Supplier Management Order Import/Export Price Board  
Promotions File Export

Reports

Products Expired Promotions Product Labels  
Catalogue Inventory Current Inventory  
Inventory By Datetime Inventory: Broken Inventory: List Detail  
Inventory: Difference Inventory: Difference Detail Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Select your desired product

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:58:13 TSG POS

**Products**

By Barcode  
Barcode

By Form  
Category Supplier  
Sub Category Status Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$26.40 Sell Price ex GST \$24.00  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 100%  
Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

## Touch the "Stock" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:58:13 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional **Stock** Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$26.40 (ex GST: \$24.00)  
Buy Price: \$13.20 (ex GST: \$12.00)  
Margin: 100%

Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

## Untick the "Include in Update Stock and Prices" box

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
12-04-2022 9:27:28 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional **Stock** Button Image Status

Stock Volume  
 In Catalogue  
Order in Catalogue  
 Variable Price Product  
 Include In Stock Control  
 **Include in Update Stock and Prices**

34 New Messages Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
12-04-2022 9:27:28 TSG POS

### Products

**By Barcode**  
Barcode:

**By Form**  
Category:  Supplier:   
Sub Category:  Status:

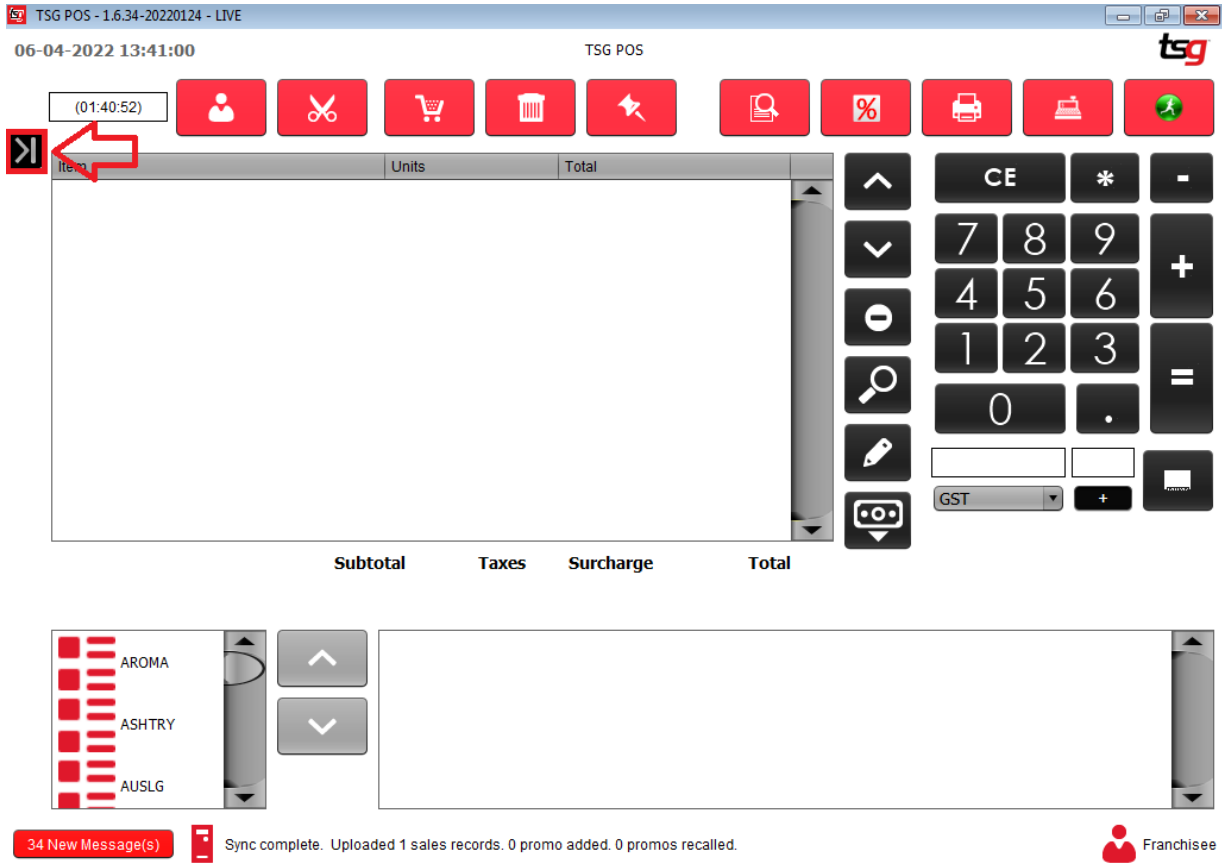
1 / 4,601

Product Name	General	Optional	Stock	Button	Image	Status
5734 - 13oz Bamboo Breeze Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4994 - 13oz Blue Serenity Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4990 - 13oz Cinnamon Apple Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4993 - 13oz Clothesline Fresh Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5738 - 13oz Cool Cucumber & Honey Jar	<input type="text"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4991 - 13oz Creamy Vanilla Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4995 - 13oz Dragons Blood Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5736 - 13oz Flower Power Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4996 - 13oz Happy Daze Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4997 - 13oz Hippie Love Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4998 - 13oz Kiwi Twisted Strawberry Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4999 - 13oz Lavender with Chamomile Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5000 - 13oz Maui Wowie Mango Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4992 - 13oz Mulberry & Spice Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5001 - 13oz Nag Champa Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5002 - 13oz Orange Lemon Splash Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5735 - 13oz Patchouli Amber Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5739 - 13oz Peace & Love Jar	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

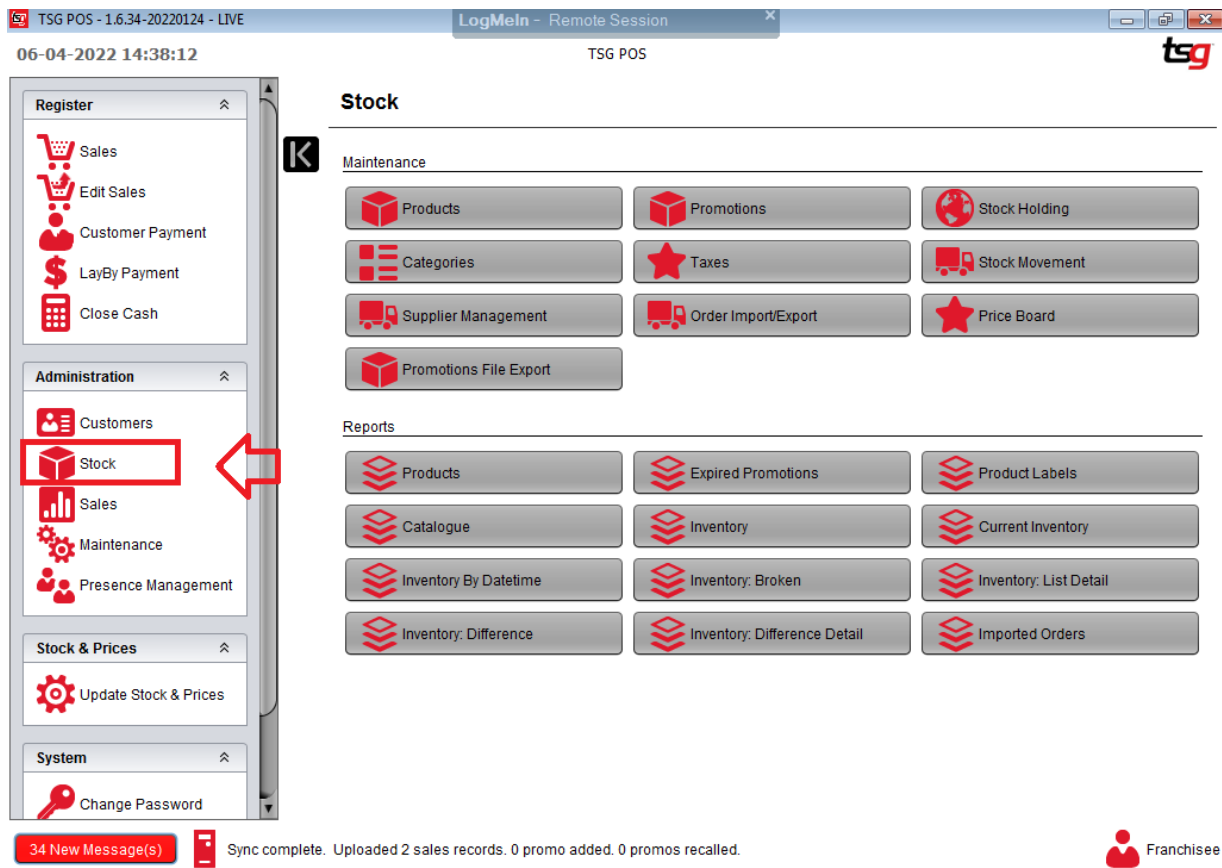
34 New Messages Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Removing a Product from Stock Control

Touch the Black Arrow.



Touch the "Stock" button



# Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

### Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Select your desired product

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:58:13 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100%

Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

## Touch the "Stock" button

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and "LogMeIn - Remote Session". The date and time are "07-04-2022 12:58:13" and "TSG POS". The user is logged in as "Administrator".

The main area is titled "Products". On the left, there is a list of products. The selected product is "5734 - 13oz Bamboo Breeze Jar". The right side shows the product details for this item, with the "Stock" tab selected. The details include:

- Reference: 5734
- Barcode: 734366014905
- Name: 13oz Bamboo Breeze Jar
- Supplier: TPLUS
- Category: AROMA
- Sub Category: CDLJAR
- Tax Category: GST
- Sell Price: \$26.40 (Sell Price ex GST: \$24.00)
- Buy Price: \$13.20 (Buy Price ex GST: \$12.00)
- Margin: 100%

At the bottom, there is a notification: "32 New Message(s)" and "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled."

## Untick the "Include in Stock Control" box

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and "TSG POS". The date and time are "12-04-2022 10:04:12" and "TSG POS". The user is logged in as "Franchisee".

The main area is titled "Products". On the left, there is a list of products. The selected product is "5734 - 13oz Bamboo Breeze Jar". The right side shows the product details for this item, with the "Stock" tab selected. The details include:

- Stock Volume: [input field]
- In Catalogue:
- Order in Catalogue: [input field]
- Variable Price Product:
- Include In Stock Control:  (highlighted with a red box)
- Include in Update Stock and Prices:

At the bottom, there is a notification: "34 New Messages" and "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled."



# Activate/Deactivate Product

Touch the Black Arrow.

The screenshot shows the TSG POS main interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '06-04-2022 13:41:00'. A row of red icons includes a person, scissors, a shopping cart, a trash can, a lightning bolt, a person with a magnifying glass, a percentage sign, a printer, a laptop, and a green person icon. Below this is a table with columns for 'Item', 'Units', and 'Total'. A red arrow points to a black arrow icon on the left side of the table. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, 1, 2, 3, =, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the main screen is a category list with 'AROMA', 'ASHTRY', and 'AUSLG'. A status bar at the bottom shows '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS 'Stock' menu. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '06-04-2022 14:38:12'. The interface is divided into three main sections: 'Register', 'Administration', and 'System'. The 'Register' section includes 'Sales', 'Edit Sales', 'Customer Payment', 'LayBy Payment', and 'Close Cash'. The 'Administration' section includes 'Customers', 'Stock', 'Sales', 'Maintenance', and 'Presence Management'. The 'System' section includes 'Change Password'. The 'Stock' section is highlighted with a red box and a red arrow. The 'Stock' menu is divided into 'Maintenance' and 'Reports' sections. The 'Maintenance' section includes 'Products', 'Promotions', 'Stock Holding', 'Categories', 'Taxes', 'Stock Movement', 'Supplier Management', 'Order Import/Export', 'Price Board', and 'Promotions File Export'. The 'Reports' section includes 'Products', 'Expired Promotions', 'Product Labels', 'Catalogue', 'Inventory', 'Current Inventory', 'Inventory By Datetime', 'Inventory: Broken', 'Inventory: List Detail', 'Inventory: Difference', 'Inventory: Difference Detail', and 'Imported Orders'. A status bar at the bottom shows '34 New Message(s)', 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

## Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

**Stock**

Maintenance

Products Promotions Stock Holding  
Categories Taxes Stock Movement  
Supplier Management Order Import/Export Price Board  
Promotions File Export

Reports

Products Expired Promotions Product Labels  
Catalogue Inventory Current Inventory  
Inventory By Datetime Inventory: Broken Inventory: List Detail  
Inventory: Difference Inventory: Difference Detail Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Select your desired product

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:58:13 TSG POS

**Products**

By Barcode  
Barcode

By Form  
Category Supplier  
Sub Category Status Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$26.40 Sell Price ex GST \$24.00  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 100%  
Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

Touch the "Status" button

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 15:06:33 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,606

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General | Optional | Stock | Button | Image | **Status**

This product is currently: Active

(De)Activate Product  
(De)Activate Sub Category  
(De)Activate Category  
(De)Activate Supplier

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 1 promos recalled. Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
13-04-2022 15:06:33 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,606

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General | Optional | Stock | Button | Image | Status

This product is currently: Active

(De)Activate Product  
(De)Activate Sub Category  
(De)Activate Category  
(De)Activate Supplier

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 1 promos recalled. Franchisee

- Deactivate/Activate that product.
- Deactivate/Activate the whole subcategory that product is under.
- Deactivate/Activate the whole category that product is under.
- Deactivate/Activate the whole supplier that product is under.

# Categories

# Creating a Category

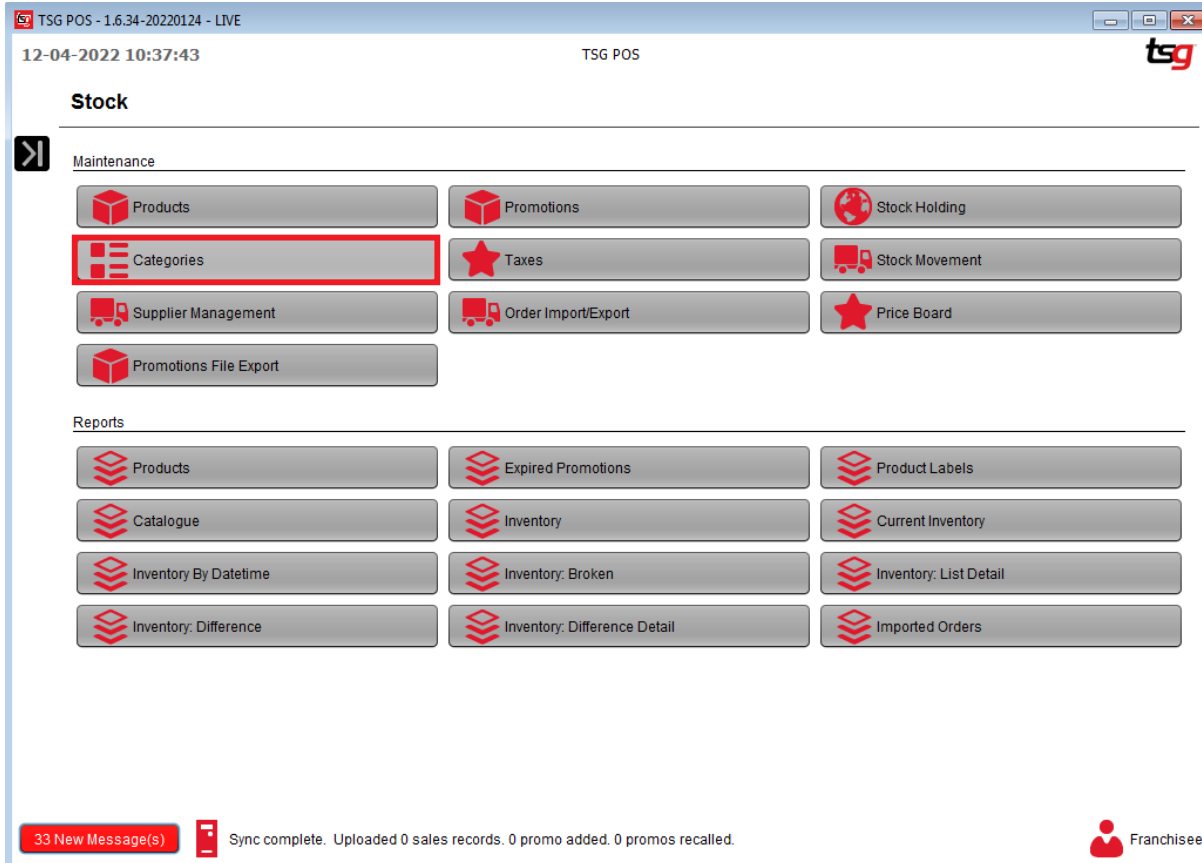
The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 13:41:00". The user is logged in as "TSG POS". A red arrow points to a black arrow icon in the top left corner. Below the icon is a table with columns "Item", "Units", and "Total". To the right is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "=", "1", "2", "3", "0", ".", and a "GST" dropdown menu. At the bottom, there are buttons for "Subtotal", "Taxes", "Surcharge", and "Total". Below the main screen is a list of categories: "AROMA", "ASHTRY", and "AUSLG". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

## Touch the Black Arrow

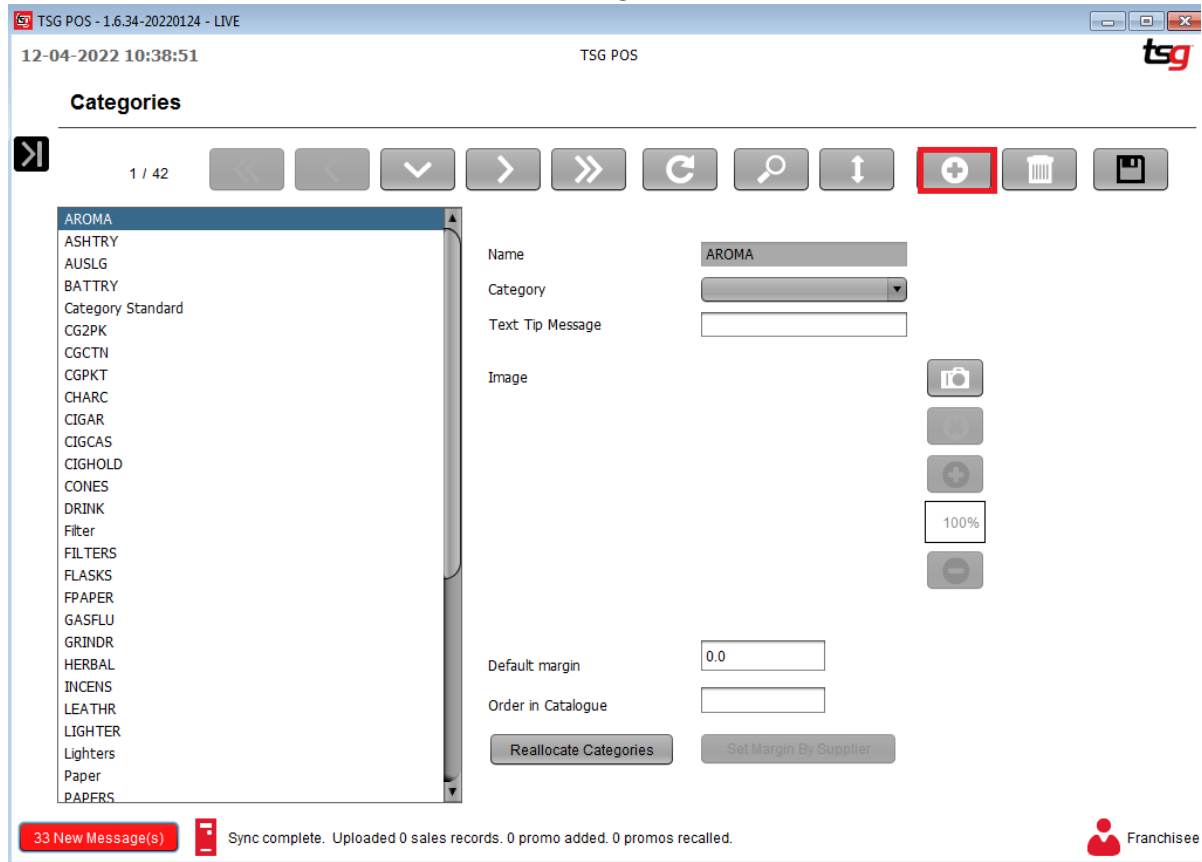
The screenshot shows the TSG POS interface with the "Stock" menu option highlighted in the left sidebar. The window title is "TSG POS - 1.6.34-20220124 - LIVE". The date and time are "06-04-2022 14:38:12". The user is logged in as "TSG POS". The left sidebar has a "Register" section with "Sales", "Edit Sales", "Customer Payment", "LayBy Payment", and "Close Cash". The "Administration" section has "Customers", "Stock", "Sales", "Maintenance", and "Presence Management". The "Stock & Prices" section has "Update Stock & Prices". The "System" section has "Change Password". The "Stock" button is highlighted with a red box and a red arrow. The main screen shows a "Stock" menu with "Maintenance" and "Reports" sections. The "Maintenance" section has "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export". The "Reports" section has "Products", "Expired Promotions", "Product Labels", "Catalogue", "Inventory", "Current Inventory", "Inventory By Datetime", "Inventory: Broken", "Inventory: List Detail", "Inventory: Difference", "Inventory: Difference Detail", and "Imported Orders". A status bar at the bottom shows "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button.

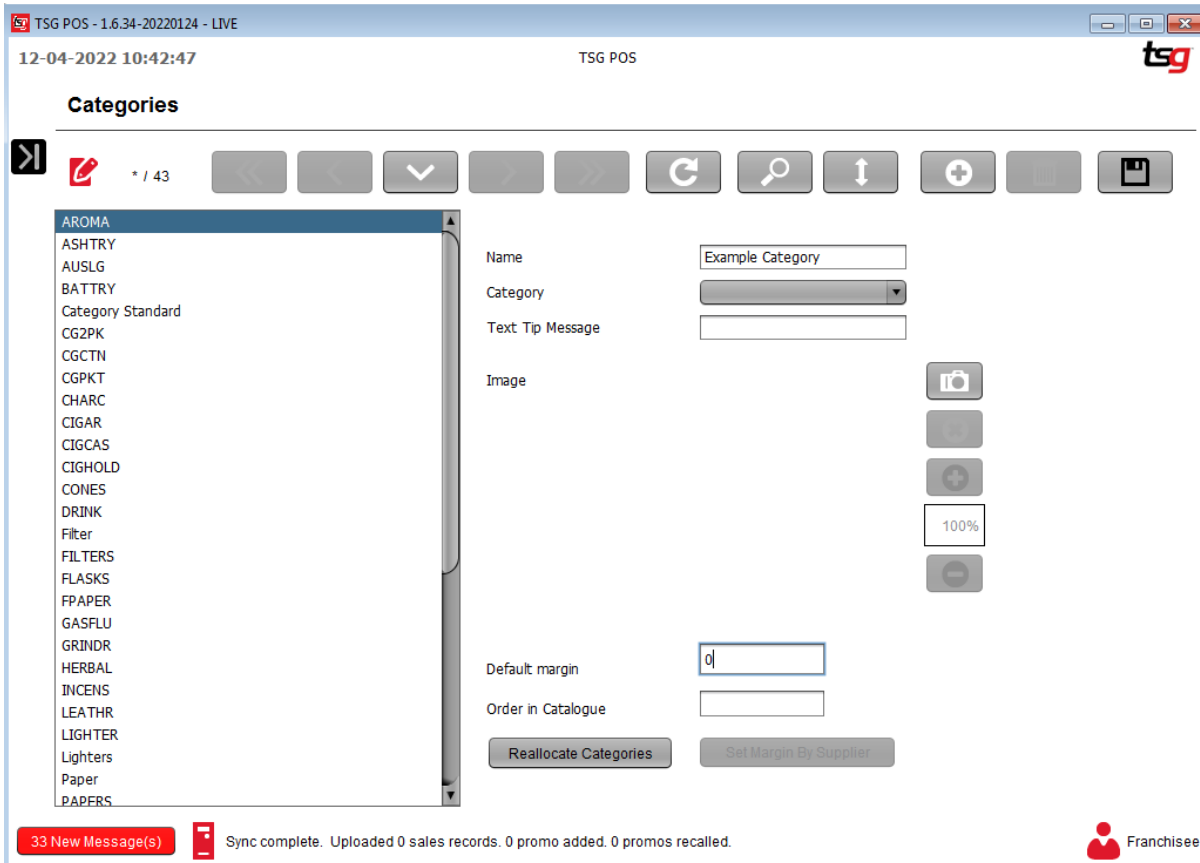
Your screen should now look like below:



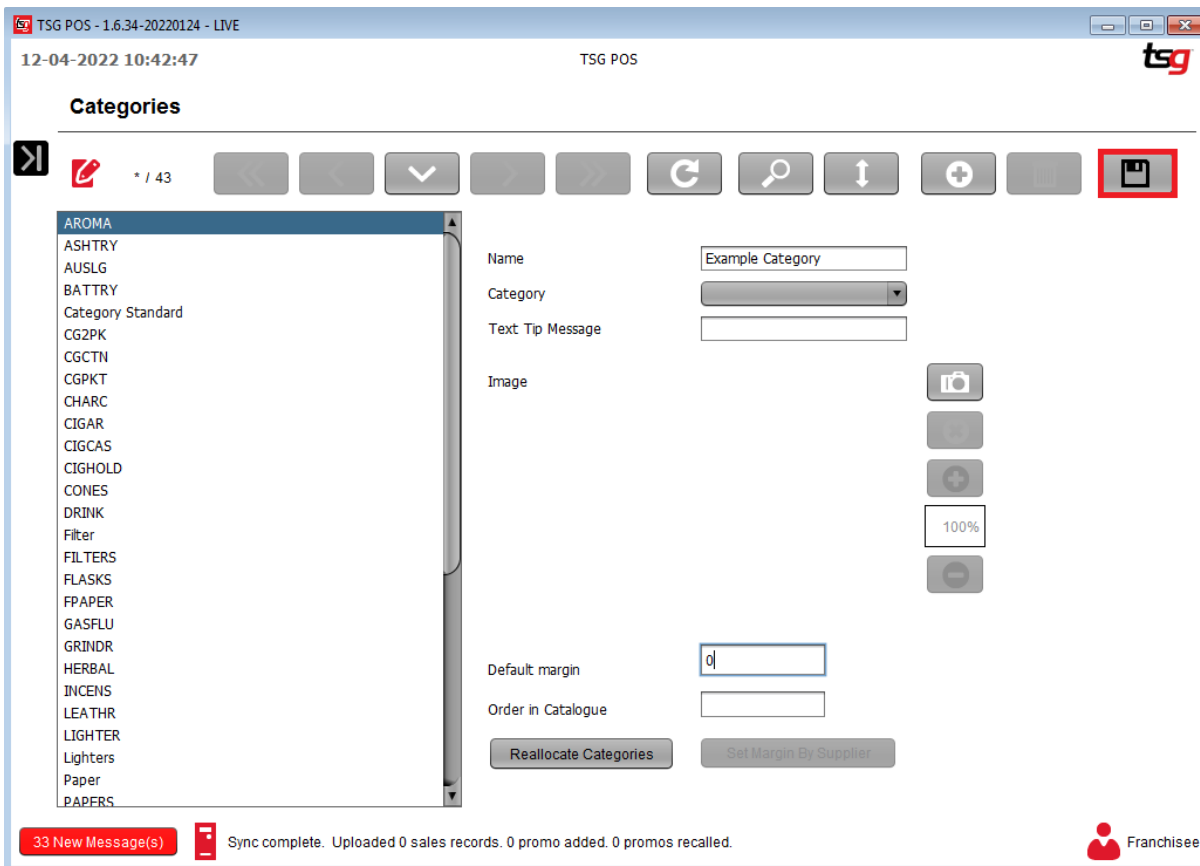
Touch the "Categories" button



Touch the "Plus" button to add a new category Your screen should now look like below:



Enter a name for your new category as well as a default margin.



Finally, touch the "Save" button to save your new category



# Applying a Margin to a Non-Tobacco Category

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area is a transaction screen with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon in the top left corner of the screen. Below the transaction area, there are buttons for "Subtotal", "Taxes", "Surcharge", and "Total". To the right is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown menu. At the bottom, there is a notification bar with "34 New Message(s)", "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu open. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The "Stock" menu is on the left, with a red arrow pointing to the "Stock" button. The main area shows the "Stock" screen with a "Maintenance" section containing buttons for "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export". Below that is a "Reports" section with buttons for "Products", "Expired Promotions", "Product Labels", "Catalogue", "Inventory", "Current Inventory", "Inventory By Datetime", "Inventory: Broken", "Inventory: List Detail", "Inventory: Difference", "Inventory: Difference Detail", and "Imported Orders". At the bottom, there is a notification bar with "34 New Message(s)", "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

## Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

**Stock**

Maintenance

Products Promotions Stock Holding  
Categories Taxes Stock Movement  
Supplier Management Order Import/Export Price Board  
Promotions File Export

Reports

Products Expired Promotions Product Labels  
Catalogue Inventory Current Inventory  
Inventory By Datetime Inventory: Broken Inventory: List Detail  
Inventory: Difference Inventory: Difference Detail Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Delete the current margin from the product

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:41:10 TSG POS

**Products**

By Barcode  
Barcode

By Form  
Category Supplier  
Sub Category Status Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$19.94 Sell Price ex GST \$18.13  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 51.08%  
Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Enter the new margin

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:43:21 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA Add Sub Category  
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price:  Sell Price ex GST:   
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin:

Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch the "Apply to Category" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:52:12 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

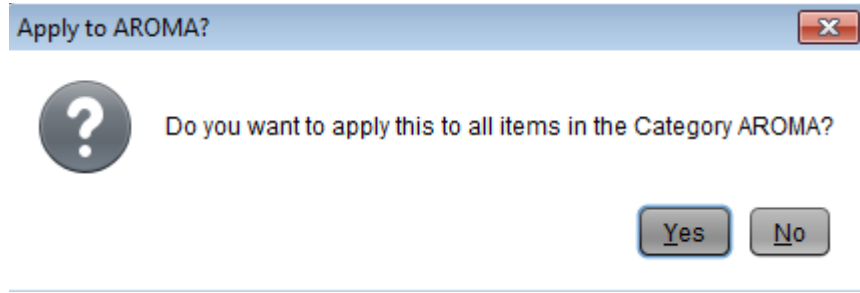
General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA Add Sub Category  
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100

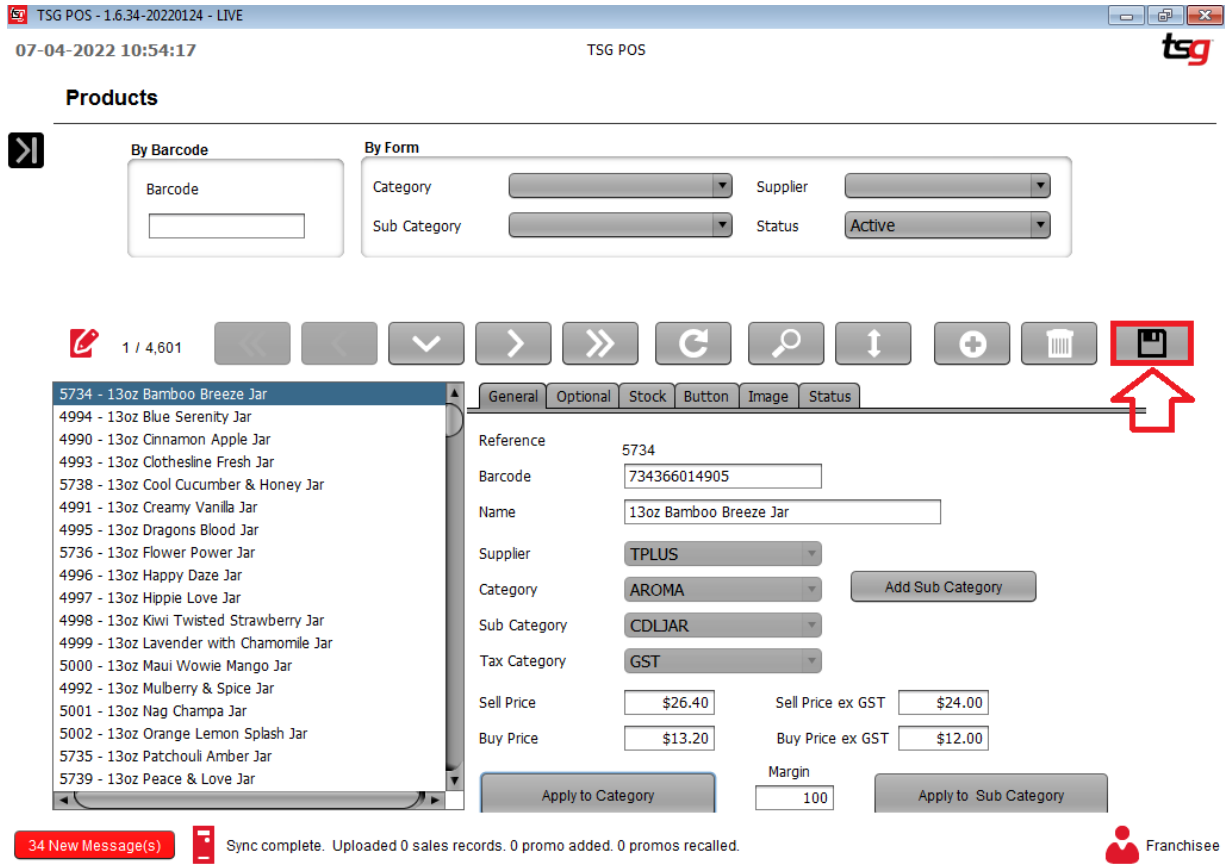
Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Yes" button



Touch the "Save" button



# Applying a Margin to a Sub Category

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The date and time are '06-04-2022 13:41:00'. The interface includes a top navigation bar with various icons, a main receipt area with columns for 'Item', 'Units', and 'Total', and a numeric keypad on the right. A red arrow points to the 'Item' column header. Below the receipt area, there are fields for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. At the bottom, there is a category list on the left with 'AROMA', 'ASHTRY', and 'AUSLG' visible, and a status bar at the very bottom showing '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the 'Stock' menu option highlighted in the left sidebar. The window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The date and time are '06-04-2022 14:38:12'. The interface is divided into several sections: 'Register' (Sales, Edit Sales, Customer Payment, LayBy Payment, Close Cash), 'Administration' (Customers, Stock, Sales, Maintenance, Presence Management), 'Stock & Prices' (Update Stock & Prices), and 'System' (Change Password). The 'Stock' option is highlighted with a red box and a red arrow. The main area shows the 'Stock' menu with sub-sections: 'Maintenance' (Products, Promotions, Stock Holding, Categories, Taxes, Stock Movement, Supplier Management, Order Import/Export, Price Board, Promotions File Export) and 'Reports' (Products, Expired Promotions, Product Labels, Catalogue, Inventory, Current Inventory, Inventory By Datetime, Inventory: Broken, Inventory: List Detail, Inventory: Difference, Inventory: Difference Detail, Imported Orders). The status bar at the bottom shows '34 New Message(s)', 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

## Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

**Stock**

Maintenance

Products Promotions Stock Holding  
Categories Taxes Stock Movement  
Supplier Management Order Import/Export Price Board  
Promotions File Export

Reports

Products Expired Promotions Product Labels  
Catalogue Inventory Current Inventory  
Inventory By Datetime Inventory: Broken Inventory: List Detail  
Inventory: Difference Inventory: Difference Detail Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Delete the current margin from the product

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:41:10 TSG POS

**Products**

By Barcode  
Barcode

By Form  
Category Supplier  
Sub Category Status Active

1 / 4,601

5734 - 13oz Bamboo Breeze Jar  
4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference 5734  
Barcode 734366014905  
Name 13oz Bamboo Breeze Jar  
Supplier TPLUS  
Category AROMA Add Sub Category  
Sub Category CDLJAR  
Tax Category GST  
Sell Price \$19.94 Sell Price ex GST \$18.13  
Buy Price \$13.20 Buy Price ex GST \$12.00  
Margin 51.08%  
Apply to Category Apply to Sub Category

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Enter the new margin

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:43:21 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA   
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price:  Sell Price ex GST:   
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin:

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Touch the "Apply to Sub Category" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 11:04:30 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

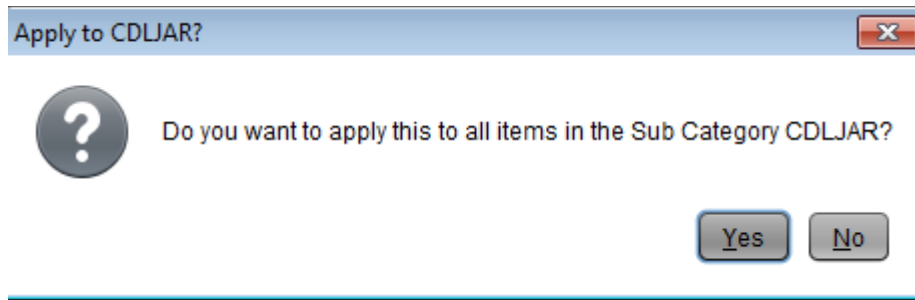
- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA   
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Yes" button



Touch the "Save" button

TSG POS - 16.34-20220124 - LIVE  
07-04-2022 11:09:15 TSG POS

### Products

By Barcode: Barcode  
By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

General	Optional	Stock	Button	Image	Status
Reference	5734				
Barcode	734366014905				
Name	13oz Bamboo Breeze Jar				
Supplier	TPLUS				
Category	AROMA				
Sub Category	CDLJAR				
Tax Category	GST				
Sell Price	\$26.40	Sell Price ex GST	\$24.00		
Buy Price	\$13.20	Buy Price ex GST	\$12.00		
Margin	100	Apply to Sub Category			

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee



# Applying a Margin to A Tobacco Category

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area is a receipt screen with columns for "Item", "Units", and "Total". A red arrow points to a button with a right-pointing arrow icon. Below the receipt area are buttons for "Subtotal", "Taxes", "Surcharge", and "Total". To the right is a numeric keypad with buttons for "CE", "\*", "-", "7", "8", "9", "+", "4", "5", "6", "1", "2", "3", "0", ".", "=", and a "GST" dropdown menu. Below the keypad is a "Franchisee" button. At the bottom, there is a notification bar: "34 New Message(s)" and "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." A "Franchisee" button is also present in the bottom right.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu open. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The "Register" sidebar on the left has a red box around the "Stock" button, with a red arrow pointing to it. The main area is titled "Stock" and contains several sections: "Maintenance" with buttons for "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export"; and "Reports" with buttons for "Products", "Expired Promotions", "Product Labels", "Catalogue", "Inventory", "Current Inventory", "Inventory By Datetime", "Inventory: Broken", "Inventory: List Detail", "Inventory: Difference", "Inventory: Difference Detail", and "Imported Orders". At the bottom, there is a notification bar: "34 New Message(s)" and "Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled." A "Franchisee" button is also present in the bottom right.

Touch the "Categories" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 11:58:18 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Select a category and change the default margin

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 11:59:09 TSG POS

### Categories

8 / 42

- AROMA
- ASHTRY
- AUSLG
- BATTERY
- Category Standard
- CG2PK
- CGCTN
- CGPKT**
- CHARC
- CIGAR
- CIGCAS
- CIGHOLD
- CONES
- DRINK
- Filter
- FILTERS
- FLASKS
- FPAPER
- GASFLU
- GRINDR
- HERBAL
- INCENS
- LEATHR
- LIGHTER
- Lighters
- Paper
- PAPERS

Name: CGPKT  
Category:   
Text Tip Message:   
Image:   
Default margin: 8.0  
Order in Catalogue:   
Reallocate Categories Set Margin By Supplier

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 12:03:51 TSG POS

### Categories

8 / 42

AROMA  
ASHTRY  
AUSLG  
BATTERY  
Category Standard  
CG2PK  
CGCTN  
**CGPKT**  
CHARC  
CIGAR  
CIGCAS  
CIGHOLD  
CONES  
DRINK  
Filter  
FILTERS  
FLASKS  
FPAPER  
GASFLU  
GRINDR  
HERBAL  
INCENS  
LEATHR  
LIGHTER  
Lighters  
Paper  
PAPERS

Name: CGPKT  
Category:   
Text Tip Message:   
Image:   
Default margin: 7.0  
Order in Catalogue:   
Buttons: Reallocate Categories, Set Margin By Supplier

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the Black Arrow.

TSG POS - 1.6.34-20220124 - LIVE  
06-04-2022 13:41:00 TSG POS

(01:40:52)

Subtotal Taxes Surcharge Total

AROMA  
ASHTRY  
AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the Update Stock and Price.

The screenshot shows the TSG POS application interface. At the top, the title bar reads 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '07-04-2022 12:19:20'. The main header includes 'TSG POS' and the 'tsg' logo. A navigation menu on the left is expanded to 'Stock & Prices', where the 'Update Stock & Prices' option is highlighted with a red box. The main area features a grid with columns for 'Item', 'Units', and 'Total'. Below this grid are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. A numeric keypad and function keys (CE, \*, -, 7-9, 4-6, +, 1-3, =, 0, .) are visible on the right. At the bottom, there are notification icons for '34 New Message(s)', 'Server sync underway...', and a 'Franchisee' profile icon.

Touch the Download/Import Stock & Price

The screenshot displays the 'Update Stock & Prices' screen in the TSG POS application. The title bar shows 'TSG POS - 1.6.34-20220124 - LIVE' and the time '07-04-2022 12:21:30'. The main header includes 'TSG POS' and the 'tsg' logo. The screen title is 'Update Stock & Prices'. Below this, there is a 'CSV Import' section with two buttons: 'Download/Import Stock & Prices' (highlighted with a red box) and 'Clear Import Database Log'. A 'CSV Import Reports' section contains four buttons: 'Price Changes', 'New Products Added', 'Missing Data or Bad Price in File', and 'Invalid or duplicate data found'. At the bottom, there are notification icons for '34 New Message(s)', 'Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' profile icon.

## Select the category and Touch Download

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session

07-04-2022 12:37:03 TSG POS

### Download/Import Stock & Prices

Download Import

Pressing the "Download" button will get a copy of the database from the TSG server. The system will then compare the database from the server and the database locally on the computer.

- Any missing products will be added in.
- Any incorrect cost prices will be updated.
- Any incorrect subcategories will be updated.
- Any incorrect packet/carton links will be updated.

Download CGPKT All Suppliers

100%

New Products	0	Duplicate Barcodes	0
Prices Updated	578	Duplicate Reference	0
Sub categories Updated	0	Not Changed	14
Categories Updated	0		

33 New Messages Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Changing a Category

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 13:41:00". The main area displays a receipt with columns for "Item", "Units", and "Total". A red arrow points to a black arrow icon on the left side of the receipt area. Below the receipt, there are buttons for "Subtotal", "Taxes", "Surcharge", and "Total". On the right, there is a numeric keypad and other function buttons. At the bottom, there is a notification bar with "34 New Message(s)", a sync status message, and a "Franchisee" icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the "Stock" menu open. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "06-04-2022 14:38:12". The "Stock" menu is on the left, with a red box around the "Stock" button and a red arrow pointing to it. The main area displays the "Stock" menu with sections for "Maintenance" and "Reports". The "Maintenance" section includes buttons for "Products", "Promotions", "Stock Holding", "Categories", "Taxes", "Stock Movement", "Supplier Management", "Order Import/Export", "Price Board", and "Promotions File Export". The "Reports" section includes buttons for "Products", "Expired Promotions", "Product Labels", "Catalogue", "Inventory", "Current Inventory", "Inventory By Datetime", "Inventory: Broken", "Inventory: List Detail", "Inventory: Difference", "Inventory: Difference Detail", and "Imported Orders". At the bottom, there is a notification bar with "34 New Message(s)", a sync status message, and a "Franchisee" icon.

# Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

### Stock

Maintenance

- Products
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

### Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Select the desired product

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:47:20 TSG POS

### Products

By Barcode: Barcode

By Form: Category, Supplier, Sub Category, Status (Active)

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

General | **Optional** | Stock | Button | Image | Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: **AROMA** (Add Sub Category)  
Sub Category: CDLIJAR  
Tax Category: GST  
Sell Price: \$26.40 | Sell Price ex GST: \$24.00  
Buy Price: \$13.20 | Buy Price ex GST: \$12.00  
Margin: 100%  
Apply to Category | Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

# Select a new category from the "Category" drop down list

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 07-04-2022 12:49:41 | TSG POS | tsg

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General | Optional | Stock | Button | Image | Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category:   
Tax Category: AUSLG  
Sell Price:  Sell Price ex GST: \$24.00  
Buy Price:  Buy Price ex GST: \$12.00

Apply to Category | Apply to Sub Category

32 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Administrator

# Touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE | LogMeIn - Remote Session | 07-04-2022 12:50:24 | TSG POS | tsg

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General | Optional | Stock | Button | Image | Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: BATTERY  
Sub Category: CDLJAR  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100%

Apply to Category | Apply to Sub Category

32 New Message(s) | Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. | Administrator



# Changing a Sub Category

Touch the Black Arrow.

The screenshot shows the TSG POS interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the date/time is '06-04-2022 13:41:00'. The main area displays a receipt table with columns for 'Item', 'Units', and 'Total'. A black arrow points to the 'Item' column header. Below the table are buttons for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. To the right is a numeric keypad with buttons for 'CE', '\*', '-', '7', '8', '9', '+', '4', '5', '6', '1', '2', '3', '=', '0', '.', and a 'GST' dropdown menu. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Stock" button

The screenshot shows the TSG POS interface with the 'Stock' menu selected in the left sidebar. The sidebar categories are 'Register', 'Administration', 'Stock & Prices', and 'System'. The 'Stock' option is highlighted with a red box and a black arrow. The main area displays the 'Stock' screen with sections for 'Maintenance' and 'Reports'. The 'Maintenance' section includes buttons for 'Products', 'Promotions', 'Stock Holding', 'Categories', 'Taxes', 'Stock Movement', 'Supplier Management', 'Order Import/Export', 'Price Board', and 'Promotions File Export'. The 'Reports' section includes buttons for 'Products', 'Expired Promotions', 'Product Labels', 'Catalogue', 'Inventory', 'Current Inventory', 'Inventory By Datetime', 'Inventory: Broken', 'Inventory: List Detail', 'Inventory: Difference', 'Inventory: Difference Detail', and 'Imported Orders'. At the bottom, there is a notification bar with '34 New Message(s)', a sync status message 'Sync complete. Uploaded 2 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

# Touch the "Products" button

TSG POS - 1.6.34-20220124 - LIVE  
07-04-2022 10:27:10 TSG POS

### Stock

Maintenance

- Products**
- Promotions
- Stock Holding
- Categories
- Taxes
- Stock Movement
- Supplier Management
- Order Import/Export
- Price Board
- Promotions File Export

### Reports

- Products
- Expired Promotions
- Product Labels
- Catalogue
- Inventory
- Current Inventory
- Inventory By Datetime
- Inventory: Broken
- Inventory: List Detail
- Inventory: Difference
- Inventory: Difference Detail
- Imported Orders

34 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

# Select the desired product

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:53:03 TSG POS

### Products

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

- 5734 - 13oz Bamboo Breeze Jar
- 4994 - 13oz Blue Serenity Jar
- 4990 - 13oz Cinnamon Apple Jar
- 4993 - 13oz Clothesline Fresh Jar
- 5738 - 13oz Cool Cucumber & Honey Jar
- 4991 - 13oz Creamy Vanilla Jar
- 4995 - 13oz Dragons Blood Jar
- 5736 - 13oz Flower Power Jar
- 4996 - 13oz Happy Daze Jar
- 4997 - 13oz Hippie Love Jar
- 4998 - 13oz Kiwi Twisted Strawberry Jar
- 4999 - 13oz Lavender with Chamomile Jar
- 5000 - 13oz Maui Wowie Mango Jar
- 4992 - 13oz Mulberry & Spice Jar
- 5001 - 13oz Nag Champa Jar
- 5002 - 13oz Orange Lemon Splash Jar
- 5735 - 13oz Patchouli Amber Jar
- 5739 - 13oz Peace & Love Jar

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category: **CDLJAR**  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100%

Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

## Select a new category from the "Sub Category" drop down list

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:53:52 TSG POS

**Products**

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category: CDLIJAR  
Tax Category: CCANS  
Sell Price:  Sell Price ex GST: \$24.00  
Buy Price:  Buy Price ex GST: \$12.00

Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator

## Touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE LogMeIn - Remote Session  
07-04-2022 12:55:23 TSG POS

**Products**

By Barcode: Barcode

By Form: Category  Supplier   
Sub Category  Status

1 / 4,601

5734 - 13oz Bamboo Breeze Jar

4994 - 13oz Blue Serenity Jar  
4990 - 13oz Cinnamon Apple Jar  
4993 - 13oz Clothesline Fresh Jar  
5738 - 13oz Cool Cucumber & Honey Jar  
4991 - 13oz Creamy Vanilla Jar  
4995 - 13oz Dragons Blood Jar  
5736 - 13oz Flower Power Jar  
4996 - 13oz Happy Daze Jar  
4997 - 13oz Hippie Love Jar  
4998 - 13oz Kiwi Twisted Strawberry Jar  
4999 - 13oz Lavender with Chamomile Jar  
5000 - 13oz Maui Wowie Mango Jar  
4992 - 13oz Mulberry & Spice Jar  
5001 - 13oz Nag Champa Jar  
5002 - 13oz Orange Lemon Splash Jar  
5735 - 13oz Patchouli Amber Jar  
5739 - 13oz Peace & Love Jar

General Optional Stock Button Image Status

Reference: 5734  
Barcode: 734366014905  
Name: 13oz Bamboo Breeze Jar  
Supplier: TPLUS  
Category: AROMA  
Sub Category: CCANS  
Tax Category: GST  
Sell Price: \$26.40 Sell Price ex GST: \$24.00  
Buy Price: \$13.20 Buy Price ex GST: \$12.00  
Margin: 100%

Apply to Category Apply to Sub Category

32 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Administrator



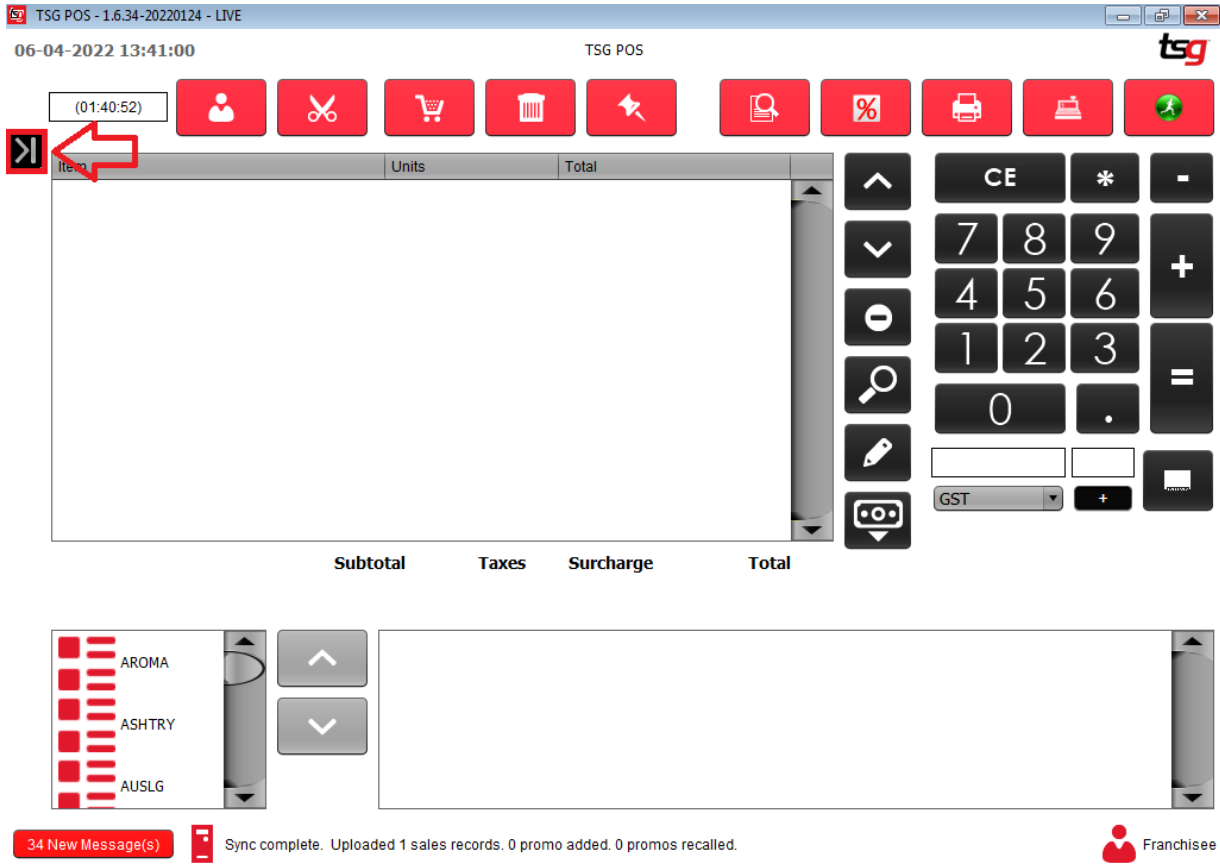
Touch the "Save" button

The screenshot shows the TSG POS software interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "12-04-2022 10:04:12". The main heading is "Products". Below this, there are two sections: "By Barcode" with a text input field for the barcode, and "By Form" with dropdown menus for Category, Sub Category, Supplier, and Status (set to "Active"). A toolbar contains several icons, with the "Save" icon (a floppy disk) highlighted with a red box. Below the toolbar is a list of products, with "5734 - 13oz Bamboo Breeze Jar" selected. To the right of the list is a "General" tab with various settings: "Stock Volume" (input field), "In Catalogue" (checked checkbox), "Order in Catalogue" (input field), "Variable Price Product" (unchecked checkbox), "Include In Stock Control" (unchecked checkbox), and "Include in Update Stock and Prices" (checked checkbox). At the bottom left, there is a red notification bar that says "34 New Messages". At the bottom right, there is a "Franchisee" icon and text.

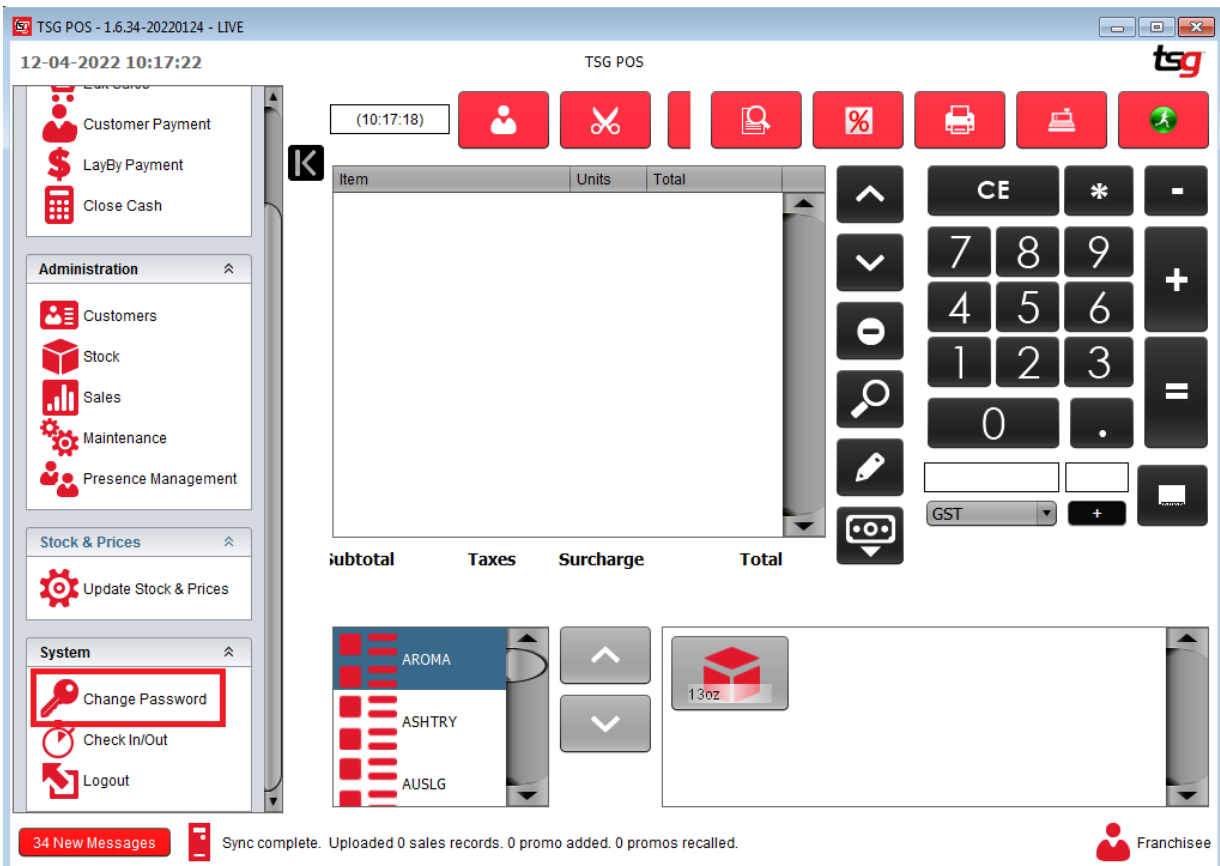
# Administration

# Setting a Password

Touch the black arrow

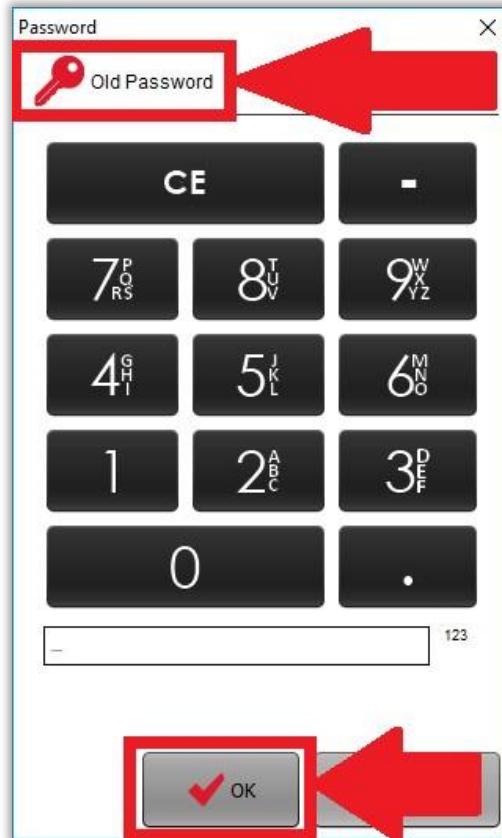


Your screen should now look like below:



Touch the “Change Password” option

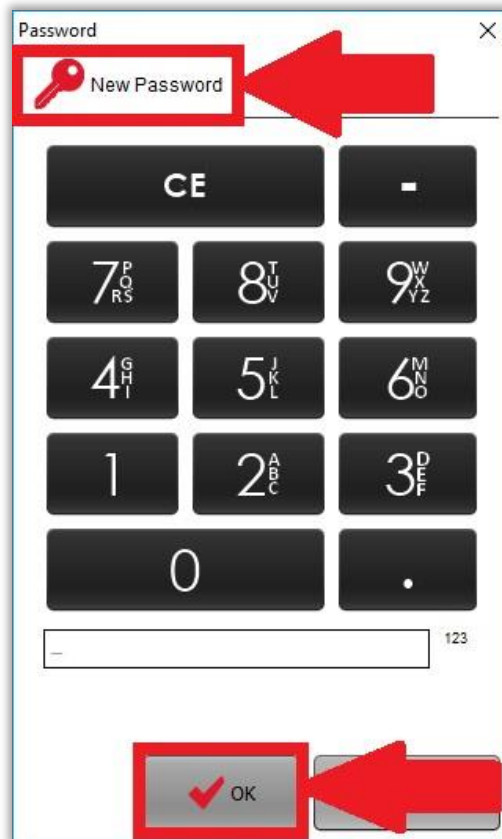
The below screen should pop up, make sure the top says “Old Password”



Type your old password in and touch the “OK” button.

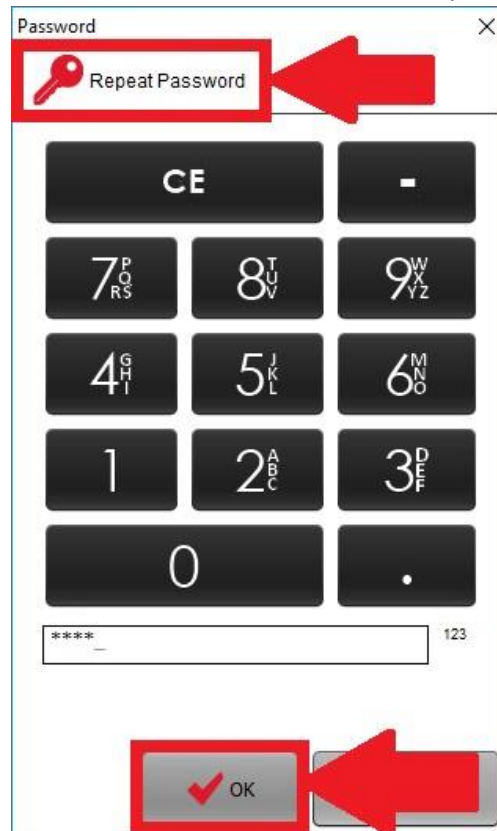
Your screen should now look like the below. Make sure the top now says “New Password”





Touch your new password and press the “OK” button

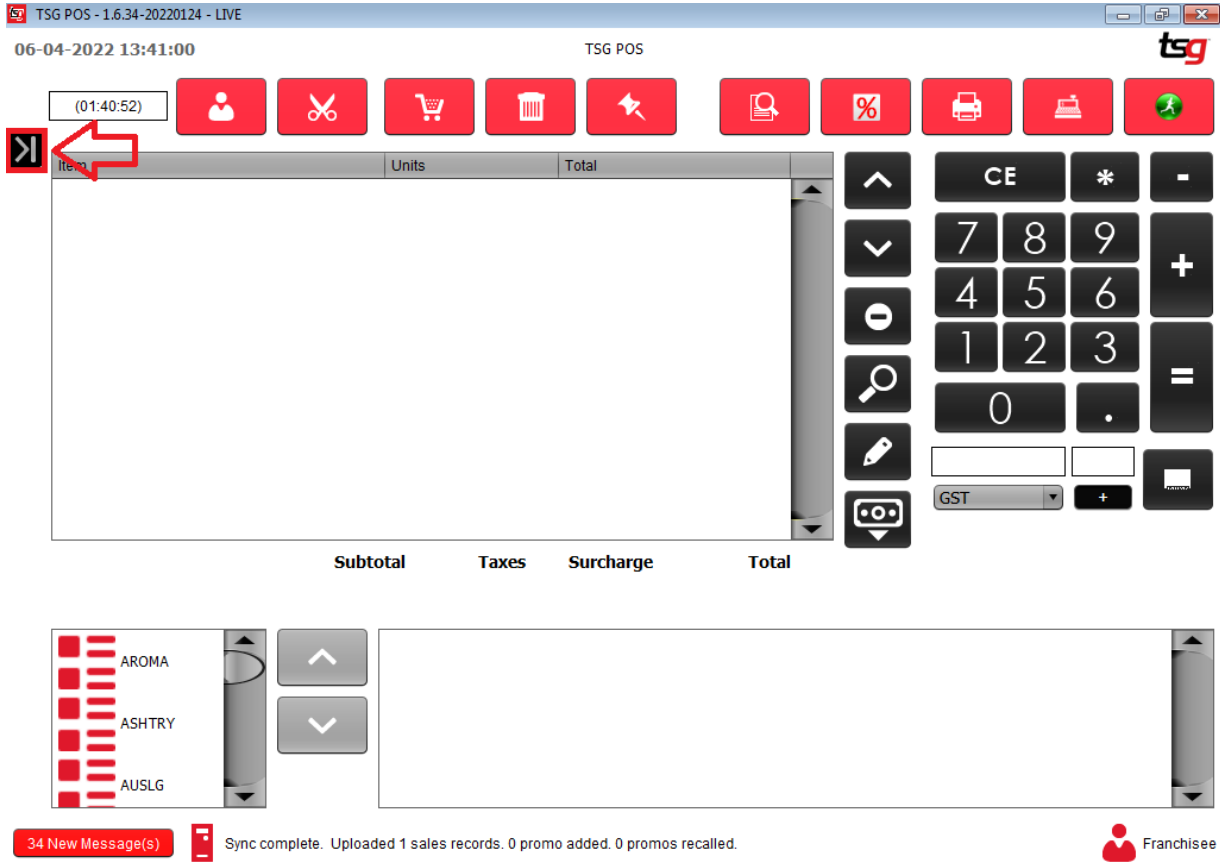
Your screen should now look like the below. Ensure that the top now says “Repeat Password”



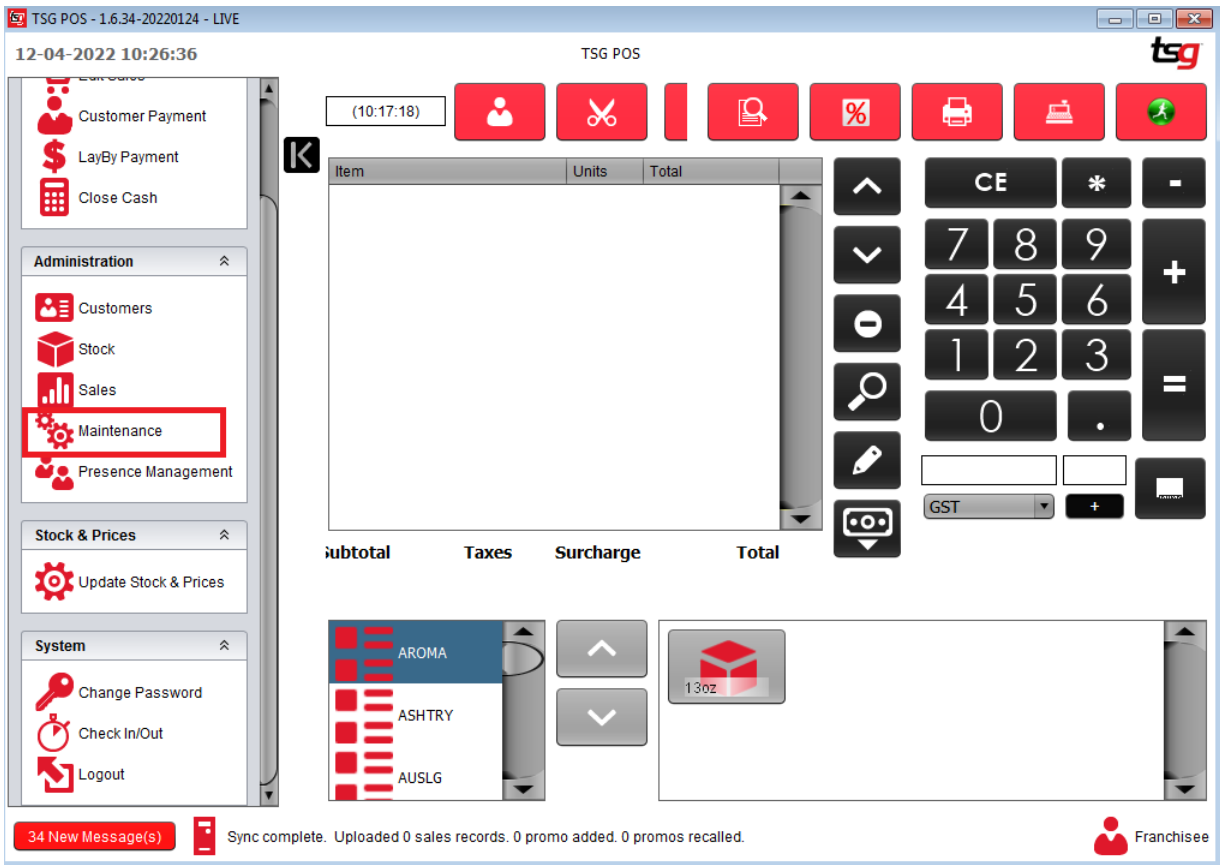
Touch your new password again to confirm it. Then press the “OK” button. Your password should now successfully be changed.

# Creating an Additional User

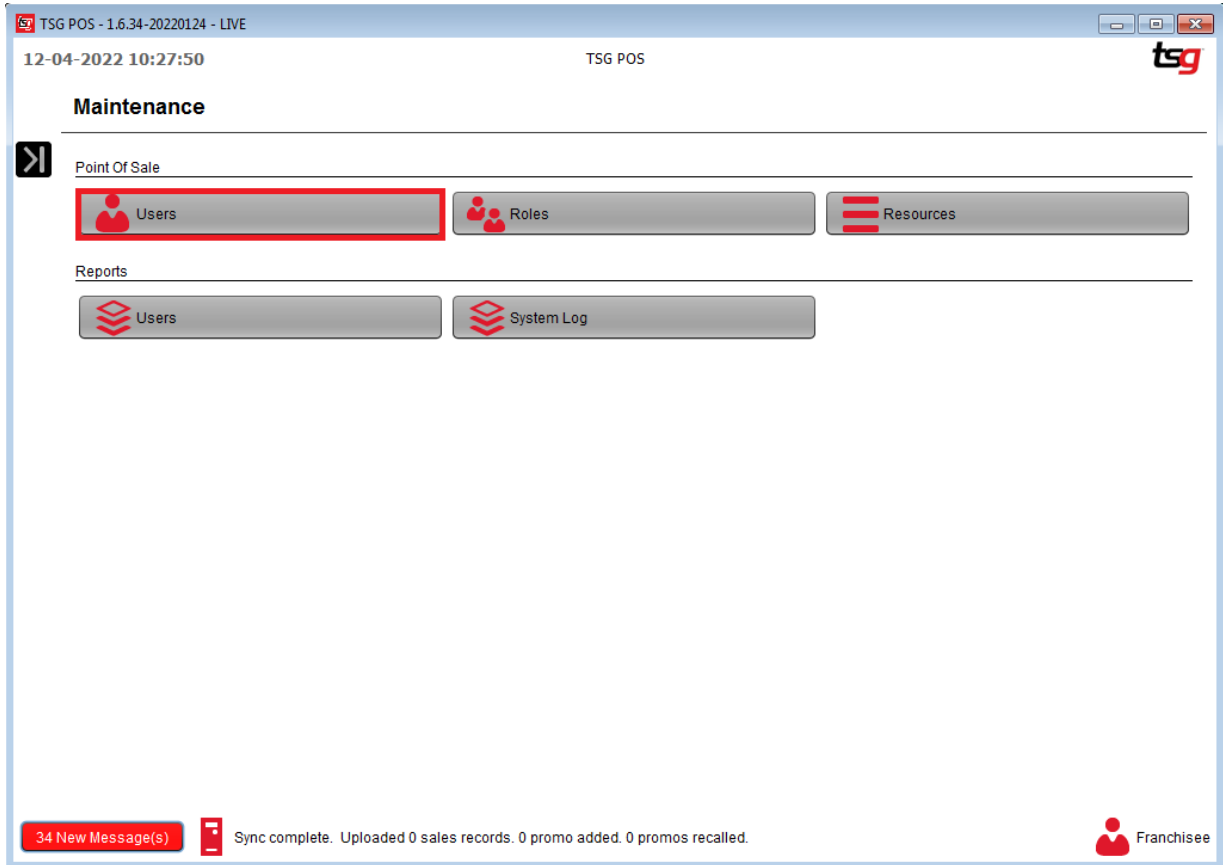
Touch the black arrow



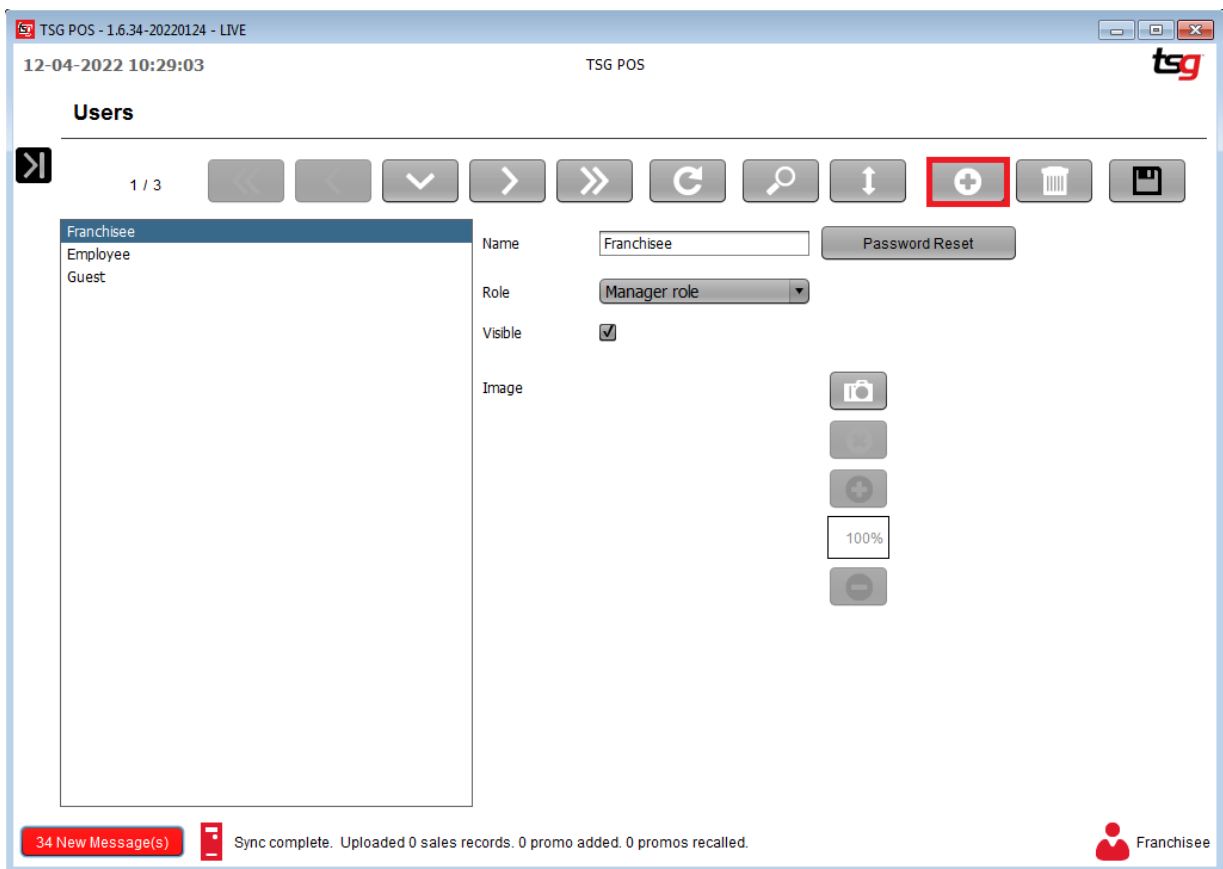
Touch the "Stock" button



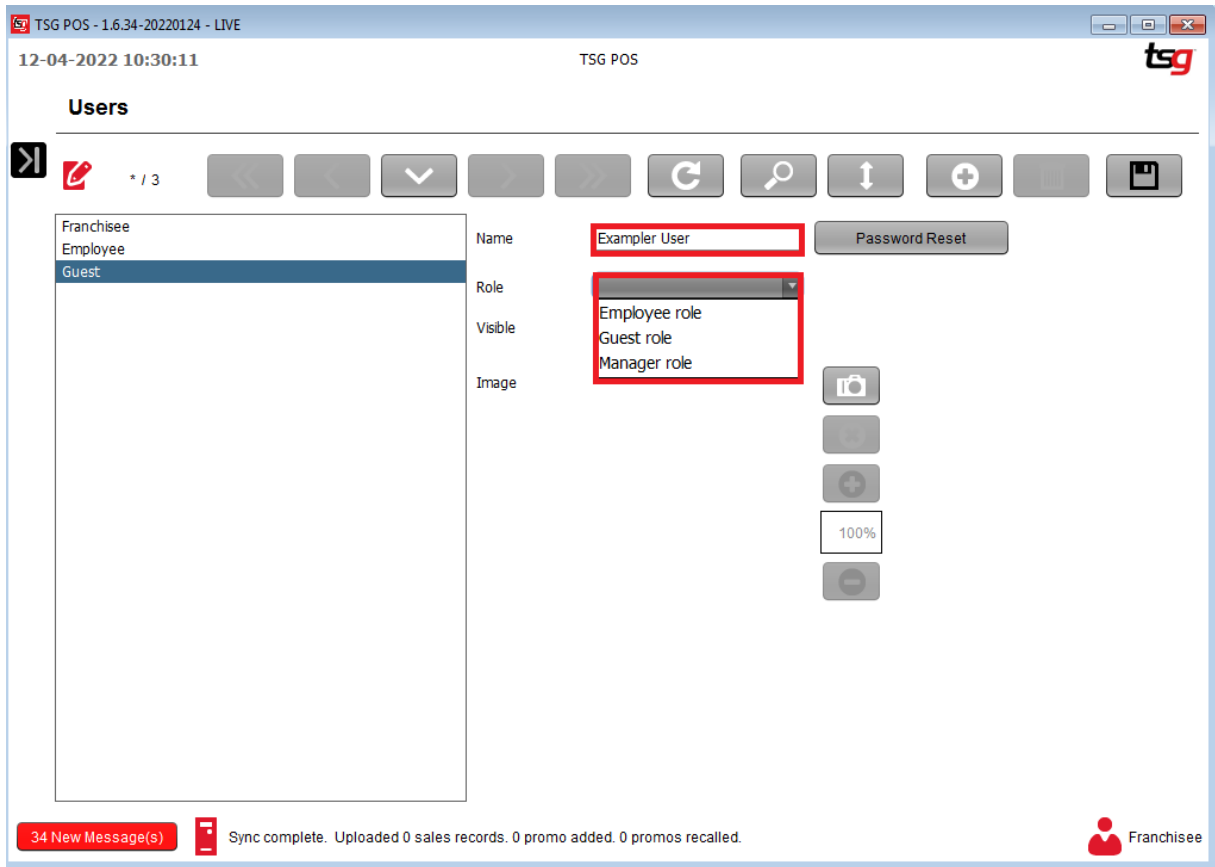
Touch the "Users" button



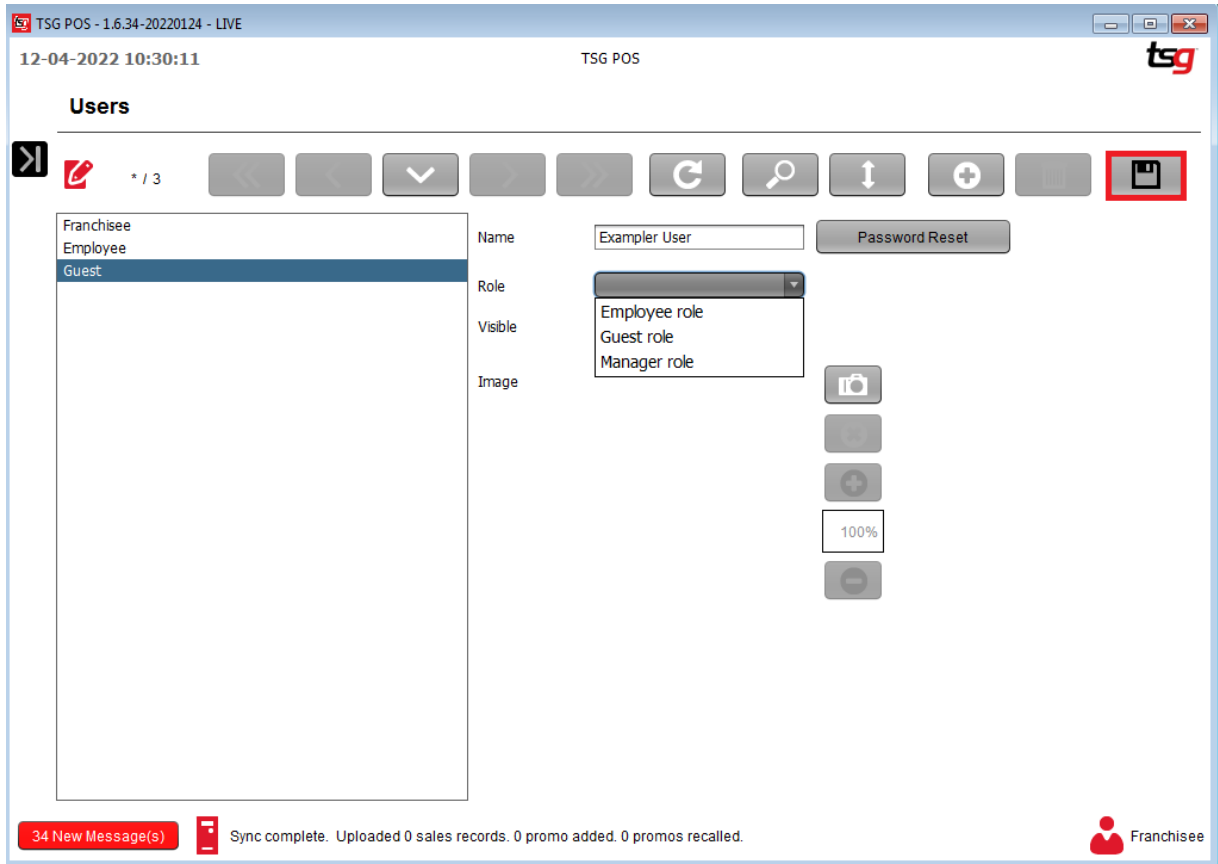
Touch the + button



Enter a name and select a role from the drop-down menu

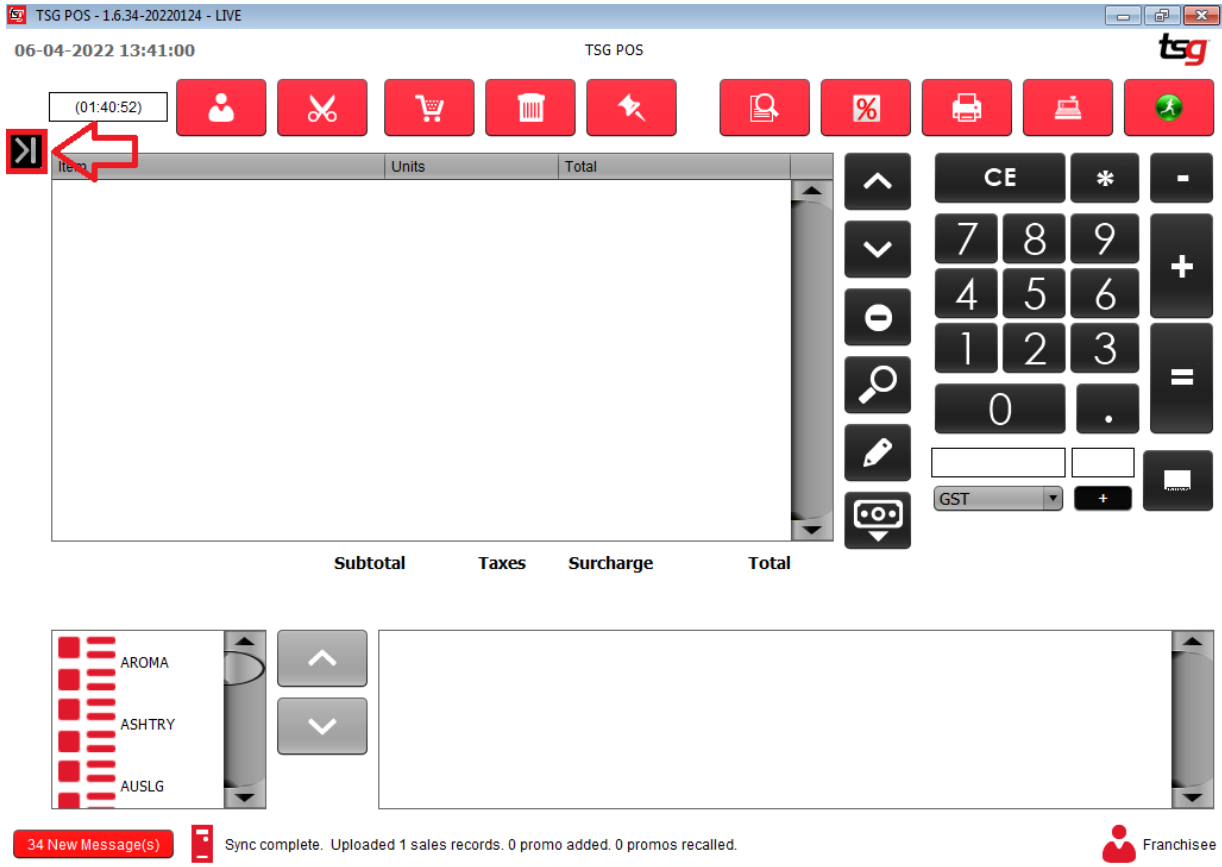


Touch the "Save" button

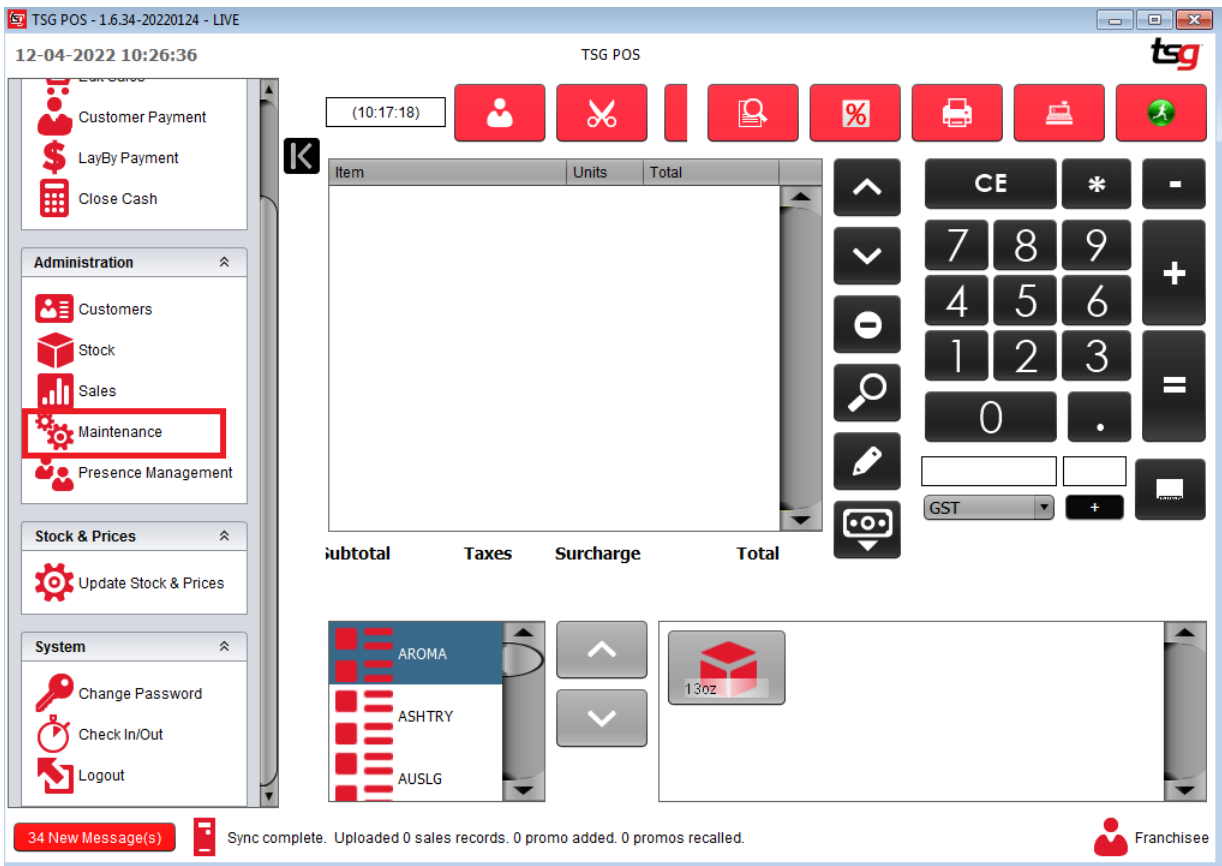


# Creating an Additional Role

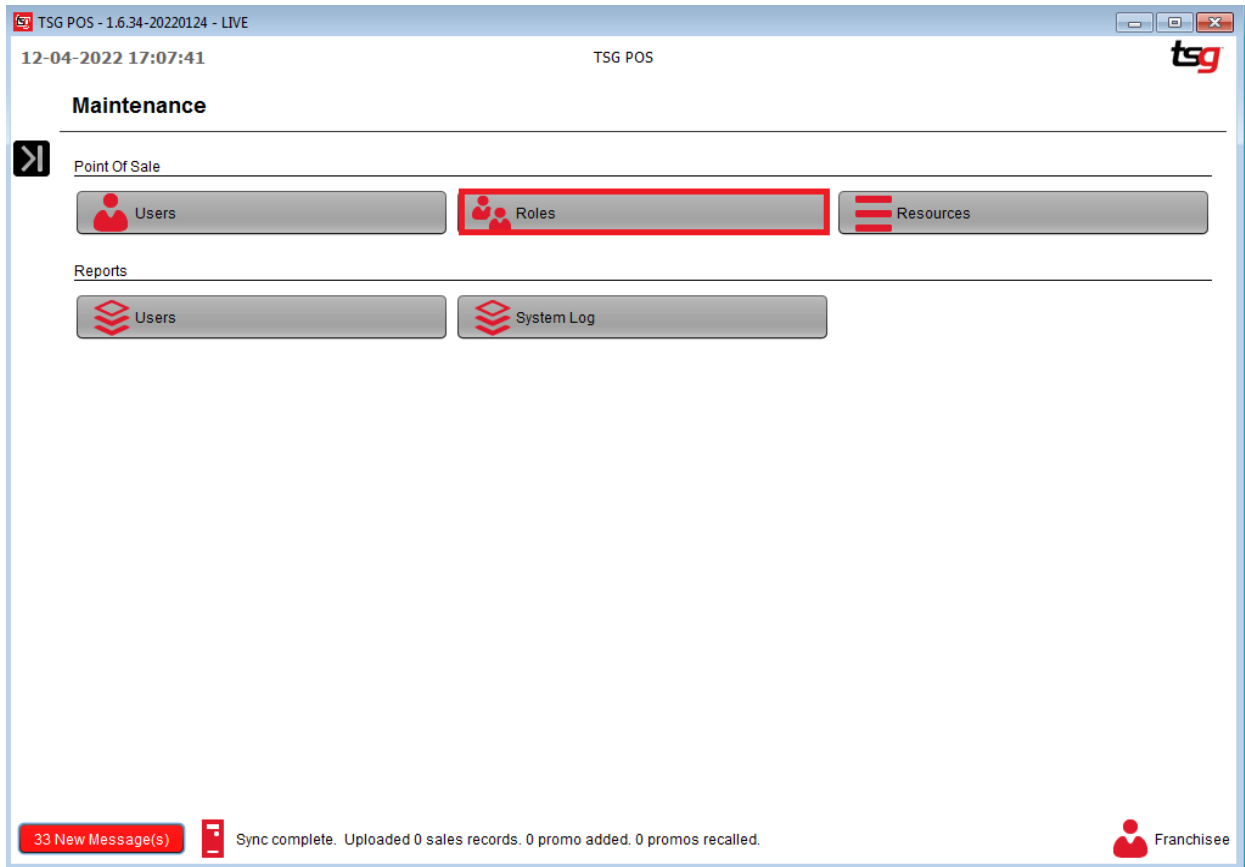
Touch the black arrow



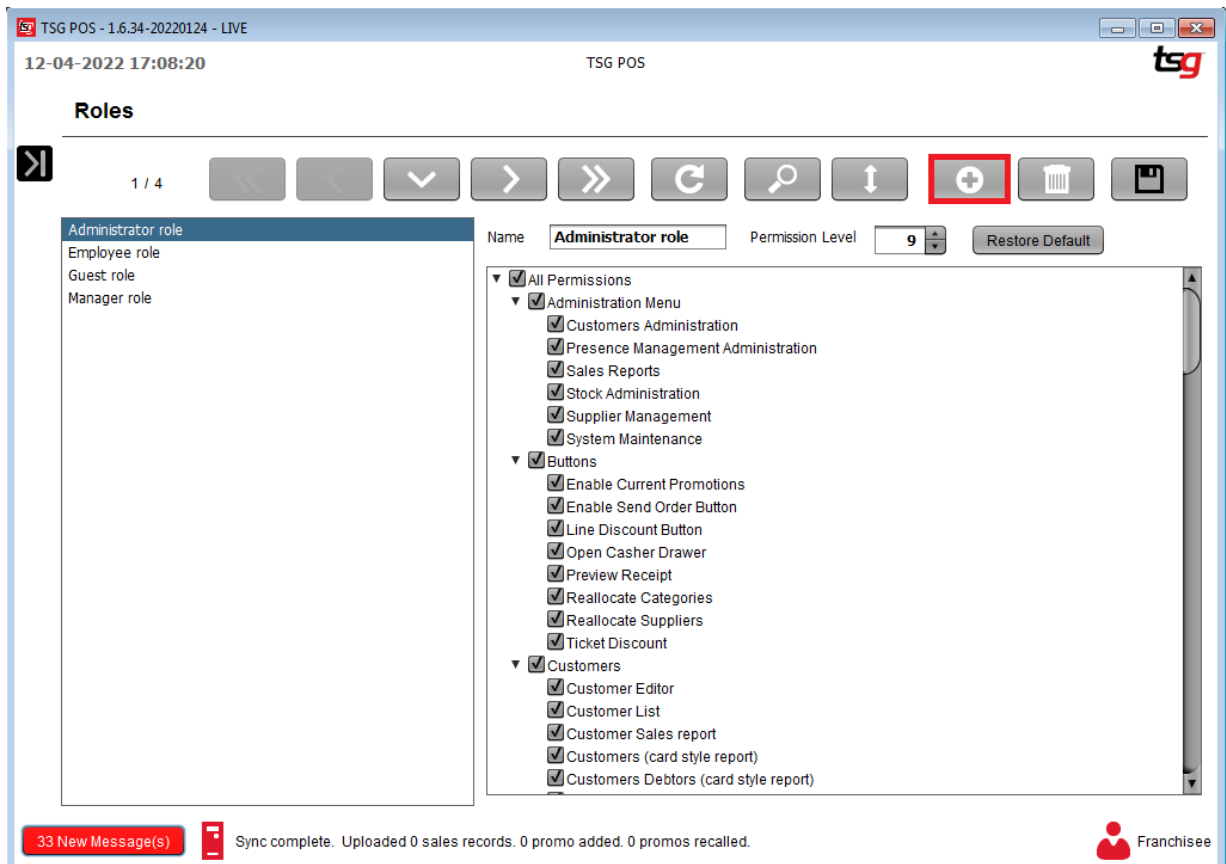
Touch the "Stock" button



Touch the "Users" button



Touch the + button



Enter a name and tick the box to select permissions for this role

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 17:09:47 TSG POS

### Roles

Name:  Permission Level:

- All Permissions
  - Administration Menu
    - Customers Administration
    - Presence Management Administration
    - Sales Reports
    - Stock Administration
    - Supplier Management
    - System Maintenance
  - Buttons
    - Enable Current Promotions
    - Enable Send Order Button
    - Line Discount Button
    - Open Cashier Drawer
    - Preview Receipt
    - Reallocate Categories
    - Reallocate Suppliers
    - Ticket Discount
  - Customers
    - Customer Editor
    - Customer List
    - Customer Sales report
    - Customers (card style report)
    - Customers Debtors (card style report)

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Save" button

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 17:12:05 TSG POS

### Roles

Name:  Permission Level:

- All Permissions
  - Administration Menu
    - Customers Administration
    - Presence Management Administration
    - Sales Reports
    - Stock Administration
    - Supplier Management
    - System Maintenance
  - Buttons
    - Enable Current Promotions
    - Enable Send Order Button
    - Line Discount Button
    - Open Cashier Drawer
    - Preview Receipt
    - Reallocate Categories
    - Reallocate Suppliers
    - Ticket Discount
  - Customers
    - Customer Editor
    - Customer List
    - Customer Sales report
    - Customers (card style report)
    - Customers Debtors (card style report)

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee



### Roles



5 / 5



- Administrator role
- Employee role
- Guest role
- Manager role
- Example Role

Name

Permission Level

- All Permissions
  - Administration Menu
    - Customers Administration
    - Presence Management Administration
    - Sales Reports
    - Stock Administration
    - Supplier Management
    - System Maintenance
  - Buttons
    - Enable Current Promotions
    - Enable Send Order Button
    - Line Discount Button
    - Open Cashier Drawer
    - Preview Receipt
    - Reallocate Categories
    - Reallocate Suppliers
    - Ticket Discount
  - Customers
    - Customer Editor
    - Customer List
    - Customer Sales report
    - Customers (card style report)
    - Customers Debtors (card style report)

33 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

Franchisee



# Reporting

# Sales by Supplier

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top left, there is a red arrow pointing to a black arrow icon. The interface includes a top navigation bar with various icons, a central item list table with columns for Item, Units, and Total, and a numeric keypad on the right. At the bottom, there are fields for Subtotal, Taxes, Surcharge, and Total. A bottom navigation bar contains a '34 New Message(s)' notification, a sync status message, and a 'Franchisee' profile icon.

Touch the "Sales" button

The screenshot shows the TSG POS interface at 12-04-2022 12:48:10. The left-hand menu is expanded, and the 'Sales' button is highlighted with a red box. The interface includes a top navigation bar, a central item list table, and a numeric keypad on the right. At the bottom, there are fields for subtotal, Taxes, Surcharge, and Total. A bottom navigation bar contains a '33 New Message(s)' notification, a sync status message, and a 'Franchisee' profile icon.

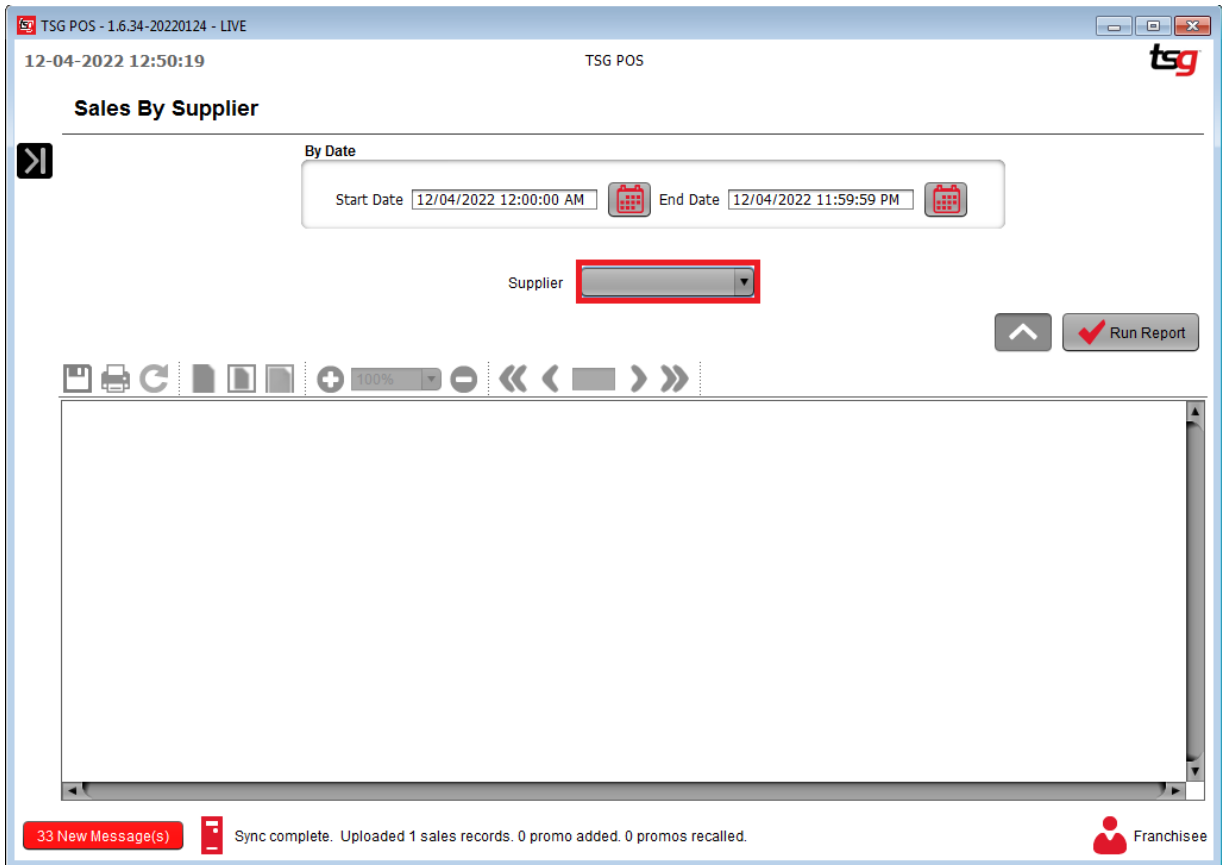
## Touch "Sales By Supplier"

The screenshot shows the 'Sales' menu in the TSG POS application. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 12:49:10'. The 'Sales By Supplier' button is highlighted with a red border. The menu contains various report options such as 'Purchasing By Supplier', 'Transaction Log', 'Cash Closed', 'Sales by User', 'Closed Products', 'Tax Summary', 'Sales Taxes', 'Sales Chart', 'Payments', 'Cash-Flow', 'Draw Openings Without Sale', 'Category Sales', 'Category Sales Chart', 'Share Of Range', 'Top 10 Sales', 'Product Sales Profit Ex GST', 'Product Sales Profit Inc GST(Ex Variable Pr...', 'Product Sales', 'Extended Product Sales', 'Product Sales By Date', 'Stick Report', 'Extended Sales by User', 'Extended Sales Detail by User', and 'Product Sales Volume', 'Sales By Promotions', and 'Void Sales'. At the bottom, there is a notification for '33 New Message(s)' and a status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' The 'Franchisee' logo is visible in the bottom right corner.

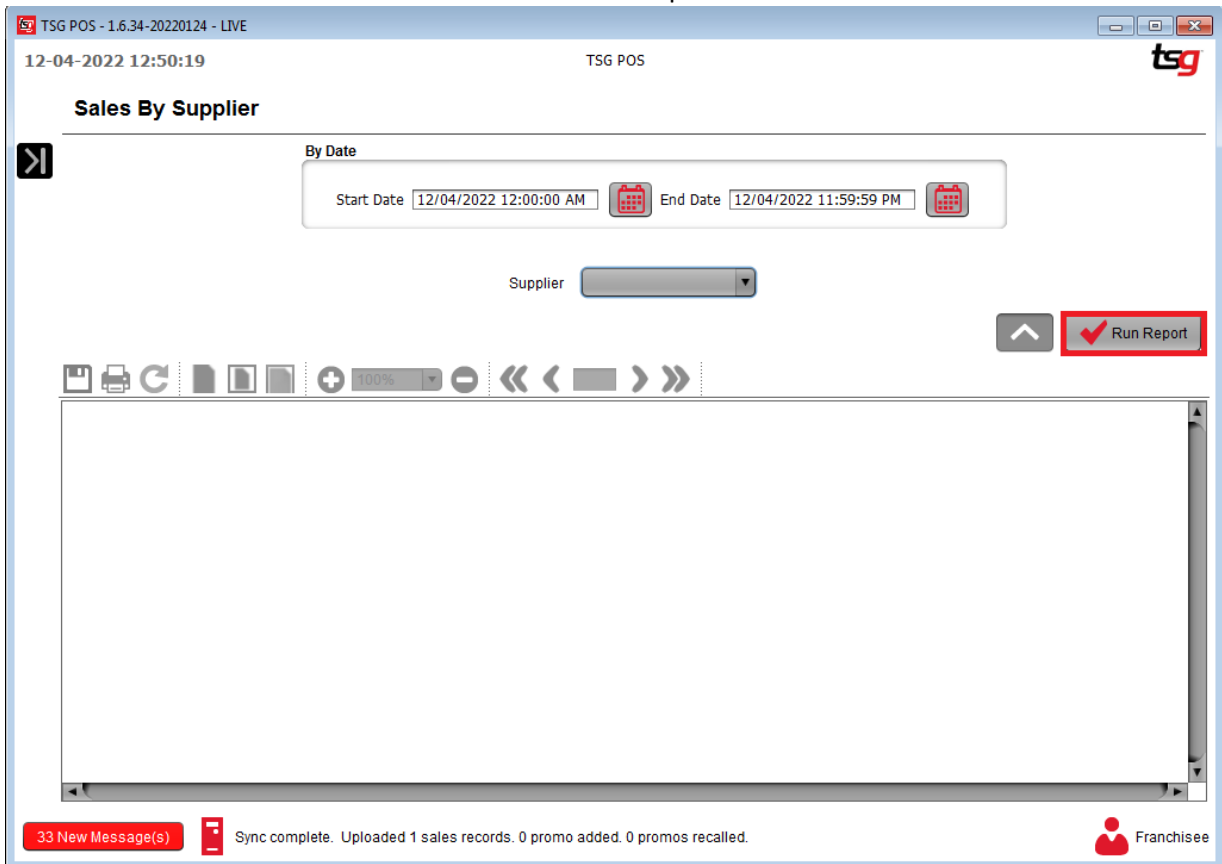
## Select a Start date and an End date

The screenshot shows the 'Sales By Supplier' report configuration screen. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 12:50:19'. The 'By Date' section has 'Start Date' set to '12/04/2022 12:00:00 AM' and 'End Date' set to '12/04/2022 11:59:59 PM', both highlighted with red boxes. Below this is a 'Supplier' dropdown menu. A 'Run Report' button with a checkmark is visible. The bottom of the screen shows a notification for '33 New Message(s)' and the same status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' The 'Franchisee' logo is in the bottom right corner.

Optionally choose a specific supplier. Leave this blank to select all suppliers.



Press "Run Report"



TSG POS - 1.6.34-20220124 - LIVE  
 12-04-2022 12:56:10 TSG POS

### Sales By Supplier

Printed 12/04/2022 12:56 PM

Period 12/04/2022 12:00:00 AM - 12/04/2022 11:59:59 PM

**BATA**

**CGCTN**

Sub	Product	Actual Sell	Normal Sell	Quantity	Amount
RCC20	Rothmans 20/200 Red Ctn	\$315.98	\$315.98	1	\$315.98

**CIGAR**

Sub	Product	Actual Sell	Normal Sell	Quantity	Amount
CBCTN	Captain Black 20/200 Classic Ctn	\$463.12	\$463.12	1	\$463.12

**TOBAC**

Sub	Product	Actual Sell	Normal Sell	Quantity	Amount
WIN50	Winfield 50/250 Blue Outer	\$608.75	\$608.75	1	\$608.75
<b>Grand Total</b>				<b>3</b>	<b>\$1,387.85</b>

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

## Transaction Log

Touch the Black Arrow.

TSG POS - 1.6.34-20220124 - LIVE  
 06-04-2022 13:41:00 TSG POS

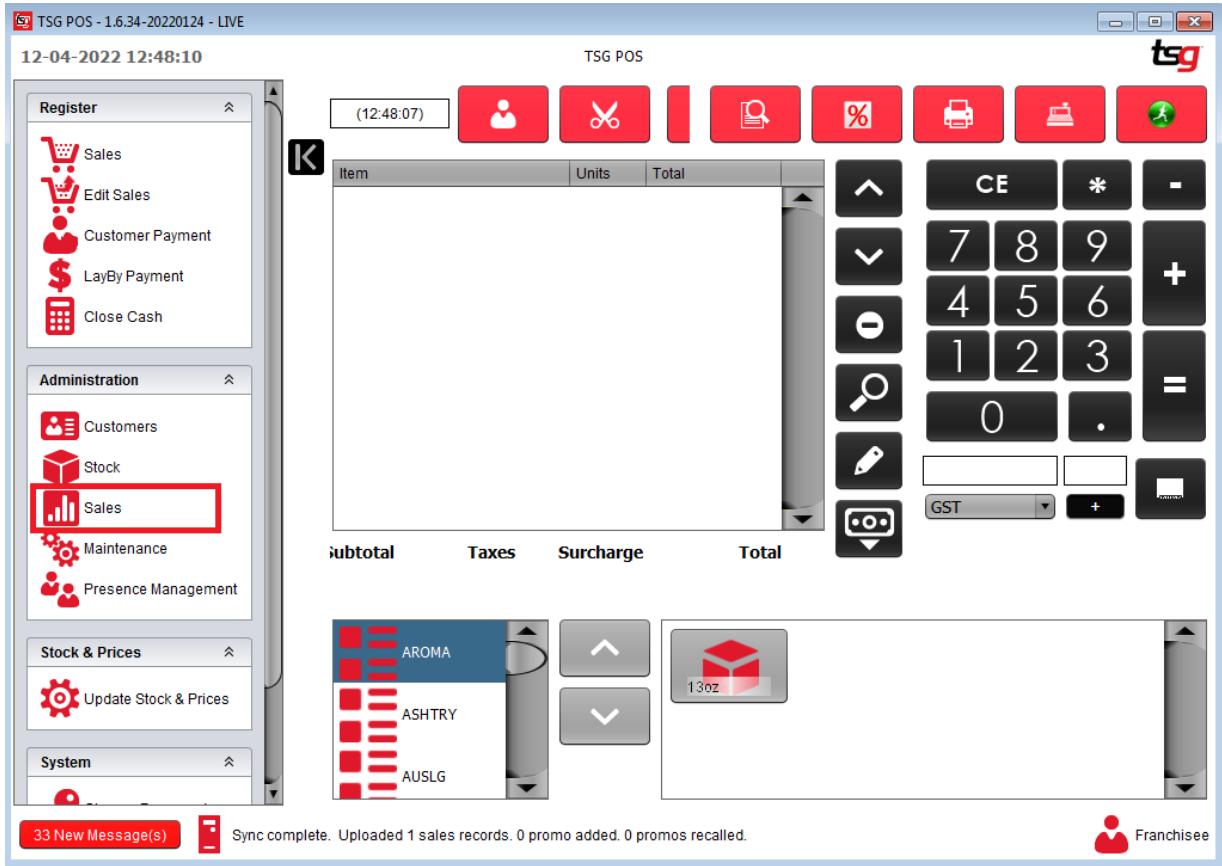
(01:40:52)

Subtotal Taxes Surcharge Total

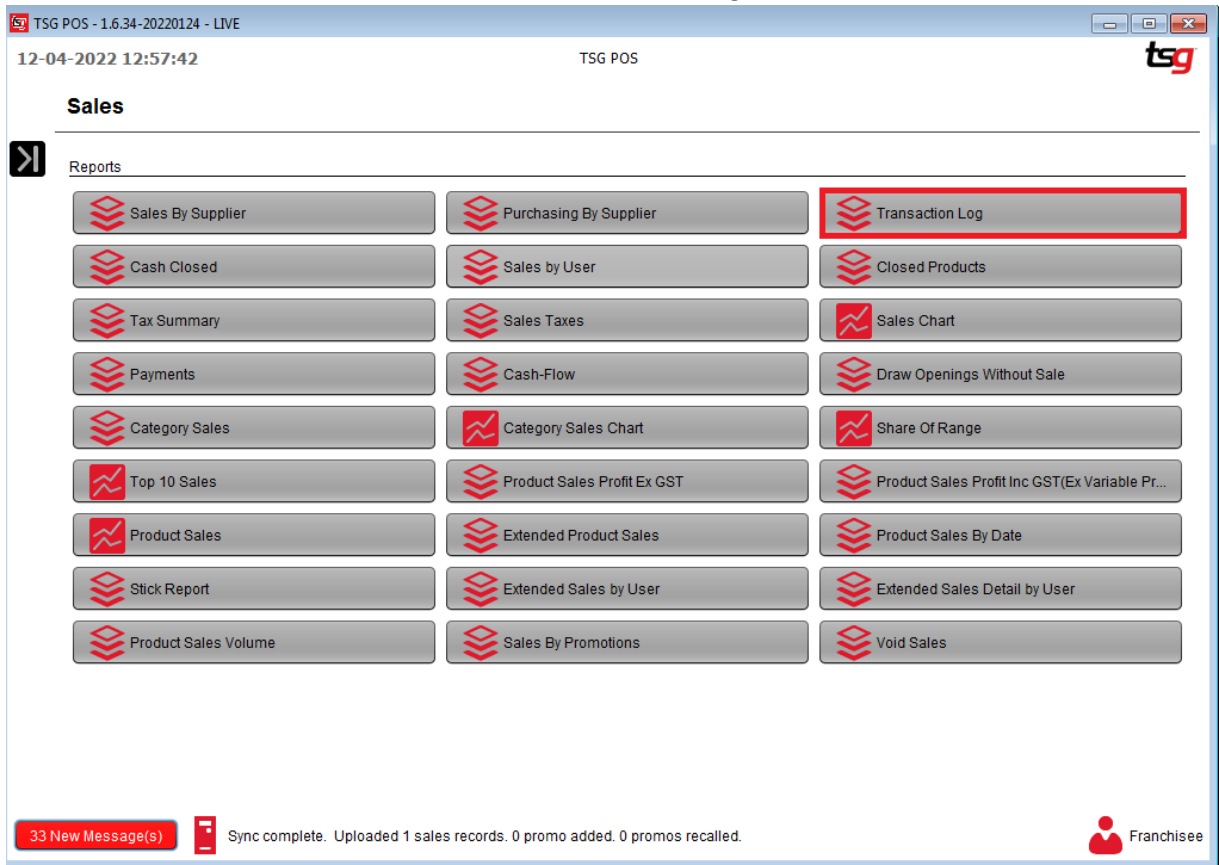
AROMA  
 ASHTRY  
 AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

### Touch the "Sales" button



### Touch "Transaction Log"



Select a start date and an end date

The screenshot shows the 'Transaction Log' window in the TSG POS application. The window title is 'TSG POS - 1.6.34-20220124 - LIVE'. The top bar displays the date and time '12-04-2022 12:58:38' and the application name 'TSG POS'. The 'Transaction Log' section has a 'By Date' filter. The 'Start Date' is set to '12/04/2022 12:00:00 AM' and the 'End Date' is '12/04/2022 11:59:59 PM'. Below these are dropdown menus for 'Customer' and 'Payment'. A 'Run Report' button is visible on the right. The main area is empty. At the bottom, there are notification icons for '33 New Message(s)', a sync status message 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Optionally choose a customer and/or Payment method

This screenshot is similar to the first one, but the 'Payment' dropdown menu is open, showing a list of payment methods: Bank, Card, Card Refund, Cash, (In) Cash, (Out) Cash, and Refund. The 'Run Report' button is still visible. The rest of the interface, including the date filters and notification bar, remains the same.

Press the "Run Report" button

TSG POS - 1.6.34-20220124 - LIVE  
 12-04-2022 13:00:28 TSG POS

### Transaction Log

By Date

Start Date: 12/04/2022 12:00:00 AM End Date: 12/04/2022 11:59:59 PM

Customer: [Dropdown] Payment: [Dropdown]

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
 12-04-2022 13:01:09 TSG POS

### Transaction Log

Page 1 of 1

Transaction Log					Printed:
Period: 12/04/2022 - 12/04/2022					12/04/2022 1.01 PM
Ticket No.	Date	Customer	Payment	Sum	
10	12/04/2022 11:52:20 AM		Layby	-\$32.45	
10	12/04/2022 12:02:03 PM		Layby Paid Cash	\$20.00	
10	12/04/2022 12:47:04 PM		Layby Refund	-\$20.00	
10	12/04/2022 12:47:04 PM		Layby Refund	\$20.00	
11	12/04/2022 12:53:04 PM		Cash	\$608.75	
12	12/04/2022 12:53:19 PM		Cash	\$404.00	
13	12/04/2022 12:53:46 PM		Cash	\$365.00	
14	12/04/2022 12:54:23 PM		Cash	\$523.15	
15	12/04/2022 12:56:01 PM		Cash	\$779.10	
<b>Grand Total</b>				<b>\$2,700.00</b>	
<b>Transaction Count</b>				<b>9</b>	

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee



# Share of Range

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top, there is a status bar with the text 'TSG POS - 1.6.34-20220124 - LIVE' and 'TSG POS'. Below this is a row of red buttons with icons for user, scissors, shopping cart, trash, lightning bolt, ID card, percentage, printer, laptop, and a green person icon. A red arrow points to a black arrow icon on the left side of the screen. The main area is a table with columns 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the table is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there is a notification bar with '34 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Sales" button

The screenshot shows the TSG POS interface at 12-04-2022 12:48:10. The left sidebar is open, showing a list of options under 'Register', 'Administration', 'Stock & Prices', and 'System'. The 'Sales' option under 'Administration' is highlighted with a red box. The main area is a table with columns 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the table is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there is a notification bar with '33 New Message(s)', 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.', and a 'Franchisee' icon.

Touch the "Share of Range" button

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "12-04-2022 13:04:26". The main header displays "Sales" and "TSG POS". Below this is a "Reports" section with a grid of buttons. The "Share Of Range" button is highlighted with a red border. At the bottom, there is a notification bar: "33 New Message(s)" and "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." along with a "Franchisee" profile icon.

Select a start and end date

The screenshot shows the "Share Of Range" configuration screen. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the date/time is "12-04-2022 13:05:19". The main header displays "Share Of Range" and "TSG POS". Below this is a "By Date" section with "Start Date" set to "12/04/2022 12:00:00 AM" and "End Date" set to "12/04/2022 11:59:59 PM". There are buttons for "Categories", "Sub Categories", and "Suppliers". A "Run Report" button is visible on the right. At the bottom, there is a notification bar: "33 New Message(s)" and "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled." along with a "Franchisee" profile icon.

Touch the "Run Report" button

The screenshot shows the 'Share Of Range' report configuration interface. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 13:05:19'. The main title is 'Share Of Range'. Below this, there is a 'By Date' section with 'Start Date' set to '12/04/2022 12:00:00 AM' and 'End Date' set to '12/04/2022 11:59:59 PM'. There are three filter buttons: 'Categories', 'Sub Categories', and 'Suppliers'. A 'Run Report' button with a checkmark icon is highlighted with a red box. Below the filters is a toolbar with various icons including a folder, printer, refresh, and zoom controls. At the bottom, there is a notification bar showing '33 New Message(s)' and 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' along with a 'Franchisee' profile icon.

Your completed report should look similar to the below.

The screenshot shows the completed 'Share Of Range' report. The window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the time is '12-04-2022 13:06:55'. The main title is 'Share Of Range'. The 'Run Report' button is now disabled. The report content is a pie chart titled 'Share of Range' showing the distribution of sales among four brands. The data is as follows:

Brand	Share of Range
Philip Morris	12.84%
Imperial	25.43%
BATA	39.73%
Richlands Express	22%

The pie chart is color-coded: Philip Morris (red), Imperial (blue), BATA (green), and Richlands Express (yellow). A legend on the right side of the chart identifies the brands. The toolbar at the top includes a 'Run Report' button with a checkmark. At the bottom, the notification bar shows '33 New Message(s)' and 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' along with a 'Franchisee' profile icon.

# Stick Report

Touch the Black Arrow.

TSG POS - 1.6.34-20220124 - LIVE  
06-04-2022 13:41:00 TSG POS

Item	Units	Total
------	-------	-------

Subtotal Taxes Surcharge Total

AROMA  
ASHTRY  
AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

Touch the "Sales" button

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 12:48:10 TSG POS

Register  
Sales  
Edit Sales  
Customer Payment  
LayBy Payment  
Close Cash

Administration  
Customers  
Stock  
Sales  
Maintenance  
Presence Management

Stock & Prices  
Update Stock & Prices

System

Item	Units	Total
------	-------	-------

subtotal Taxes Surcharge Total

AROMA  
ASHTRY  
AUSLG

13oz

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

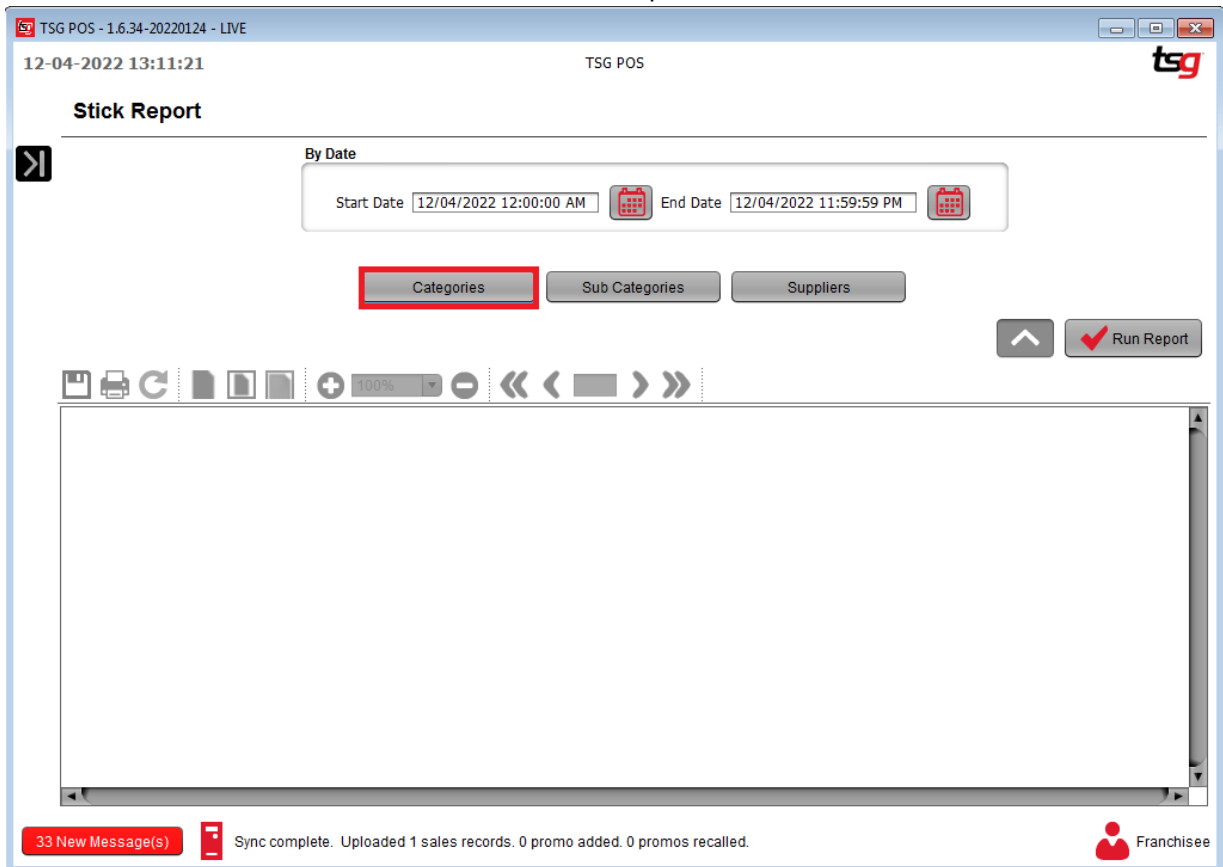
Touch the "Stick Report" button

The screenshot shows the TSG POS application window. At the top, it displays 'TSG POS - 1.6.34-20220124 - LIVE' and the date '12-04-2022 13:08:30'. The main header is 'Sales'. Below it, a 'Reports' section contains a grid of buttons for various reports. The 'Stick Report' button is highlighted with a red border. At the bottom, there is a notification for '33 New Message(s)' and a status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' A 'Franchisee' icon is also present.

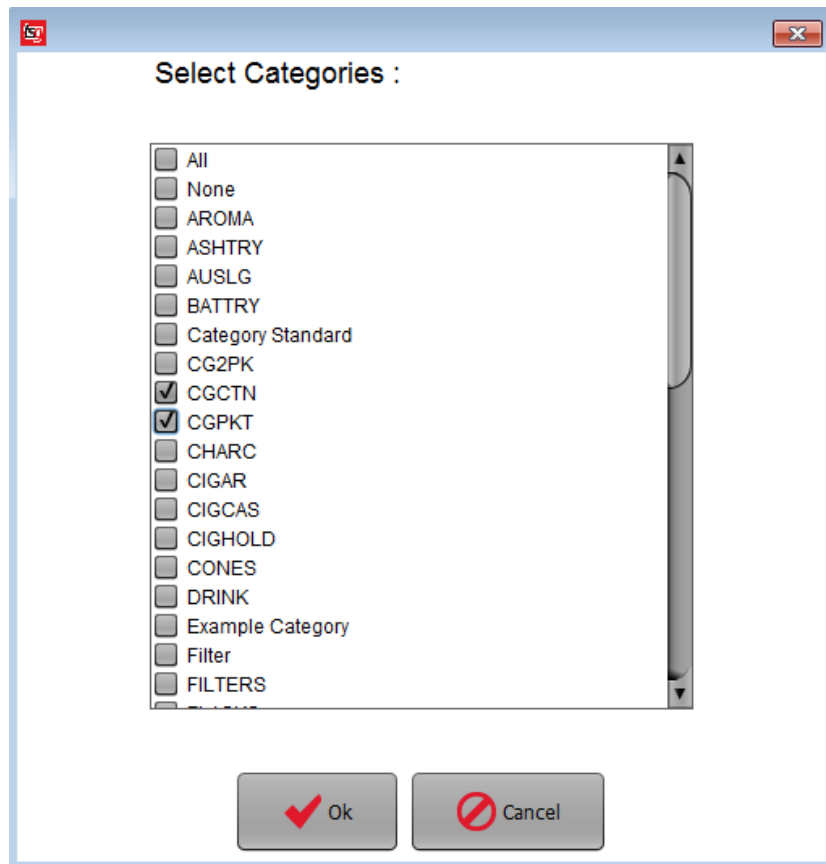
Select a start and end date

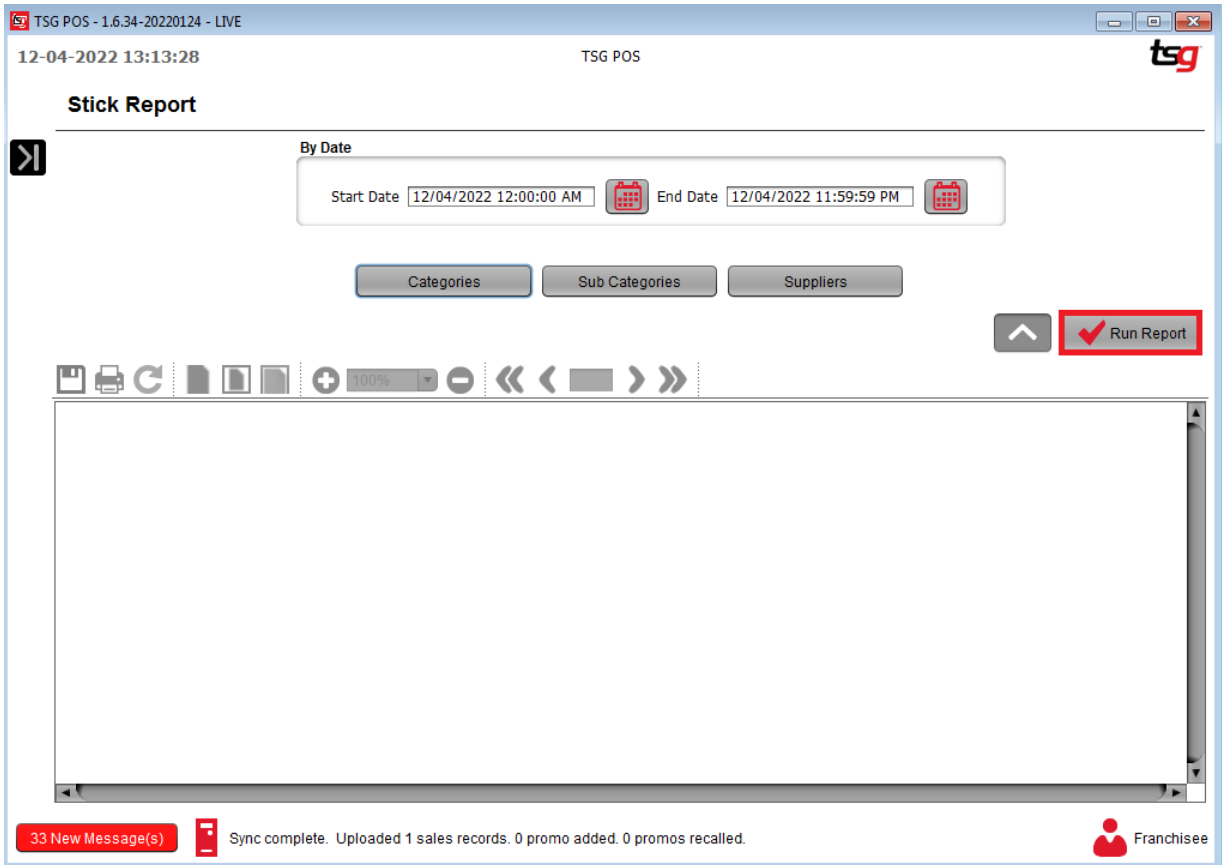
The screenshot shows the 'Stick Report' configuration screen in the TSG POS application. The title is 'Stick Report'. Under the 'By Date' section, there are two date pickers: 'Start Date' set to '12/04/2022 12:00:00 AM' and 'End Date' set to '12/04/2022 11:59:59 PM'. Below these are buttons for 'Categories', 'Sub Categories', and 'Suppliers'. A 'Run Report' button with a checkmark is visible on the right. At the bottom, there is a notification for '33 New Message(s)' and a status message: 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' A 'Franchisee' icon is also present.

Press the "Run Report" button

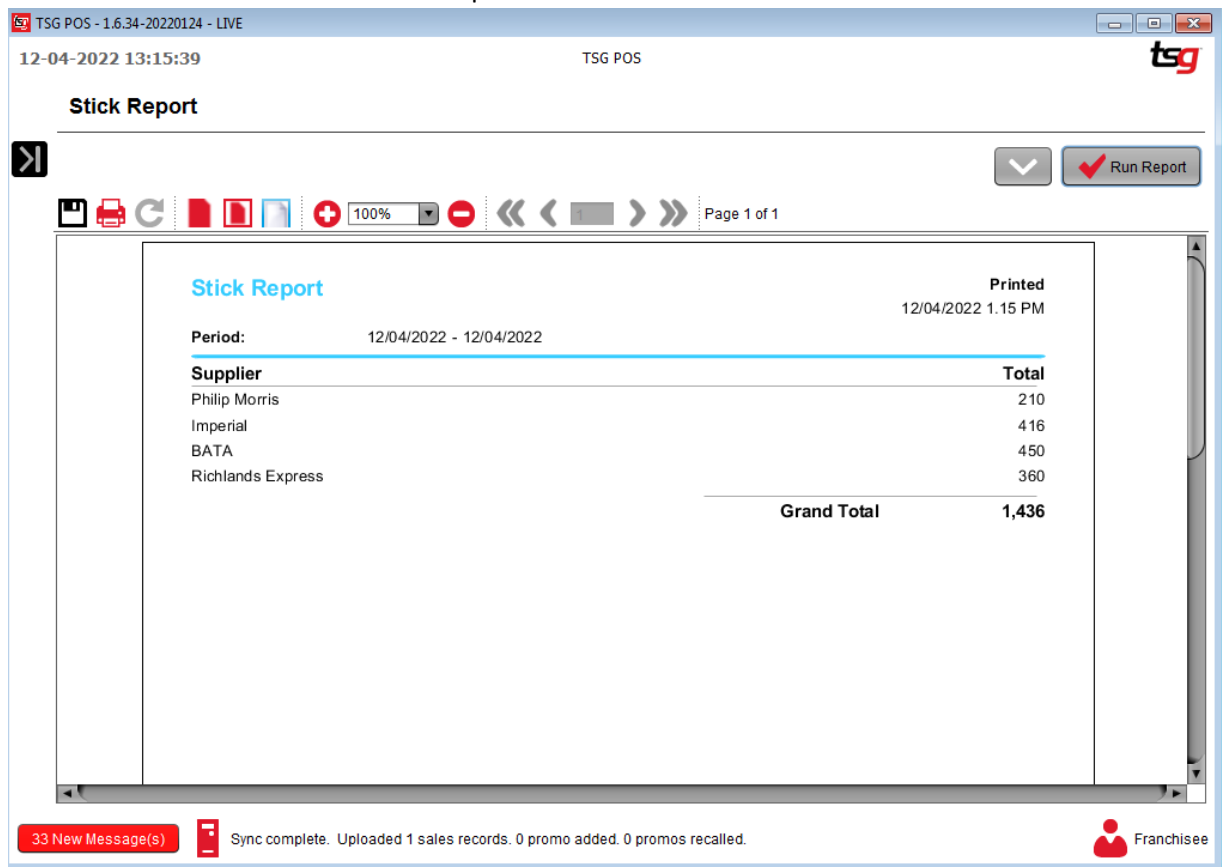


Select the category, such as CGPKT, CGCTN, TOBAC, CIGAR





Your stick report should look similar to the below



# Category Sales

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top left, there is a red arrow pointing to a black arrow icon. The interface includes a top navigation bar with various icons, a central item list table with columns for 'Item', 'Units', and 'Total', and a numeric keypad on the right. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. A bottom navigation bar contains a '34 New Message(s)' notification, a sync status message, and a 'Franchisee' profile icon.

Touch the "Sales" button

The screenshot shows the TSG POS interface at 12-04-2022 12:48:10. The left sidebar is expanded, showing a 'Register' section with 'Sales' highlighted in a red box. Other sections include 'Administration' (Customers, Stock, Sales, Maintenance, Presence Management), 'Stock & Prices' (Update Stock & Prices), and 'System'. The main interface shows a red arrow pointing to the 'Sales' button in the top navigation bar. The central item list table is empty. The bottom navigation bar shows '33 New Message(s)', a sync status message, and a 'Franchisee' profile icon.



## Touch "Category Sales"

The screenshot shows the TSG POS interface. At the top, the window title is "TSG POS - 1.6.34-20220124 - LIVE" and the time is "12-04-2022 13:19:25". The main heading is "Sales". Below it, a "Reports" section contains a grid of report buttons. The "Category Sales" button is highlighted with a red border. Other visible buttons include "Sales By Supplier", "Purchasing By Supplier", "Transaction Log", "Cash Closed", "Sales by User", "Closed Products", "Tax Summary", "Sales Taxes", "Sales Chart", "Payments", "Cash-Flow", "Draw Openings Without Sale", "Category Sales Chart", "Share Of Range", "Top 10 Sales", "Product Sales Profit Ex GST", "Product Sales Profit Inc GST(Ex Variable Pr...", "Product Sales", "Extended Product Sales", "Product Sales By Date", "Stick Report", "Extended Sales by User", "Extended Sales Detail by User", "Product Sales Volume", "Sales By Promotions", and "Void Sales". At the bottom, there is a notification for "33 New Message(s)", a sync status message "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" profile icon.

Select a start date and an end date.

The screenshot shows the "Category Sales" configuration screen in the TSG POS interface. The window title is "TSG POS - 1.6.34-20220124 - LIVE" and the time is "12-04-2022 13:20:09". The main heading is "Category Sales". Below it, a "By Date" section contains two date pickers: "Start Date" set to "12/04/2022 12:00:00 AM" and "End Date" set to "12/04/2022 11:59:59 PM". To the right of the date pickers is a "Run Report" button with a checkmark icon. Below the date pickers is a toolbar with various icons for navigation and zooming. The main content area is currently empty. At the bottom, there is a notification for "33 New Message(s)", a sync status message "Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" profile icon.

Press the "Run Report" button

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 13:21:40 TSG POS

### Stick Report

By Date  
Start Date 12/04/2022 12:00:00 AM End Date 12/04/2022 11:59:59 PM

Categories Sub Categories Suppliers

Run Report

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

TSG POS - 1.6.34-20220124 - LIVE  
12-04-2022 13:20:53 TSG POS

### Category Sales

Run Report

Category Sales

Printed 12/04/2022 1:20 PM

Period: 12/04/2022 - 12/04/2022

Category	Qty	Total
CGCTN	5	\$1,243.10
CGPKT	7	\$364.98
CIGAR	1	\$463.12
TOBAC	1	\$608.75
<b>Grand Total</b>		<b>\$2,679.95</b>

33 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

# Extended Product Sales

Touch the Black Arrow.

The screenshot shows the TSG POS interface at 06-04-2022 13:41:00. At the top, there is a status bar with the text 'TSG POS - 1.6.34-20220124 - LIVE' and 'TSG POS'. Below this is a row of red icons for various functions. A red arrow points to a black arrow icon on the left side of the screen. The main area is a table with columns 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the table is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there is a notification bar that says '34 New Message(s)' and 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' and a 'Franchisee' icon.

Touch the "Sales" button

The screenshot shows the TSG POS interface at 12-04-2022 12:48:10. The left sidebar is open, showing a list of options under 'Register', 'Administration', 'Stock & Prices', and 'System'. The 'Sales' option under 'Administration' is highlighted with a red box. The main area is a table with columns 'Item', 'Units', and 'Total'. To the right is a numeric keypad with buttons for CE, \*, -, 7, 8, 9, +, 4, 5, 6, =, 1, 2, 3, 0, ., and a GST dropdown menu. At the bottom, there are labels for 'Subtotal', 'Taxes', 'Surcharge', and 'Total'. Below the table is a list of items: AROMA, ASHTRY, and AUSLG. At the bottom of the screen, there is a notification bar that says '33 New Message(s)' and 'Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled.' and a 'Franchisee' icon.

# Touch "Extended Product Sales"

The screenshot shows the TSG POS interface. At the top, the window title is "LogMeIn - Remote Session" and the system status is "TSG POS". The date and time are "12-04-2022 16:29:14". The main heading is "Sales". Below it, there is a "Reports" section with a grid of 30 report buttons. The button for "Extended Product Sales" is highlighted with a red border. At the bottom, there is a notification bar with "33 New Message(s)", a sync status "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

# Select a start date and an end date.

The screenshot shows the "Extended Product Sales" configuration screen. The window title is "LogMeIn - Remote Session" and the system status is "TSG POS". The date and time are "12-04-2022 16:30:21". The main heading is "Extended Product Sales". Below it, there is a "By Date" section with "Start Date" set to "12/04/2022 12:00:00 AM" and "End Date" set to "12/04/2022 11:59:59 PM". There are also "Barcode", "Categories", "Sub Categories", and "Suppliers" buttons. Below that, there is a "By Customer" section with a "Customer" input field and a user icon. At the bottom right, there is a "Run Report" button. At the bottom, there is a notification bar with "33 New Message(s)", a sync status "Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.", and a "Franchisee" icon.

Select categories, sub categories and suppliers if required

The screenshot shows the 'Extended Product Sales' interface in the TSG POS application. At the top, the window title is 'TSG POS - 1.6.34-20220124 - LIVE' and the session is 'LogMeIn - Remote Session'. The date and time are '12-04-2022 16:30:21' and the user is 'TSG POS'. The main title is 'Extended Product Sales'. Below this, there is a 'By Date' section with 'Start Date' and 'End Date' fields, both set to '12/04/2022'. A 'Barcode' field is present, followed by three buttons: 'Categories', 'Sub Categories', and 'Suppliers', all of which are highlighted with red boxes. Below these is a 'By Customer' section with a 'Customer' field and a user icon. At the bottom right, there is a 'Run Report' button with a checkmark, also highlighted with a red box. The interface includes a toolbar with various icons and a status bar at the bottom with a '33 New Message(s)' notification, a sync status, and a 'Franchisee' profile icon.

Touch "Run Report "

This screenshot is identical to the one above, showing the 'Extended Product Sales' interface. The 'Run Report' button is highlighted with a red box. The interface elements, including the 'By Date' section, 'Barcode' field, 'Categories', 'Sub Categories', and 'Suppliers' buttons, and the 'By Customer' section, are the same as in the previous image. The status bar at the bottom shows '33 New Message(s)', 'Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.', and the 'Franchisee' profile icon.

TSG POS - 1.6.34-20220124 - LIVE  
 12-04-2022 16:33:33 TSG POS

### Extended Product Sales

Run Report

100%

Page 1 of 1

(No Customer defined)				
Category	Product	Mean Price	Units	Total
<b>CGCTN</b>				
DISCON	Escort 26/208 Red Ctn	\$201.99	2	\$403.99
EASY3	Easy 30/180 Blue Ctn	\$261.57	2	\$523.14
RCC20	Rothmans 20/200 Red Ctn	\$315.98	1	\$315.98
			5	\$1,243.10
<b>CGPKT</b>				
BH25	Benson & Hedges 25 Classic Pkt	\$50.46	1	\$50.46
BON20	Bond Street 20 Red Pkt		0	\$0.00
DISCON	Longbeach 30 Filter Pkt	\$52.14	7	\$364.98
			8	\$415.44
<b>CIGAR</b>				
CBCTN	Captain Black 20/200 Classic Ctn	\$463.12	1	\$463.12
			1	\$463.12
<b>TOBAC</b>				
WIN50	Winfield 50/250 Blue Outer	\$608.75	1	\$608.75
			1	\$608.75
<b>Total by Customer</b>			15	\$2,730.41
<b>Total by Sales</b>			15	\$2,730.41

33 New Message(s) Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled. Franchisee

## Cash Closed Report

Touch the Black Arrow.

TSG POS - 1.6.34-20220124 - LIVE  
 06-04-2022 13:41:00 TSG POS

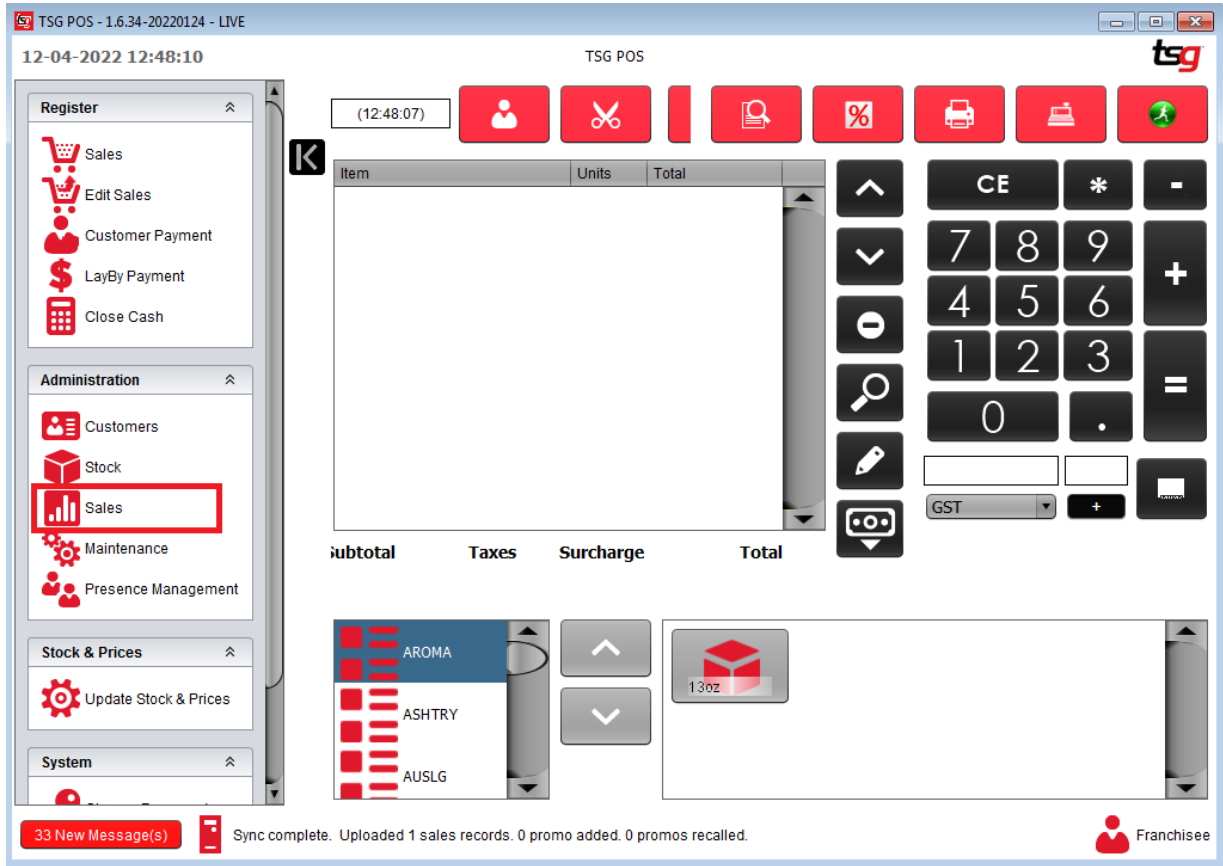
(01:40:52)

Subtotal Taxes Surcharge Total

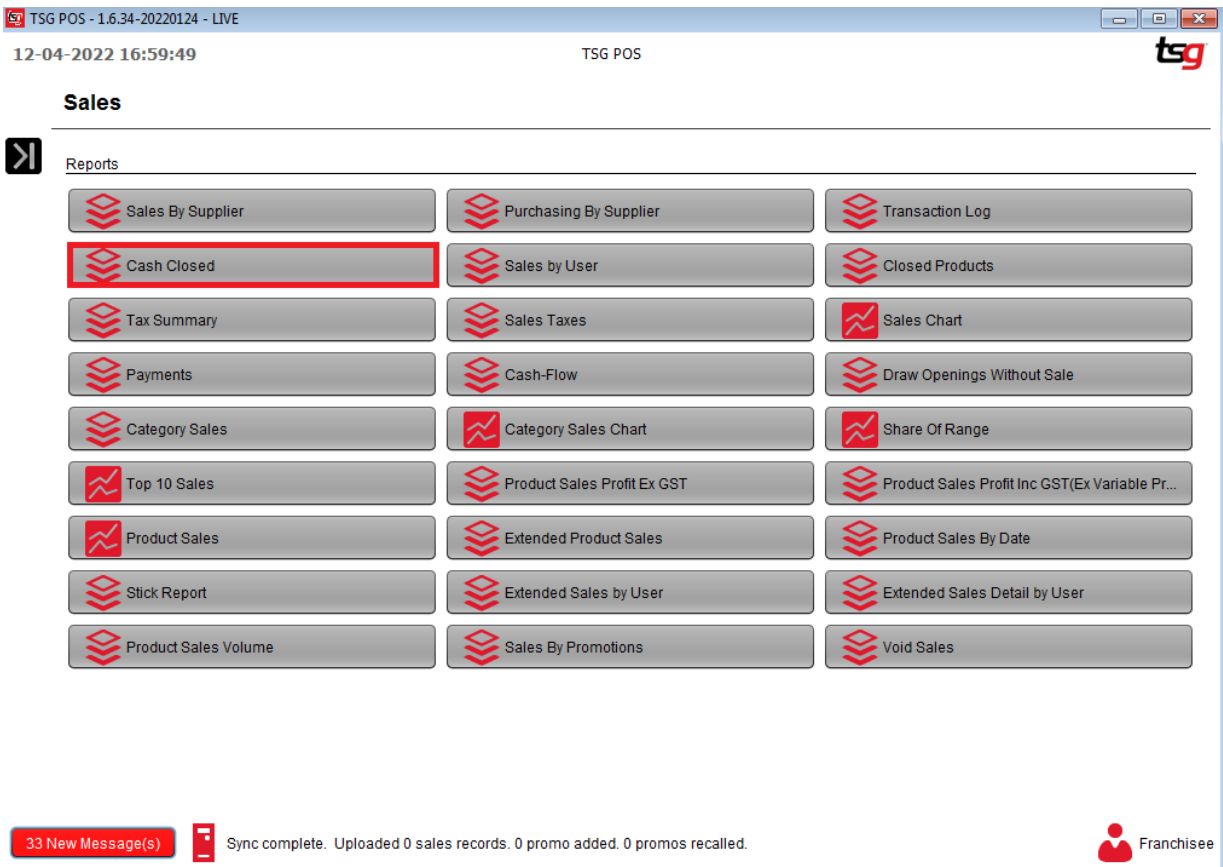
AROMA  
 ASHTRY  
 AUSLG

34 New Message(s) Sync complete. Uploaded 1 sales records. 0 promo added. 0 promos recalled. Franchisee

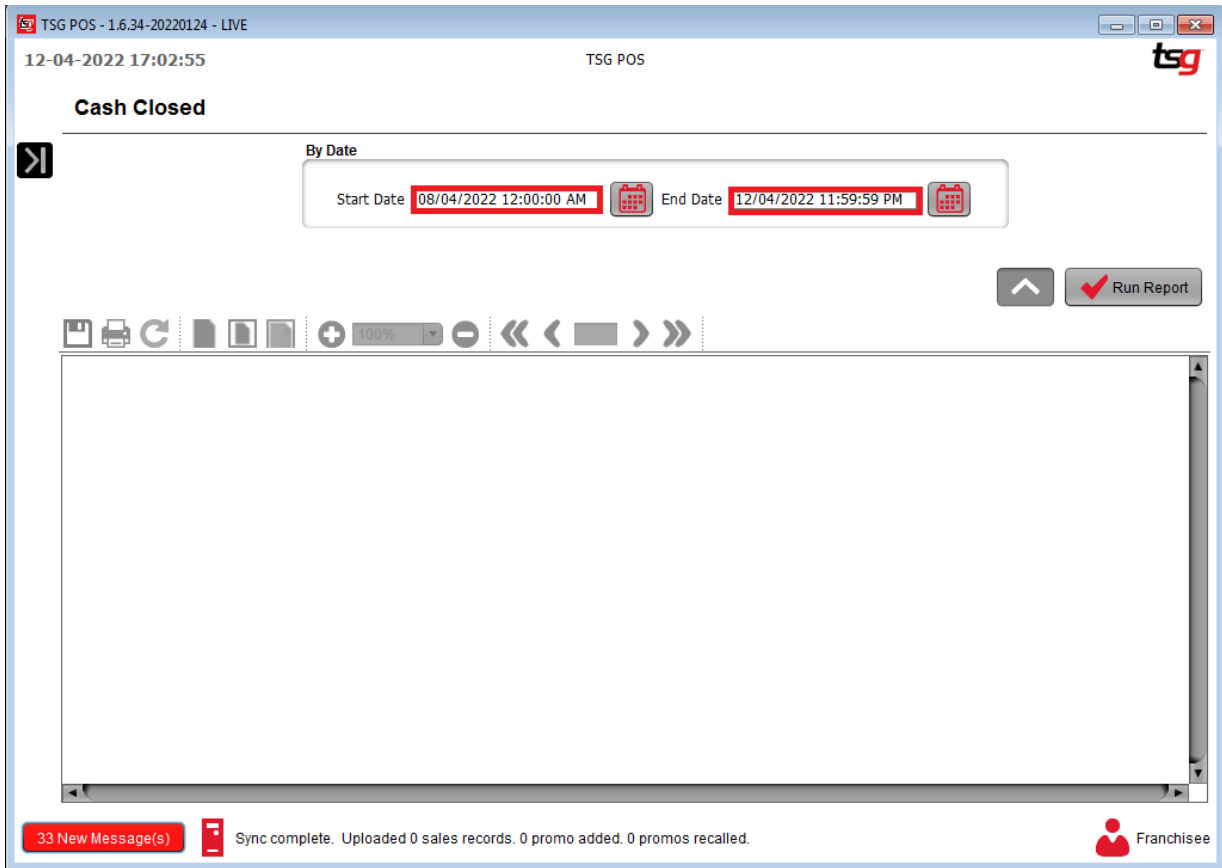
Touch the "Sales" button



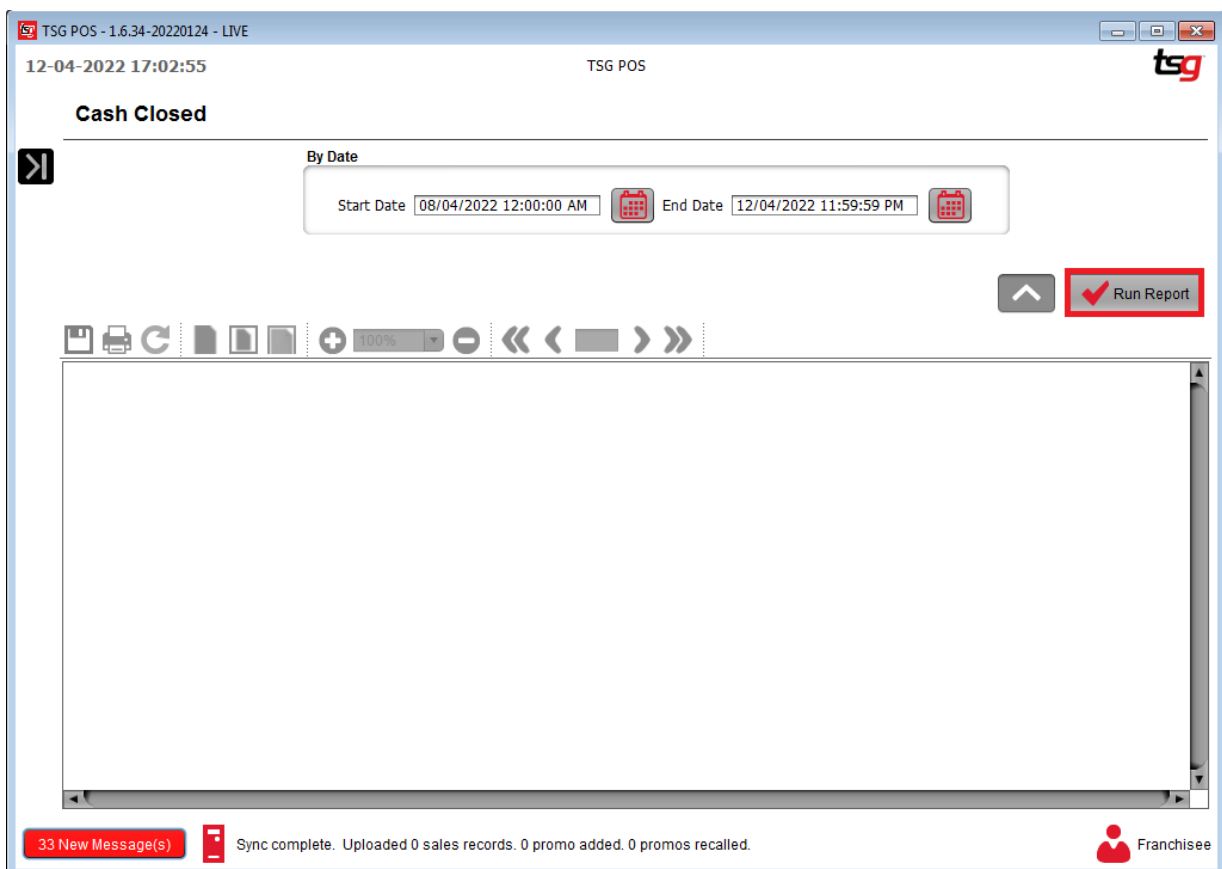
Touch "Cash Closed"



Select a start date and an end date.



Touch "Run Report"







### Cash Closed



Run Report

Page 1 of 1

Period: 08/04/2022 12:00:00 AM - 12/04/2022 11:59:59 PM

Terminal TSG

Sequence 4

Period 08/04/2022 3:31:03 AM - 12/04/2022 5:00:50 PM

Layby Refund	-\$20.00
Layby Paid Cash	\$20.00
Layby	\$32.45
(out) Cash	-\$50.00
Cash	\$2,680.00
Card	\$100.46
Card Total	\$100.46
Cash Total	\$2,630.00
Cheque and Bank Total	\$0.00
Debt Paid Total	\$0.00
<b>Terminal Total</b>	<b>\$2,730.46</b>
<b>Grand Total</b>	<b>\$2,750.46</b>

33 New Message(s)

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.



# **TSG RIS**



**MUST READ**  
**September Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

New prices will be available to download on Sunday the 29th of August at 3pm

Instruction can be found on the TSG website  
<https://tobaccosg.com/it-tips/price-rise/>

Or [Click Here](#)

PHONE NUMBERS



MINIMIZE 

 EMAIL	 POS	 TRAINING	 HEIMDALL
 IT SUPPORT	 SHOP	 PRICE LIST & PROMOTIONS	 WOMEN OF TSG
 ARCHIVE	 BACKUP DATABASE	 KNOWLEDGE BASE	 PREFERRED PARTNERS
 ITA E-LINK	 PM.COM.AU	 VEO	 RICHLAND



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Or [Click Here](#)

# Email

Access to your store email.

**PHONE NUMBERS** **tsg** **MINIMIZE**

**EMAIL** **POS** **TRAINING** **HEIMDALL**

**IT SUPPORT** **SHOP** **PRICE LIST & PROMOTIONS** **WOMEN OF TSG**

**ARCHIVE** **BACKUP DATABASE** **KNOWLEDGE BASE** **PREFERRED PARTNERS**

**ITA E-LINK** **PM.COM.AU** **VEO** **RICHLAND**

**MUST READ**  
**September Price Rise**

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Or **Click Here**

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**September Price Rise**

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Or **Click Here**

Inbox Account Settings

Get Messages Write Chat Address Book Tag Quick Filter Search <Ctrl+K>

Folders

- testtest@tobaccosg.com
  - Inbox
  - Traning
  - Drafts
  - Sent
  - Trash
- Local Folders
  - Trash
  - Outbox

Subject Correspondents

# POS

Access to POS for daily operation.

PHONE NUMBERS **tsg** MINIMIZE

**tsg**

**MUST READ**  
**September**  
**Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

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Or [Click Here](#)

EMAIL POS TRAINING HEIMDALL

IT SUPPORT SHOP PRICE LIST & PROMOTIONS WOMEN OF TSG

ARCHIVE BACKUP DATABASE KNOWLEDGE BASE PREFERRED PARTNERS

ITA E-LINK PM.COM.AU VEO RICHLAND

**MUST READ**  
**September**  
**Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

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Or [Click Here](#)

PHONE NUMBERS **tsg** MINIMIZE

**tsg**

**MUST READ**  
**September**  
**Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

New prices will be available to download on Sunday the 29th of August at 3pm

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Or [Click Here](#)

EMAIL POS TRAINING HEIMDALL

IT SUPPORT SHOP PRICE LIST & PROMOTIONS WOMEN OF TSG

ARCHIVE BACKUP DATABASE KNOWLEDGE BASE PREFERRED PARTNERS

ITA E-LINK PM.COM.AU VEO RICHLAND

**tsg**  
Checking for updates...

**MUST READ**  
**September**  
**Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

New prices will be available to download on Sunday the 29th of August at 3pm

Instruction can be found on the TSG website  
<https://tobaccosg.com/it-tips/price-rise/>

Or [Click Here](#)



TSG POS - Touch Friendly Point of Sale  
<http://www.tobaccosq.com/>

BATA Sticks purchased this period :	<input type="text" value="0%"/>	0/0
ITA Sticks purchased this period :	<input type="text" value="0%"/>	0/0
PML Sticks purchased this period :	<input type="text" value="0%"/>	0/0




now on  
the TSG  
Online  
Shop!

Administrator

Employee

Franchisee

Guest

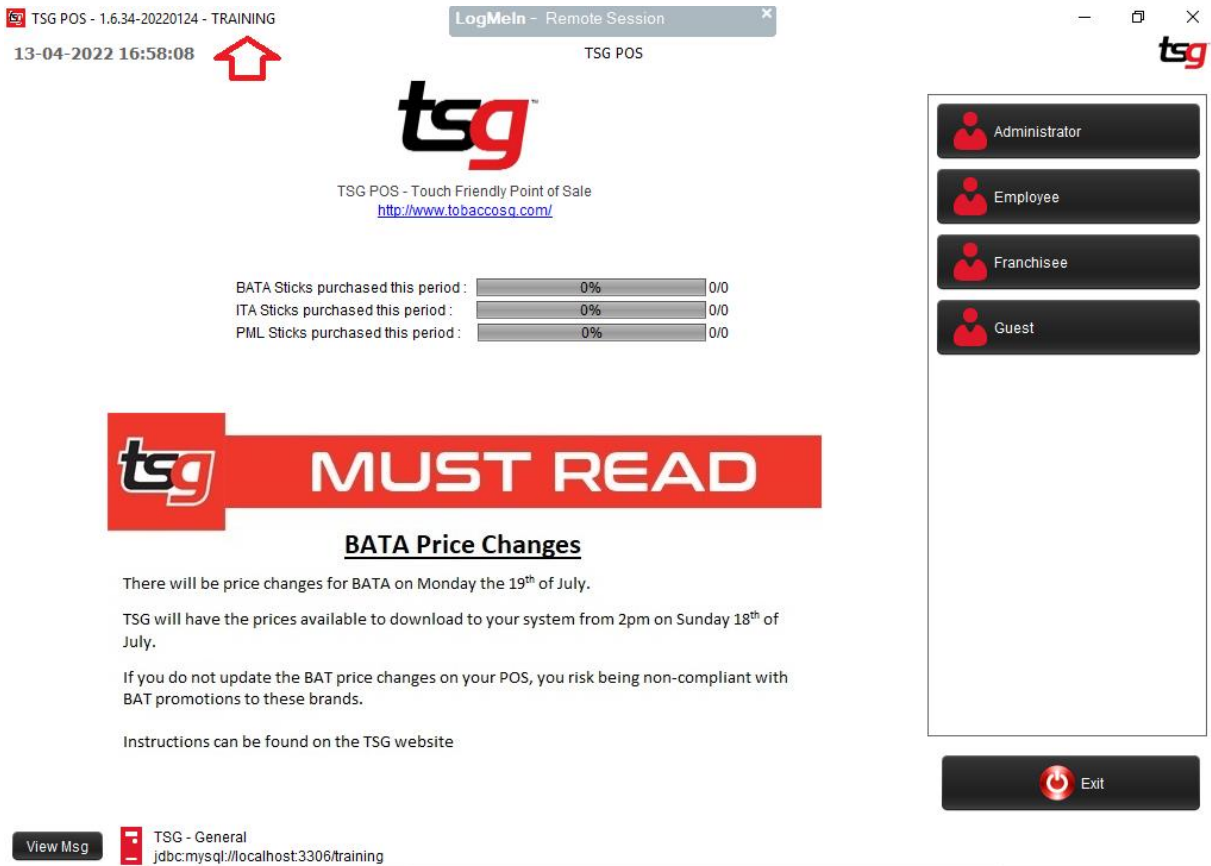
Exit

33 New Messages

Sync complete. Uploaded 0 sales records. 0 promo added. 0 promos recalled.

# Training

Access to POS for training mode.



# TSG Heimdall

Access to POS report online.

**PHONE NUMBERS** **tsg** **MINIMIZE**

**EMAIL** **POS** **TRAINING** **HEIMDALL**

**IT SUPPORT** **SHOP** **PRICE LIST & PROMOTIONS** **WOMEN OF TSG**

**ARCHIVE** **BACKUP DATABASE** **KNOWLEDGE BASE** **PREFERRED PARTNERS**

**ITA E-LINK** **PM.COM.AU** **VEO** **RICHLAND**

**MUST READ**  
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Instruction can be found on the TSG website  
<https://tobaccosg.com/it-tips/price-rise/>  
Or **Click Here**

Heimdall

tsg-heimdall.com/login

ITA eLink PM&You My BAT Heimdall TSG Shop

**HEIMDALL**

Email Address

Password

You have reached a private website. Access to this website is restricted to persons who reside in Australia, are over the age of 18 and who are Retailers, Suppliers or Employees of TSG. By ticking this box you confirm that the above is true and that you accept the Terms & Conditions of use.

Login



# TSG IT Support

Allow IT to access your POS.

The screenshot shows a desktop dashboard for TSG. At the top, there are buttons for 'PHONE NUMBERS', the 'tsg' logo, and 'MINIMIZE'. Below these are 16 icons arranged in a 4x4 grid: EMAIL, POS, TRAINING, HEIMDALL, IT SUPPORT (highlighted with a red box and an arrow), SHOP, PRICE LIST & PROMOTIONS, WOMEN OF TSG, ARCHIVE, BACKUP DATABASE, KNOWLEDGE BASE, PREFERRED PARTNERS, ITA E-LINK, PM.COM.AU, VEO, and RICHLAND. On the left and right sides of the dashboard are vertical banners with the TSG logo and the text 'MUST READ September Price Rise'. The banners contain information about price changes for ITA, Richland, Stuart Alexander, Scandinavian, and Tabsol starting on Monday the 30th of August. They also mention that new prices will be available to download on Sunday the 29th of August at 3pm and provide a URL: <https://tobaccosg.com/it-tips/price-rise/>. At the bottom of each banner is a 'Click Here' link.

The screenshot shows a remote control window titled 'TSG IT Support'. At the top is the TSG logo. Below it is a section for 'Allow Remote Control' with a gear icon. The text says 'Please tell your I.T. support consultant the follow'. There are three input fields: 'Session code' with the value 's59-628-928', 'Your name' with the value 'TSG Head Office', and 'Description' which is empty. At the bottom left is a chat icon and at the bottom right is a 'Cancel' button. Below the 'Cancel' button is the URL [www.teamviewer.com](http://www.teamviewer.com). At the very bottom, there is a green dot and the text 'Ready to connect (secure connection)'.

# Shop

Access TSG online store.

**PHONE NUMBERS** **tsg** **MINIMIZE**

**EMAIL** **POS** **TRAINING** **HEIMDALL**

**IT SUPPORT** **SHOP** **PRICE LIST & PROMOTIONS** **WOMEN OF TSG**

**ARCHIVE** **BACKUP DATABASE** **KNOWLEDGE BASE** **PREFERRED PARTNERS**

**ITA E-LINK** **PM.COM.AU** **VEO** **RICHLAND**

**MUST READ September Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

New prices will be available to download on Sunday the 29th of August at 3pm

Instruction can be found on the TSG website  
<https://tobaccosg.com/it-tips/price-rise/>

Or **Click Here**

TSG Online Shop – We grow PROFIT

[tobaccosg.com/tsgppp/](https://tobaccosg.com/tsgppp/)

ITA eLink PM&You My BAT Heimdall TSG Shop

**tsg** **PREFERRED PARTNER**

we grow PROFIT!

© xmp

# Price list & Promotions

Access TSG website.

**PHONE NUMBERS** **tsg** **MINIMIZE**

**EMAIL** **POS** **TRAINING** **HEIMDALL**

**IT SUPPORT** **SHOP** **PRICE LIST & PROMOTIONS** **WOMEN OF TSG**

**ARCHIVE** **BACKUP DATABASE** **KNOWLEDGE BASE** **PREFERRED PARTNERS**

**ITA E-LINK** **PM.COM.AU** **VEO** **RICHLAND**

**MUST READ**  
**September Price Rise**

Price Change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August.

New prices will be available to download on Sunday the 29th of August at 3pm

Instruction can be found on the TSG website  
<https://tobaccosg.com/it-tips/price-rise/>

Or [Click Here](#)

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Or [Click Here](#)

My Account - TSGTSG

tobaccosg.com/my-account/

ITA eLink PM&You My BAT Heimdall TSG Shop

**tsg** HOME OUR BRAND OUR FRANCHISES STORE LOCATOR WORK WITH US GET IN TOUCH

**MY ACCOUNT** HOME | MY ACCOUNT

**Login**

Username or email address \*

Password \*

Remember me

[Lost your password?](#)

# Archive

Access TSG POS report that it is more than 60 days.



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PHONE NUMBERS



MINIMIZE



EMAIL



POS



TRAINING



HEIMDALL



IT SUPPORT



SHOP



PRICE LIST & PROMOTIONS



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RICHLAND



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TSG POS - 1.6.34-20220124 - ARCHIVE

14-04-2022 14:47:17

TSG POS



TSG POS - Touch Friendly Point of Sale  
<http://www.tobaccosg.com/>

BATA Sticks purchased this period :	0%	0/0
ITA Sticks purchased this period :	0%	0/0
PML Sticks purchased this period :	0%	0/0



MUST READ

BATA Price Changes

There will be price changes for BATA on Monday the 19<sup>th</sup> of July.

TSG will have the prices available to download to your system from 2pm on Sunday 18<sup>th</sup> of July.

If you do not update the BAT price changes on your POS, you risk being non-compliant with BAT promotions to these brands.

Instructions can be found on the TSG website



31 New Messages

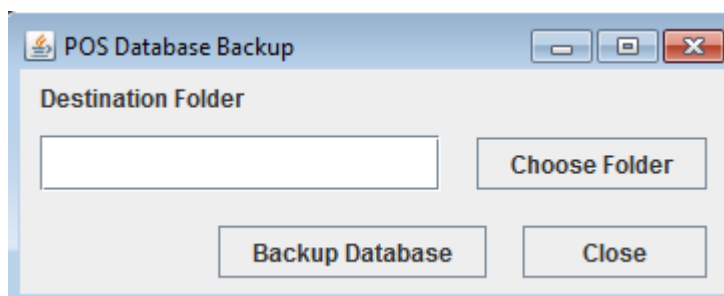
TSG - General  
jdbc:mysql://localhost:3306/archive

Page  
228

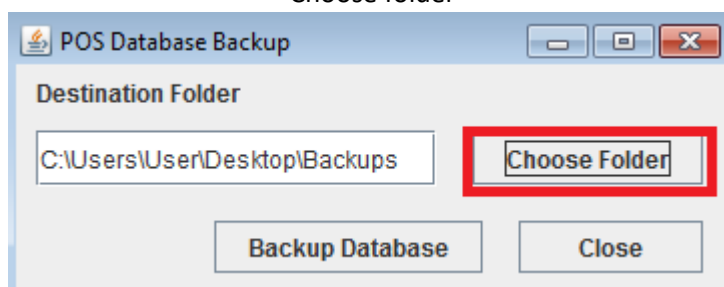
# Backup Database

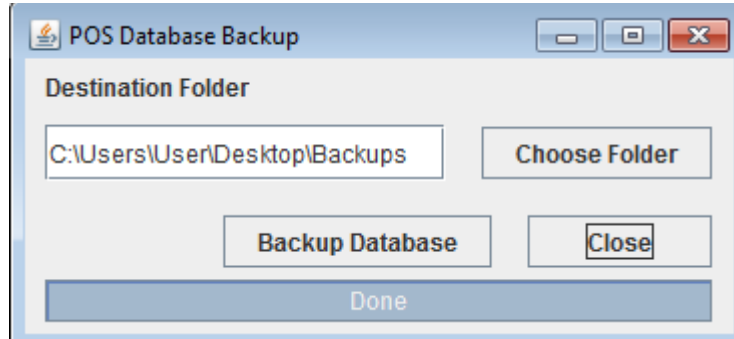
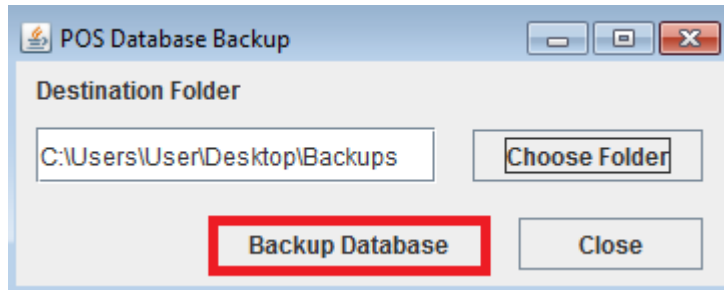
Back up your TSG POS database

The screenshot shows the TSG desktop application interface. At the top, there are buttons for 'PHONE NUMBERS', the 'tsg' logo, and 'MINIMIZE'. Below these are several icons for different functions: EMAIL, POS, TRAINING, HEIMDALL, IT SUPPORT, SHOP, PRICE LIST & PROMOTIONS, WOMEN OF TSG, ARCHIVE, BACKUP DATABASE (highlighted with a red border), KNOWLEDGE BASE, PREFERRED PARTNERS, ITA E-LINK, PM.COM.AU, VEO, and RICHLAND. On the left and right sides, there are vertical banners with the TSG logo and the text 'MUST READ September Price Rise'. The banners contain information about a price change for ITA, Richland, Stuart Alexander, Scandinavian And Tabsol starting on Monday the 30th of August. They also mention that new prices will be available to download on Sunday the 29th of August at 3pm and provide a URL: <https://tobaccosg.com/it-tips/price-rise/>. A 'Click Here' link is provided at the bottom of each banner.



Choose folder





## Supplier's Website



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Or [Click Here](#)

PHONE NUMBERS



MINIMIZE

EMAIL	POS	TRAINING	HEIMDALL
IT SUPPORT	SHOP	PRICE LIST & PROMOTIONS	WOMEN OF TSG
ARCHIVE	BACKUP DATABASE	KNOWLEDGE BASE	PREFERRED PARTNERS
ITA E-LINK	PM.COM.AU	VEO	RICHLAND



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Or [Click Here](#)

## **Change Log**

### ***September 2013 version 1.0:***

Initial Version

### ***October 2013 version 1.1:***

Various grammar and spelling corrections

Added "Refund" section

Added "Wholesale Customer" section

Added "Stocktake" section

Added "Split Sales" section

Added "Check Stock Levels" section

Added "Price Change on Sales" section

Added "Changing a Current Promotion" section

Added "Reprinting a Receipt" section

### ***November 2013 Version 1.2:***

Various grammar and spelling corrections

Added "Top up Promotions"

Added "Creating a Wholesale Customer"

### ***January 2014 Version 1.3***

Various grammar and spelling corrections

Added "Completing a Customer Payment"

### ***May 2014 Version 1.4***

Changed Colour Scheme

Replaced all pictures to fit with the new POS version

Various grammar and spelling corrections

Added "TSG RIS" section

### ***September 2014 Version 1.5***

Updated Screenshots where applicable

### ***June 2017 Version 1.7***

Complete Re-write for POS Version 1.4.42

### ***April 2022 Version 1.8***

Added Inventory Report and Imported order report

Replaced all pictures to fit with the new POS version

Updated function "cash out"

Added Price Board section.

Added Link packet and carton section

Added Apply margin to tobacco category section

Added extended product sales/ close cash /category sales reports

Added Creating an Additional Role section

Added "TSG RIS" section